

## TELEPHONE DIRECTORY

### TOWN OF BAR HARBOR

Website: [www.barharbormaine.gov](http://www.barharbormaine.gov)

#### Ambulance:

Emergency	911
Other Business	288-5554

Assessor	( <a href="mailto:assessor@barharbormaine.gov">assessor@barharbormaine.gov</a> )	288-3320
Code Enforcement	( <a href="mailto:ceo@barharbormaine.gov">ceo@barharbormaine.gov</a> )	288-3329
Finance Director	( <a href="mailto:treasurer@barharbormaine.gov">treasurer@barharbormaine.gov</a> )	288-5096

#### Fire Department:

Emergency	911
Other Business	288-5554

Harbormaster	( <a href="mailto:bhhmaster@barharbormaine.gov">bhhmaster@barharbormaine.gov</a> )	288-5571
Planning Department	( <a href="mailto:planningdirector@barharbormaine.gov">planningdirector@barharbormaine.gov</a> )	288-3329

#### Police Department:

Emergency	911
Other Business	( <a href="mailto:bhpd@barharbormaine.gov">bhpd@barharbormaine.gov</a> ) 288-3391

#### Public Works Department

Public Works Director	( <a href="mailto:pwdirector@barharbormaine.gov">pwdirector@barharbormaine.gov</a> )	288-1026
Highway Division	( <a href="mailto:hwsupt@barharbormaine.gov">hwsupt@barharbormaine.gov</a> )	288-4681
Solid Waste Division	( <a href="mailto:recycling@barharbormaine.gov">recycling@barharbormaine.gov</a> )	288-4464
Transfer Station		288-5201
Wastewater Division	( <a href="mailto:wwsupt@barharbormaine.gov">wwsupt@barharbormaine.gov</a> )	288-4028
Water Division	( <a href="mailto:water@barharbormaine.gov">water@barharbormaine.gov</a> )	288-3555

Town Clerk	( <a href="mailto:clerk@barharbormaine.gov">clerk@barharbormaine.gov</a> )	288-4098
Town Manager	( <a href="mailto:manager@barharbormaine.gov">manager@barharbormaine.gov</a> )	288-4098
Tax Collector	( <a href="mailto:collector@barharbormaine.gov">collector@barharbormaine.gov</a> )	288-5096

#### Schools: Website: [www.emerson.u98.k12.me.us](http://www.emerson.u98.k12.me.us)

Connors Emerson School	288-3631/5708
MDI High School – Principal	288-5011

## TOWN BOARDS & COMMITTEES

### Meeting Schedule

Town Council	7:00 p.m.	1 <sup>st</sup> & 3 <sup>rd</sup> Tuesday
Board of Appeals	7:00 p.m.	As needed 2 <sup>nd</sup> Tuesday
Conservation Commission	7:00 p.m.	2 <sup>nd</sup> Monday
Design Review Board	3:00 p.m.	2 <sup>nd</sup> & 4 <sup>th</sup> Thursday
Harbor Committee	4:00 p.m.	2 <sup>nd</sup> Monday
Marine Resources Committee	4:00 p.m.	3 <sup>rd</sup> Wednesday
Parks and Recreation Committee	5:00 p.m.	As needed 1 <sup>st</sup> & 3 <sup>rd</sup> Monday
Planning Board	6:00 p.m.	1 <sup>st</sup> & 3 <sup>rd</sup> Wednesday
School Board – Bar Harbor	4:30 p.m.	1 <sup>st</sup> Monday
High School	7:00 p.m.	2 <sup>nd</sup> Monday

# TOWN OF BAR HARBOR

2008 ANNUAL REPORT, BAR HARBOR MAINE



## 2008 ANNUAL REPORT

**Front cover**  
**by**  
**local artist Heather Thayer**

*“The Hole”* depicts a project that began in the fall of 2006. The Department of Public Works and Wastewater Division administered a project which consisted of replacing five manholes on Cottage Street. This was part of the original sewer system built in 1886. Manholes replaced were located at the intersections of Bridge Street, Roberts Avenue, High Street, Rodick Street and Main Street (which is depicted on the front cover). They ranged in depths of 12 feet to 20 feet, Main Street being the deepest. In all locations water lines had to be relocated in order to replace the brick structures with concrete manholes. Ledge also had to be removed from the bottom of the holes in order to fit the new structures. Sidewalk work was performed in selected areas along with some streetscape work at Main Street and Cottage Street. Lane Development Corporation won the bid for the work which was completed in the spring of 2007



TOWN OF  
BAR HARBOR  
1886

## TRANSFER STATION HOURS

Transfer Station Phone #288-5201 Recycling Phone #288-4464

### Winter Hours: Mid-October through Mid-May

Monday through Friday	8:00 AM to 4:00 PM
Saturday	8:00 AM to 12:00 PM (noon)
Sunday and Holidays	CLOSED

### Summer Hours: Mid-May through Mid-October

Monday through Friday	7:00 AM to 4:00 PM
Saturday and Sunday	8:00 AM to 12:00 PM (noon)
Memorial Day, July 4 <sup>th</sup>	
Labor Day and Veterans' Day	7:00 AM to 12:00 PM (noon)

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## GLEN MARY HOURS

**Winter Skating Hours:** (Pending weather conditions)

**Facility Open: 8:00 AM to 9:00 PM**

### Figure Skating

Monday, Wednesday, Friday	3:00 to 6:00 PM
Tuesday, Thursday	6:00 to 9:00 PM
Saturday	8:00 AM to 12 Noon & 4:00 to 9:00 PM
Sunday	12 Noon to 4:00 PM

### Hockey

Tuesday, Thursday	3:00 to 6:00 PM
Monday, Wednesday, Friday	6:00 to 9:00 PM
Saturday	12 Noon to 4:00 PM
Sunday	8:00 AM to 12 Noon & 4:00 to 9:00 PM

### Summer Pool Hours:

Seven days a week	10:00 AM to 8:00 PM
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# **Town of Bar Harbor**

**2008**

## **Annual Report**

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### **Annual Town Meeting**

*On*

**June 2, 2009**

**Open Town Meeting 7:00 p.m.**

**~ Held in Emerson School Gymnasium ~**

**~ Voter Check-in Required ~**

“Open Town Meeting”, June 2, all Voters check-in at the table in the lobby outside the gym doors to obtain a voter card prior to entering the Town Meeting. Voters are encouraged to arrive at least 30 minutes before the start of the meeting.

LD#1, Property Tax Relief, requires voter hand count and written ballot on several Articles.

**June 9, 2009**

**Election of Officers & Articles by Ballot**

***Three* Separate School Validation Referendum Ballots**

**Polls Open 8:00 a.m. - 8:00 p.m.**

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**This Year's Annual Report is dedicated to**

**Mr. Robert P. Chaplin**



“Mr. C”, as he is fondly known has served the Bar Harbor community for over 35 years. He has been a teacher at Connors Emerson School teaching several generations of Bar Harbor students all about science. During his tenure he developed the ‘Living Lab’ on school grounds and was regularly using the outside to further students understanding of science and the environment. . In his ‘spare’ time, Mr. C has coached cross-country, as well as track and field teams. He initiated the island wide Middle School track team, which has members from all four elementary schools and the outer islands. Recently, he brought the idea of an outing club to our school. Students were introduced to skiing, snowboarding and roller-skating to name a few. Many former students will remember the annual Grade 6 trip to Quebec over Memorial Day weekend with Mr. C as the tour guide. In addition, Mr. C has been active with the local YMCA, as both an avid member and long-standing member of the board. Mr. Chaplin has received many honors and recognitions over the years; most notably his 2004, Presidential Award for Excellence in Mathematics and Science and the Golden Apple Award from the Bar Harbor Rotary Club. He will be missed, but we wish him the best. Thank you for your exemplary service and dedication to the children of Bar Harbor.



## TOWN COUNCIL & TOWN MANAGER



*Left to Right, Front to Back: Dana Reed, Town Manager; Ruth Eveland, Chair; Julia Schloss; Robert Jordan, Jr.; Greg Veilleux; Paul Paradis, Secretary; Robert Garland, Vice-Chair; Sandy McFarland.*

# **Bar Harbor Town Council**

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## **Vision Statement**

The Bar Harbor Town Council is resolute in its commitment to preserving a viable year-round community through fiscal responsibility and citizen involvement, thus ensuring ample access to quality goods, services, housing and education and affording our socio-economically diverse residents an outstanding quality of life.

## **Policy Statement**

Policy #1:       **To guarantee our community a sound road map for its future**, Bar Harbor has a Comprehensive Plan, including an Implementation Plan, that has been updated through a process that involved the community. Bar Harbor also has an updated land use ordinance, which is navigable, reflects community goals, and is used to guide economic growth and improve the multiple village environments. In addition, Bar Harbor has made substantial progress on implementation of the Acadia Byway, Downtown and Waterfront Master Plans, appropriate elements of the Destination Management Plan, and any other studies done for or by the Town.

Policy #2:       **To enhance its primary commercial district**, Bar Harbor's town government has fully supported the provision of such improvements as a uniform streetscape and pedestrian friendly areas to encourage an interesting array of retail shops and restaurants. These improvements appeal to and serve visitors and residents alike. Bar Harbor has contributed to and is implementing a transportation plan which addresses the waterfront, a park and shuttle system, and a pedestrian-friendly downtown. The funding for these will be a mix of public and private resources, in a mix to be determined as sources are identified. If there is community weight behind the formation of an Economic Development District, the town government will support its creation.

Policy #3:       **To provide the services the people will require**, Bar Harbor has adopted and begun implementation of a plan for managing and acquiring land for future uses. These uses may include recreation, waterfront access, and town services.

Policy #4:       **To demonstrate efficient use of public funds**, Bar Harbor has considered the various methods of funding its services, including but not limited to property taxes, and has justified that the value of any service is appropriate to the financial burden it places on its citizens.

Policy #5:       **To promote good governance**, the citizens have reviewed the governing structure of our Town and have reached consensus on the questions of governance structure, of methods of recruiting and training qualified people to serve on governance boards, and of approaches to improving leadership.

Policy #6:       **To ensure effective management**, Bar Harbor has developed the necessary capacities to (1) identify and plan for the funding of infrastructure needs; (2) complete budgeted projects in a timely and cost-effective manner; (3) reduce its legal exposure, manage, and provide for its staff by maintaining well-founded human resource management practices; (4) utilize information technology to enhance both internal and external communications and improve operational efficiencies; and, (5) implement and support the Vision Statement's direction and its subsequent goals.

## Goals

*~ For Completion by the End of FY14 ~*

### **A. Taxes**

1. The Town of Bar Harbor has kept property tax increases at or below the Social Security cost of living adjustment.
2. The Town Council of Bar Harbor has developed its budget each year using a zero-increase based budgeting method.

### **B. Planning for the Future**

1. The Town of Bar Harbor has developed a clear sense of direction for the development of Town Hill including sidewalks, sewer, economic development, etc.
2. The Land Use Ordinance is rewritten and adopted.

### **C. Economic Development**

1. There is a comprehensive Economic Development Plan, which includes Town Hill and suggests a variety of strategies.



2. The Town Council has set specific goals for the Economic Development Task Force.
3. There is a completed Transportation Plan with recommended solutions, which was based on a thorough study of downtown traffic, including parking, shuttle bus and countywide transportation.
4. The Town Council has passed a cruise ship budget and a policy and operating document which includes, if feasible, a T105 Facility Security Plan to allow tender operations at the Town Pier.

#### **D. Infrastructure**

1. The Agamont Comfort Stations are completed.
2. The Town Council has examined, agreed upon and executed, if feasible, a land exchange with Acadia National Park, to include acquisition of the former sand filter at Eagle Lake, as identified in the Woodard and Curran Final Water Division evaluation dated October 1, 2008.
3. Bar Harbor has built Barker Park using a simplified plan.
4. The Town Council has completed a strategic energy plan to reduce power consumption at Town facilities, which may or may not involve consolidation of departments and alternate/renewable energy sources.
5. Bar Harbor has implemented the 2005 Water System Master Plan and the drinking water recommendations of Woodard & Curran for ultraviolet/sodium hypochlorite primary disinfection and chloramines for secondary disinfection.
6. Bar Harbor has identified, prioritized and begun storm drain infrastructure upgrades.
7. Bar Harbor has a plan for Town bridge replacement so that it is ready if grant funding becomes available.
8. Bar Harbor has a solution for and has improved White Spruce Road leading to the transfer station.
9. Bar Harbor has finished the design and started construction on Phase 1 of the Municipal Building Renovations using the bond and, to the extent feasible, funds beyond the bond.

## **E. Services**

1. The Town of Bar Harbor has assessed police service needs and moved forward with any staffing and/or facility needs indicated.
2. The Town Council of Bar Harbor has done an assessment of the town's exposure in the human resources area and developed suggestions.
3. The Town of Bar Harbor has an updated emergency operations plan.
4. The Town Council of Bar Harbor has designed and implemented a simplified Ethics Ordinance training program.

## **F. Governance**

1. If created by Town Meeting, the Bar Harbor Town Council has supported the Charter Commission to ensure that the work is completed within the statutory time frame and presented to the citizens for a vote.
2. A Town Council subcommittee and designated staff have completed and distributed the Committee Handbook.

## TOWN MANAGER

For as many years as I have been writing annual reports, it seems that I have always started by wondering, “What have I done all year?”, yet twelve months have flown by, and every day seems busier than the day before. But upon reflection, I can now see that the bulk of my time has gone to financial management, organizational development, regional cooperation efforts and safeguarding our citizens’ interests.

As nearly every year, financial management took top billing for me in 2008. The single biggest part of my time is taken up with planning what the Town needs to do for the coming year and determining how we are going to do it, how much it will cost and where the money will be found. We need to do this, not only for the property tax-financed operating and capital budgets, but also for the sewer and water budgets, all totaling about \$19 million. About 63% of that total is from property taxes, with the other \$7 million coming from fees, charges and grants.

Your Town department heads did a wonderful job last year in their quest for outside funding. Grants were received for enhanced port security, replacement of our Fire Department’s aging air packs and compressor, repairing our storm damaged boat ramp, planting street trees, renovating Glen Mary Wading Pool and purchasing body armor for the Police Department. Altogether, these grants totaled nearly \$600,000. A word of thanks is especially in order to the Bar Harbor Village Improvement Association for their Glen Mary contributions.

We were also able to finalize a lease for the new cell phone antennae atop the downtown Fire Station last year. For the next fifteen years, we’ll be getting \$21,600 (plus COLA) from Verizon Wireless, which we plan to spend on public safety building renovations and maintenance.

While it had no effect on the 2008 budget, future budgets will be eased due to the efforts of the Cruise Ship Study Task Force this year. Under the leadership of Councilor Paul Paradis, the Task Force recommended implementation of our new cruise ship per passenger fees, which are expected to generate over \$400,000 per year to help pay for cruise ship and other tourism related expenses.

Unfortunately, last year wasn't just about increased revenues, we learned of some hefty expenses as well. Exceptionally heavy snowstorms caused equally lofty snow removal bills last year. Fortunately, we had sufficient fund balance to cover the shortfall. In a similar vein, the premature failure of the engine in our #3 fire pumper raised expenses unexpectedly. This was one of those times, as with our crashed police cruiser, when saving money to a reserve account in advance of the need really paid off. On short notice, funds were transferred from one of the other fire truck accounts to replace Engine #3 earlier than expected.

I also spent considerable time last year negotiating contracts, not only with our three bargaining units, but also with three of our seven department heads, who are also on three year contracts. The union contracts were completed amidst heightened inflation concerns in early September, only to be followed by the stock market crash and recession that made those raises appear overly generous. The wage adjustments really were quite fair, given the high petroleum and food prices at the time, but only time will tell how they work out over the life of the contracts.

At year end, Council was struggling with an engineering report analyzing our alternatives for meeting the Federal Long Term 2 Enhanced Surface Water Treatment Rules and the Stage 2 Disinfection By-Products Rule. They agreed that the best and most cost effective, long term solution was to eliminate chlorine disinfection of our drinking water by changing over to ultraviolet light, with chloramination as a secondary method of disinfection. Unfortunately, the substantial cost of regulatory compliance, together with the expense of replacing our worn-out watermains, will require further water rate increases as we move toward implementation.

But enough about money and budgets, I also dedicated much of my 2008 efforts to organizational development. Following initial discussions about the best form of government for our community, Council decided to look into the formation of a Charter Commission, which is the statutory method for a municipality to review how its local government is organized. They took the issue to the voters at the November election, who endorsed it, and by December we had a nine member Charter Commission sworn into office and a public hearing set for January. I'm sure you'll be hearing much more about their work over the coming months.

Council also started a new outreach effort for its boards and committees this year. What came to be known as Committee Consultations are designed to offer each of a dozen different boards, committees, commissions and task forces a chance to meet one-on-one with the Council to discuss what they are up to, what they would like to see changed and how Council can help them achieve their goals. Depending on each committee's level and type of activity, consultations are held on a quarterly, semi-annual or as-needed basis. Although considerable effort is required on everybody's part to schedule, prepare for and attend these sessions, early reports indicate that they have been well received and are helpful to all the parties in improving their efforts on behalf of the Town.

Regional outreach was also an important part of our 2008 efforts, especially for Councilor Bob Garland, who volunteered to serve on the Union 98 school Reorganization Planning Committee. By now, most readers will be familiar with the new Alternative Organization Structure of our schools, and Bob spent scores of hours in meetings and doing his homework to bring us into conformity with the governor's school consolidation program. Council heard many a report from Bob, week after week and month after month, until the job was done. Thank you Mr. Garland.

As chair of the League of Towns, I also participated in regional efforts to improve the State's redesign of the Route 3/102/198 intersection at the head of the island, expand wireless Internet access for the island, reexamine the funding formula for the MDI High School, and finalize our seven-town mutual aid compact for emergency management. Your public safety chiefs and I also spent considerable time with other local governments, MDI hospital staff, National Park officials and Jackson Lab employees refining emergency management plans to address the inevitable, even if not imminent, influenza pandemic which historically strikes about three times every hundred years or so. The PanFlu Working Group, as we have come to be called, held its second MDI PanFlu Forum at the MDI Biological Laboratory this fall. Other Town emergency management efforts included training of all Town officials, from Councilors right on down, so we could become National Incident Management System compliant. Without such training, the Town would be ineligible for disaster recovery funds and Homeland Security grants such as those received last year.

Quite a few projects fell under the heading of “safeguarding our citizen’s interests” this year. Repeated challenges to unrestricted public access to The Bar were ended last June when Town Meeting approved condemnation of the Bridge Street and Bar Road rights-of-way, clearing-up any property title appeals permanently, we hope. Council and staff also struggled to defend various park boundary and shore access rights at several locations around Town and will continue to do so to make sure these public spaces continue to serve those who purchased them in the first place.

It has been a busy year. Thank you to all who have worked so hard on the Town’s behalf over the last year and, especially, to those who have helped me do my best to serve you, the citizens of Bar Harbor.

Respectfully submitted,

Dana  
Dana J. Reed  
Town Manager



## TOWN CLERK

There were a number of events in 2008. Every four years the Presidential election gains more momentum than the previous one and 2008 was no exception. We are *very appreciative* of our election staff that worked numerous hours on Election Day and the days leading up to it. The auditorium was used three weeks prior to accommodate the influx of absentee voters and new voter registrations. We recorded 58% as the largest number of votes cast by absentee ballots for any single election.

With the dedication, hard work and joint efforts of the local school boards; the MDI Regional School System met the State's mandate while maintaining local control. This June there will be three separate school ballots casting the validation votes for the three previously approved school budgets: AOS (Alternative Organizational Structure); MDI RSS High School; and Conners Emerson. This practice will continue for three years in which time the voters will be given the opportunity to decide whether or not to continue the next three years with a referendum validation vote.

A reminder to residents for their convenience, the Town Clerk's department continues to offer electronic licensing through the State Departments. For fishing and hunting visit Inland Fisheries and Wildlife and their MOSES program: <https://www5.informe.org/online/moses/>. For dog licenses visit Maine Department of Agriculture at [https://www10.informe.org/dog\\_license/](https://www10.informe.org/dog_license/) to license your new dog, or during the months of October through January to renew your pet's license.

I would like to thank the Town Council and the residents of Bar Harbor for the opportunity to serve them, and a special thank you to the department heads and their staff.

*Patricia A. Gray*

## **Town Clerk - Statistical Report - Calendar Year**

<b>Dog Licenses Issued</b>	<b>2007</b>	<b>2008</b>
Kennel	1	1
Male/Female	56	68
Neutered/Spayed	447	491
<b>Totals</b>	<b>503</b>	<b>560</b>

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<b>Clam Licenses</b>	<b>2007</b>	<b>2008</b>
Resident Commercial	4	4
Resident Recreational	50	31
Over 65 Free/Under 16	1	1
Non-Resident Commercial	0	0
Non-Resident Recreational	35	41
<b>Totals</b>	<b>90</b>	<b>77</b>

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<b>Hunt &amp; Fish Licenses</b>	<b>2007</b>	<b>2008</b>
Resident	477	445
<b>Totals</b>	<b>477</b>	<b>445</b>

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<b>Record of Births</b>	<b>2007</b>	<b>2008</b>
Bar Harbor Residents	38	47
Non-Residents	38	36
<b>Totals</b>	<b>76</b>	<b>83</b>

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<b>Record of Marriages</b>	<b>2007</b>	<b>2008</b>
Bar Harbor Residents	44	18
Non-Residents	83	110
<b>Totals</b>	<b>124</b>	<b>128</b>

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<b>Record of Deaths</b>	<b>2007</b>	<b>2008</b>
Bar Harbor Residents	59	46
Non-Residents	41	28
<b>Totals</b>	<b>100</b>	<b>74</b>

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## FINANCE DEPARTMENT

### (Including Assessing & Technology)

The Finance Department is responsible for collecting, investing, reconciling and distributing all Town funds as well as managing the Town's debt and borrowing. Its accounting personnel also serves an internal audit control function, processes accounts payable, payroll, billing for taxes, water and sewer, all financial reporting, fixed asset tracking and oversees the operation of its government accounting software.

### Personnel

The finance office made steady progress in its personnel development as well as in its staff goals during the 2008 calendar year. **Sarah Gilbert**, as *Tax Collector*, has been with us for over 3 years and accomplished much in our objective to improve the Town's human resource functions. **Sarah**, along with **Jenn Berry**, our *Head Cashier*, heads up the successful accounting effort to count the money and trace all deposits into the bank on a very timely basis. In 2008 Sarah led the software migration to add our last software module, *Munis* excise registration. **Joanne Higgins**, as *Bookkeeper*, maintained her experienced eye on payroll processing functions, various wastewater bookkeeping and analysis, tracking summer discounts on sewer, water/sewer collections, wastewater payables and calculation of the sewer capital charges. **Sue Blaisdell**, **Jen Curtis** and **Jenn Berry** all collect taxes, process vehicle, boat, ATV and snowmobile registrations, accept general permit collections as well as utility bill receipting. **Jen Curtis**, as *Ambulance Agent*, processes all electronic billing and payment activity for the ambulance service as well as makes special efforts for collecting older ambulance bills. She is also responsible for Police & Harbor miscellaneous billings, sewer liens, performs various account reconciliations and most recently has cross trained on the new utility billing system with the Water Office Manager. **Jenn Berry** is the *State Inland Fishery* reporting agent, retains her duties in the filing and discharging of all tax and sewer liens, tracks investment income, as well as reconciles various subsidiary ledgers and provides the detail analysis function of quarterly water and sewer billing volume. **Sue Blaisdell** is our designated *State Motor Vehicle Agent* and also files and records workers compensation claims, prepares 1099 and OSHA reporting, and is responsible for processing all the invoices with their related purchase orders for the *General* and *Water* Funds. We hope that you are pleased with how we are able to serve you at the counter and over the telephone.

*Assessor* **Steven Weed** reports administratively to the Finance Director and brings over 15 years of assessing experience to the position. In 2008, he spent a great deal of time reviewing the many assessing pricing schedules created by the last contract revaluation in preparation for creating new tables in house that can re-price selected areas of Town, such as waterfront locations, or for types of buildings in more efficient and flexible ways that will keep values fair and equitable. He and the new *Deputy Assessor*, **Marc Perry**, continued to focus on organizing the many files and maps in the assessing area and began to chase down the varied addressing issues toward the goal of obtaining further 911 accuracy. Marc was appointed the 911 addressing officer for the Town and he successfully passed the CMA exam in 2008.

**Steve Cornell**, the Town's *Technology Systems Administrator*, continues with his management of the Town's computers, backups, security, file sharing, internet, e-mail, system use rules, video security systems for the Police and Harbor departments, support of the new hardware and operating system of finance's *Munis* operating system, the WAN network, all technology purchases, creating a *list serve* module, free wireless access in the downtown parks, enhancing the website, the channel 7 bulletin board as well as ensuring that the live television broadcast system of Town government meetings proceed with dependable quality. The nature of job and broad responsibilities means that he is on call many times 24/7 to keep the critical networks and equipment running--46 devices, 22 networked printers and 12 central servers. He is also the Town's representative to the *Cable Consortium*; the group of town's which negotiated the last cable television franchise agreement and which continues to oversee common issues.

## **Municipal Building**

Part time assistance is required to help oversee certain building maintenance issues and this duty is again taken on by **Tim Porter**. Tim stays on top of the many challenges to keep the equipment and building running safely and efficiently, walkways snow and ice free, dealing with the many vendors, multiple tenants and coordination of storage of Town records. At year end, the bid drawings for renovation of the Phase I area of the building was just being placed out to bid. *Phase I* will renovate the Southeast quadrant on the main floor in part of a phased-in renovation of the building's Town office occupied spaces. We expect to improve the ventilation, cooling, public access spaces, archival storage and workflow efficiencies.

## Financial Outlook

During the annual review of the June 2008 fiscal year audit before the Council, the Town's auditor verified that the Town was in good fiscal health, continues with sound financial practices and received an unqualified favorable audit opinion. The Town maintains a balance of 10% of our audited revenues in a "designated" working capital cash reserve in the Town's Fund Balance and this is reflected by the fact that the Town has not had to borrow in anticipation of collecting taxes for over 18 years. The Town's *Standard & Poor's* bond rating is **AA-** and is listed **A1** by *Moody's*.

## Water and Wastewater Departments

As the taxpayers are well aware, both the *Water* and *Wastewater* Funds are "enterprise" funds; meaning that they are 100% self-supported by the users and not by taxpayers money. The *Wastewater* fund remains fiscally strong but due to rising operational costs, overall rates were increased by 2.7% on July 1<sup>st</sup> 2008. Total annual revenues billed to run the *Wastewater Division* are approximately \$1.8 million.

*Water Division* rates were scheduled to be increased by 17.2% (on average) on January 1, 2009; two years after the last authorized increase. Both capital investment and working capital on hand are deemed inadequate in this fund and a recognized goal is to bring the fund onto a stronger fiscal operating capacity. At the end of 2008, over \$570,000 was owed to the General Fund. Much of the water billing and collections are handled at the *Water Division's* office on Main Street by Office Manager **Nancy Warner** but most other financial transactions, accounting, payables, PUC reporting, etc., are taken care of by staff in the finance office on Cottage Street. Total annual revenues generated are approximately \$1.2 million.

## Property Taxes Receivable

78% of the Town's revenues to operate all of its commitments (schools, county, capital investment, day to day operations) are raised from property taxation. The 2008 year's taxes outstanding at December 31<sup>st</sup> are very comparative with the year before. At June 30<sup>th</sup> of this past year, the Town's tax collection rate reached over 97% on its 2007 taxes, with the remainder of the unpaid properties (133) being placed on a tax lien---which indicates a 12% higher level of tax lien activity.

<u>Tax Year</u>	<u>Property Tax Outstanding Balance</u>	<u>Dec. '08 %</u>	<u>Dec. '07 Balance</u>	<u>Dec. '07 %</u>
2005	\$ 5,654	.1%	\$ 7,249	.1%
2006	\$ 19,226	.2%	\$ 152,752	1.3%
2007	\$ 176,851	1.5%	\$4,996,995	41.6%
2008	\$5,140,924	41.6%		

### Vehicle Registrations

After real estate taxes, vehicle excise taxes are the next largest revenue generator for the Town (over \$850,000 in the last fiscal year). *Motor Vehicle* unit registrations in 2008 showed no change from 2007.

<u>Calendar Year</u>	<u>2008</u>	<u>2007</u>	<u>2006</u>
Motor Vehicle Registrations:	5284	5292	5249

### Town's Capital Assets

Listed below are the total original costs of all the Town's capital assets, excluding schools, as compiled by GASB#34 accounting rules:

Town Capital Assets: 6/30/2008				
(in thousands)	General Fund (000's)	Wastewater (000's)	Water (000's)	Totals (000's)
Land	\$ 1,757	\$ 24	\$ 140	\$ 1,921
Buildings-Town	\$ 2,506	\$ 10,650	\$ 150	\$ 13,306
Vehicles	\$ 2,720	\$ 244	\$ 163	\$ 3,127
Equipment	\$ 1,697	\$ 528	\$ 597	\$ 2,822
Infrastructure:				
Roads	\$ 9,575			\$ 9,575
Sidewalks	\$ 1,350			\$ 1,350
Drains/Mains	\$ 1,914	\$ 6,455	\$ 2,861	\$ 11,230
All Other	\$ 3,334	\$ 83	\$ 1,484	\$ 4,901
<b>Totals</b>	<b>\$ 24,853</b>	<b>\$ 17,984</b>	<b>\$ 5,395</b>	<b>\$ 48,232</b>

Respectfully submitted,  
Stanley W. Harmon,  
Finance Director, Treasurer



**PLANNING DEPARTMENT**  
**&**  
**CODE ENFORCEMENT**



*Left to Right, Back to Front: Angela Chamberlain, Code Enforcement Officer; Kris Hultgren, Staff Planner; Linda Eddings, Administrative Assistant; Anne Krieg, Planning Director.*

## PLANNING DEPARTMENT

### APPEALS BOARD

The Appeals Board heard a multitude of cases on specific requirements in the vacation rentals ordinance.

The Board welcomed Rachel Moses as an associate member.

<b>Appeals Board</b>	<b>CY08</b>	<b>CY07</b>	<b>Change</b>	<b>Percent Change</b>
Administrative Appeals	5	15	-10	-66.7%
Variance Requests	0	1	-10	-100.0%
Relocation of nonconformity	2	0	2	n/a
Request for Reconsideration	1	6	-5	-83.3%
Other	1	0	1	n/a
Workshops	1	0	1	n/a
<b>Appeals Board Meeting Hours</b>	<b>17.25</b>	<b>34</b>	<b>-16.75</b>	<b>-49.3%</b>
<i>Total Appeals Board Activity</i>	<i>27.25</i>	<i>56</i>	<i>-28.75</i>	<i>-51.3%</i>

### DESIGN REVIEW BOARD

The Design Review Board finalized their re-write of a new Sign Ordinance going to the voters in 2009.

New projects the Board approved included the Cadillac Building on Main Street, a new off-site parking lot at the MDI Hospital, a re-build of The Thirsty Whale, new construction at 124 Cottage Street, as well as solar panels on a Bed & Breakfast.

<b>Design Review Board:</b>	<b>CY08</b>	<b>CY07</b>	<b>Change</b>	<b>Percent Change</b>
Certificates of Appropriateness				
Approved	63	74	-11	-14.9%

### PLANNING BOARD

The Planning Board continued its work on implementing the 2007 Comprehensive Plan. A workshop was held on affordable housing as well as Planned Unit Development. Changes to the Land Use Ordinance

resulted from their work. They also received a new wetlands map prepared by consultants.

The Planning Board also approved additional lots off of Stonybrook Drive and created 11 new lots off of Indian Point Road. Additions to both EBS and Jackson Laboratory were approved as well as a re-development of the Young's Pier on West Street.

<i>Benchmark</i>	<b>CY08</b>	<b>CY07</b>	<b>Change</b>	<b>Percent Change</b>
<b>Planning Board:</b>				
New Completeness Reviews	15	20	-5	-25.0%
Site Visits	12	15	-3	-20.0%
Subdivision Sketch Plan Reviews	7	14	-7	-50.0%
LUO Amendment Requests				
(From Public)	1	4	-3	-75.0%
Planning Board Approvals	11	15	-4	-26.7%
Subdivision Lots Approved	35	91	-56	-61.5%
Minor Subdivision Amendments	2	2	0	0.0%
Workshop Sessions	5	0	5	n/a
Planning Board Meeting Hours	74	88	-14	-15.9%
<i>Total Planning Board Activity</i>	162	249	-87	-34.9%

## CONSERVATION COMMISSION

The Conservation Commission welcomed Patrick Watson as a new member.

The Commission helped lead the many citizens and Boards to create a lighting ordinance to help protect the dark skies. This was approved by town voters in November 2008. They also assisted staff with outreach efforts and creating information for a guidebook on different kinds of lighting that will protect the night sky. Their August speakers were from Belfast, Maine and spoke on energy audits in their city. They also worked with staff on the wetlands map.

## CORRIDOR MANAGEMENT COMMITTEE

This committee continued its work on dark sky protection and management in supporting staff efforts on the creation of a dark sky

ordinance. They also worked with Maine Department of Transportation on island beautification as part of the state's project to construct a new traffic system at the head of the island.

### **CRUISE SHIP STUDY TASK FORCE**

The Cruise Ship Task Force had many accomplishments in 2008. They worked with a possible second drop-off area for the tour buses on their return to the Pier. They created a ground transportation area for taxi's and other cruise passenger transportation services. The group recommended a new fee for cruise ships that is now in the budget for the fiscal year 2010 budget. The task force members monitored operations on cruise ship days as well as discussed the organization of the 4<sup>th</sup> of July in 2008 when a cruise ship was in the harbor. They also received check in information form staff on a new T105 facility (secure facility to meet Department of Homeland Security standards) at the Town Pier as well as from Ocean Properties on their future plan for cruise ship operations. Staff also attended meetings of the Cruise Canada-New England group as well as the Cruise Line International Association annual meeting.

### **ECONOMIC DEVELOPMENT TASK FORCE**

The Economic Development Task Force worked with staff to establish parameters on the future of West Street between Rodick and Main Streets if re-developed. They also lent support to the creation of a public-private partnership for a parking garage in the area known as the Back Yard. Bill Dohmen of SCORE in Ellsworth came and spoke about their work as well as the local and national economy. They continue their work on the district area and requirements for the Downtown Business zoning district.

This Task Force is looking for more members from Town Hill. Please stop in the office to find out more about this working group!

### **COMPREHENSIVE PLAN**

Residents should be pleased to know that the 2007 Comprehensive Plan won the Maine Association of Planner's (MAP) Plan of the Year Award. The award was given in June 2008 at the MAP Annual Meeting.

The State Planning Office also found the Comprehensive Plan consistent with state goals.

The Town Hill mini-plan was the bulk of our work for the implementation of the comprehensive plan. Most of the growth in the last decade has occurred in the Town Hill area and uncertainty remained at the close of the Comprehensive plan process on how growth should be managed into the next decade. This process is meant to finalize the policy in order to prepare ordinances in 2009.

## **DEPARTMENT PROJECTS**

A Project Canopy Grant was sought and received to assist Public Works Department in planting more street trees in the downtown area.

The Shoreland standards were updated in the Land Use Ordinance.

Staff worked with College of the Atlantic students on studying and mapping areas of town.

Staff worked on programs for professional development in Maine for certified planners.

*Please consider serving the Town in a planning capacity as there is always plenty of work to do, especially to implement the Comprehensive Plan. The success of this Department's projects depends upon citizen participation. We appreciate all the hard work and commitment from the people we serve. It is a pleasure and an honor to be a part of this community!*

*Respectfully submitted,*

*Anne M Krieg, AICP – Planning Director*

*Kris Hultgren – Staff Planner*

*Linda Eddings – Office Assistant*

*With gratitude, we list the following residents that provide active service to the Town:*

## **APPEALS BOARD**

Ms. Ellen Dohmen, Chair  
Term exp. 2009

Mr. Roger Samuel, Vice-Chair  
Term exp. 2009

Mr. Paul DeVore, Secretary  
Term exp. 2011

Mr. Donald Bell  
Term exp. 2010

Mr. Michael Siklosi  
Term exp. 2011

Ms Rachel Moses  
Term exp 2010

## **CONSERVATION COMMISSION**

Ms. Jill Weber, Chair  
Term exp. 2009

Ms. Carla Haskell, Vice-Chair  
Term exp. 2011

Ms. Anne Wheeler, Secretary  
Term exp. 2011

Enoch Albert  
Term exp. 2010

Mary Ann Handel  
Term exp. 2009

Mr. Patrick Watson  
Term exp. 2011

One vacancy

## **CRUISE SHIP TASK FORCE**

Paul Paradis - Town Council Representative, Chair

Greg Veilleux - Town Council Representative

Charlie Phippen - Harbormaster

Anne Krieg Planning - Director, Secretary

Nate Young - Police Chief

Chris Fogg - Chamber of Commerce, Vice-Chair

Robert Bahr - Bed & Breakfast Association

Greg Gordon - Tour Bus Company

Amy Powers - Cruise Ship Industry/CruiseMaine

Mary Opdyke - Resident at Large

George Seavey, Jr. - Resident at Large

Fred Cook - Resident at Large



## **DESIGN REVIEW BOARD**

Mr. Todd Hardy, Chair  
Term exp 2011

Mr. Roc Caivano, Vice Chair  
Term exp. 2010

Valerie Davis, Secretary  
Term exp. 2010

Ms. Abigail Goodyear  
Term exp. 2009

Ms. Barbara Sassaman  
Term exp. 2011

Ms. Diana de los Santos  
Term 2011

Alexis Byrne  
Term exp. 2009  
(Appointed 3/2009)

## **ECONOMIC DEVELOPMENT TASK FORCE**

Pat Samuel, Chair  
Chris Fogg  
Chris Vincent  
John Kelly  
Barry Teater, Secretary  
Mark Hanscome  
James (Howdy) Houghton

B & B Association Res. Rep.  
Chamber of Commerce  
Merchants Association Res. Rep.  
Acadia National Park Res. Rep.  
Jackson Lab Res. Rep.  
MDI Biological Laboratory appt 10/7/08  
Res. Business owner Downtown District  
(downtown res. District)  
Res. Business Owner Town Hill District  
Res. Business Owner Rt 102  
Res. Business Owner Rt 3, o/s downtown  
COA Res. Rep.  
Real Estate Res. Rep.  
DT Anchor Res. Rep

Vacancy  
Randy Sprague  
Karen Baksa  
Ted Koffman  
Vacancy  
Matt Horton

## **PLANNING BOARD**

Kevin Cochary, Vice-Chair  
Term exp. 2010

David Bowden  
Term exp. 2009

Lynne Williams, Secretary  
Term exp. 2009

Buck Jardine  
Term exp. 2011

Ms. Kay Stevens-Rosa, Chair  
Term exp. 2011

## CODE ENFORCEMENT DIVISION

The Code Enforcement Division's primary mission is to provide the public with the best customer service by continually striving to be more effective and efficient and to insure that the public is informed of how Code Enforcement procedures relate to everyday life in regards to safety.

Notable projects permitted this year include the continuing construction of the MDI Housing Authority Planned Unit Development, the renovation of a College of the Atlantic building, the construction of the new EBS storage building, the construction of the YMCA/MDI Hospital parking lot, the construction of the Jehovah's Witness building, and the demolition and reconstruction of the Thirsty Whale Tavern.

<b><u>Building Permits by Category</u></b>	<b><u>2008</u></b>	<b><u>Value</u></b>
New Dwellings	37	\$8,124,060
Commercial/Industrial Permits	132	\$6,200,606
Garages/Additions/Other Improve.	234	\$3,975,655
<b>Totals</b>	<b>403</b>	<b>\$18,300,321</b>
Less Value of Improve to Tax Exempt		\$3,443,413
Total Value of Improve to Taxable Prop.		\$14,856,908

<b><u>Building Permit Activity</u></b>	<b><u>2007</u></b>	<b><u>2008</u></b>
Total Value of Bldg. Permits	\$33,896,919	\$18,300,321
Value of Taxable Projects	\$16,807,692	\$14,856,908
Number of Building Permits	430	403
Number of New Dwellings	38	37
Number of Plumbing Permits	145	142
Number of Electrical Permits	179	150

Number of Site Inspection	572	556
Scheduled Conferences in Office	261	186
Messages taken by Office Asst.	667	463
Violation Letters Sent	57	65

## **Administration**

The Code Enforcement Officer attended a variety of training programs in 2007. It is the goal of this department to remain “up to date” on Federal, State, and Local codes as they relate to providing safety and code compliance.

In closing, the Code Enforcement Division would like to thank the citizens of the Town of Bar Harbor for periodically adjusting to the changes in code and helping to make our job easier to enforce the changes and to insure their compliance.

David W. Rand, Fire Chief

## **Code Enforcement Office Staff**

David Rand	Supervisor
Angela Chamberlain	Code Enforcement Officer
Linda Eddings	Office Assistant

## FIRE DEPARTMENT



*Fire Chief David Rand and Assistant Chief Joey Kane operating the pump panel of Engine 3 – the departments new first due-in Engine.*

## **FIRE DEPARTMENT**

### **Mission Statement:**

The Bar Harbor Fire Department's Mission is to provide a range of programs and services, including fire prevention, fire suppression, and emergency medical services, designed to protect the lives and property of the citizens and guests of the Town of Bar Harbor, from the adverse affects of fire, medical emergencies and other man made or natural disasters.

The department reports a total of 398 fire calls for 2008. The calls are broken down as:

Structure fires – 6, chimney fire – 2, vehicle fires – 2, brush/grass fires – 5, trash/dumpster fires – 9, oil burner malfunction – 2, assist EMS – 15, motor vehicle accidents – 34, hazardous conditions including gas spills – 25, carbon monoxide – 3, electrical related incidents – 21, public assist – 9, sprinkler and water incidents – 31, smoke and odor related calls – 28, assist police – 4, unauthorized burning – 4, investigation request – 30, false alarm – 164, mutual aid – 4.

The Department implemented a driver training program for all personnel that operate Fire Department Apparatus. In conjunction with Maine Fire Training, an EVOC (Emergency Vehicle Operating Course) course was conducted, providing classroom as well as hands on driving through an obstacle course to enhance their driving skills and stress constant safety practices while operating the equipment.

Upon receipt of a Port Security Grant, twenty light weight 4.5 air packs and forty air bottles were purchased, which along with a new self contained air compressor system for filling the bottles, enabled the Department to replace our current antiquated air packs, greatly enhancing our fire fighting capabilities due to their light weight and increased capacity.

In coordination with the Hancock County Emergency Management Agency, we continued to train our Officer Staff in the National Incident Management System, most recently with the ICM 400 Module, outlining Command Staff Operations during a major incident. Additionally we updated our own Town Emergency Management Plan.

An ongoing masonry rehabilitation program continued on the Fire Station with work completed on the front roof line parapet as well as waterproofing of the brickwork.

In closing, I would like to take this opportunity to express my sincere thanks to the following individuals and agencies, the Town Manager, the Honorable Town Council, Department Heads and members of their respective departments, all members of the various town boards, Fire Department Members and their families for continued support and dedication to the department and citizens of Bar Harbor.

David W. Rand,  
Fire Chief

### **Bar Harbor Fire Department Staff**

#### **Fulltime Staff:**

Chief - David W. Rand  
Assistant Chief - Lyman Kane  
Eric St. Peter  
John Lennon  
Henry Brown

Deputy Chief - John Cunningham  
Captain - Matthew Bartlett  
Jai Higgins  
Jon Zumwalt  
John Sanders

#### **Call Staff:**

Deputy Chief – Ted Gray  
Captain – Dan Daigle  
Lieutenant – Matt Horton  
Sheldon Goldthwait  
Steve Walls  
Toddy Hardy  
John Levesque  
Robert Gaynor  
Jon Mitchell  
Pat Kilbride  
Justin Barlett  
Bryon Micheli

Captain – Terry Kelly  
Captain – George Clemens  
Lieutenant – Doug Dubois  
Tim Porter  
Richard Trennam  
Roc Caivano  
Anthony St. Denis  
Steve Corson  
Andrew Kropff  
Sean Hall  
Steve Montiminy



## **BAR HARBOR AMBULANCE SERVICE**

### **Mission Statement:**

The Town of Bar Harbor Fire Department Ambulance Service's primary mission is to provide a model system of emergency medical services (EMS). To provide the highest quality care in the pre-hospital setting subscribing to a collaborative effort for the effective delivery of EMS through facilities, equipment, and resources under the guidance of Maine EMS.

### **Accomplishments for 2008:**

The Ambulance Service responded to 1279 runs for the year. Types of runs were: local emergencies 764, local routine transports 387, out of town emergency inter-facility transfers 38, out of town routine inter-facility transfers 90.

The Fire Department took delivery of a new 2008 Wheeled Coach ambulance and is now in service as primary emergency response. The new ambulance replaced the 2002 ambulance which is now designated for inter-facility transfers and simultaneous emergency calls.

The Fire Department received two Toughbook notebook computers for electronic medical reporting. The computers were obtained through a matching grant sponsored by Maine Emergency Medical Services (MEMS). MEMS phased out traditional paper documentation and mandated electronic run reporting. The purpose of is to create a database that will have useful information to help us track run reports, manage staff and equipment needs, create prompt and accurate billing, and provide valuable information and statistics. At the state EMS level it will help to better develop training curricula, evaluate patient and EMS system outcomes, facilitate research efforts, address resources for disaster and domestic preparedness and provide statewide data. The hospitals that we transport patients to will have a printer or network connection available to print or download the e-report report.

The ambulance service continued its public relations program with demonstrations and educational presentations at local schools and housing facilities utilizing the Hazard House.

The ambulance service participated in regular in-house and outside sponsored medical and rescue training to maintain individual State licensure requirements and to remain proficient with skills and rescue techniques.

Nine full time personnel provide ambulance staffing: four EMT-Basics, two EMT-Intermediates, three Paramedics, and several part time personnel.

Through continuing education, quality assurance, peer discussions and review, the Ambulance Service is always striving to provide quality, efficient, and professional emergency medical services to the residents and visitors of Bar Harbor.

David Rand,  
Fire Chief



*Fire Department's new 2008 Wheeled Coach Ambulance*

## **POLICE DEPARTMENT**



## POLICE DEPARTMENT

To the Town Manager, the Honorable Town Council and the citizens of the Town of Bar Harbor, I hereby submit the 2008 Annual Report for the Police Department.

The Bar Harbor Police Department's primary mission is, and will continue to be, to protect and serve our community to the greatest extent possible, to protect life and property, and to prevent crime by vigorously delivering the best possible services.

During 2008, the Police and Dispatch Departments answered approximately 8,447 calls for service and/or complaints in the town. Below, I have presented a comparison of the statistical data, for the last three years.

### Call For Service Type

<b>Total</b>	<b>2008</b>	<b>2007</b>	<b>2006</b>
911 Call Transfer	386	277	234
Alarm (Bank)	31	26	58
Alarm (Fire)	170	184	168
Alarm (Police)	257	230	213
Alarm (Sewer)	97	88	64
Ambulance Call	815	698	725
Animal Complaint (Dog)	193	214	192
Animal Complaint (Other)	136	118	122
Assist Fire	137	85	125
Assist Law Enforcement	214	218	194
Assist Motorist	128	90	59
Assist Other	335	181	144
Civil / Non-Criminal Matter	177	197	223
Criminal Complaint (Miscellaneous)	314	429	396
Disturbance / Noise Complaint	197	214	229
Domestic Assault	18	26	26

<b>Call For Service Type (continued)</b>			
<b>Total</b>	<b>2008</b>	<b>2007</b>	<b>2006</b>
Found	393	328	256
Intoxicated Person(s)	78	64	59
Liquor Laws	29	16	32
Lost Items	412	364	308
Motor Vehicle Accident	358	414	405
Paperwork Served	56	36	57
Parking Complain	129	132	104
Persons Fighting	44	47	18
Public Safety Vehicle Accident	4	0	2
Streetlight Outage	53	48	52
Subject Stop	95	42	34
Subpoena	57	52	37
Suspicious Activity	177	131	166
Suspicious Person	91	68	76
Theft	191	148	138
Traffic Control	12	7	12
Traffic Violation Reported	189	196	119
Unattended Death	3	0	1
Unsecured Building	22	33	27
Vandalism	92	71	54
Vehicle Pursuit	0	1	0
Vehicle Stop	2107	1870	1815
Violation of Protection Order	2	3	6
Warrant	17	22	21
Weapon Permit	23	33	24
Well-Being Check	208	173	97
<b>Total for Calls of Service</b>	<b>8447</b>	<b>7574*</b>	<b>7092</b>

**Arrest & Summons**

<b>Total</b>	<b>2008</b>	<b>2007</b>	<b>2006</b>
Aggravated Assault	0	2	3
Arson	0	0	2
Assault	12	15	10
Assault (Domestic)	17	6	12
Burglary	10	5	4
Criminal Mischief	19	9	9
Criminal Trespass	17	3	6
Disorderly Conduct	25	14	7
Driving to Endanger	5	5	2
Forgery	0	3	1
Fugitive From Justice	1	1	2
Furnishing a Place for Minors to Consume Alcohol	3	7	2
Gross Sexual Assault	0	1	1
Harassment	3	3	1
Negotiating a Worthless Instrument	1	2	2
Obstructing Government Administration	1	3	2
Operating After Suspension	40	38	22
Operating Under the Influence	92	82	77
Operating Without a License	33	20	3
Possession of a Useable Amount of Marijuana	20	10	6
Possession of Alcohol by a Minor	17	40	26
Possession of Suspended License	1	0	2
Receiving Stolen Property	1	0	2
Refusing to Sign Summons	4	2	3
Sale and Use of Drug Paraphernalia	17	11	2
Speeding	147	143	105

**Arrest & Summons (continued)**

<b>Total</b>	<b>2008</b>	<b>2007</b>	<b>2006</b>
Speeding (Criminal)	3	3	2
Theft by Deception (Class E)	0	0	2
Theft by Unauthorized Taking or Transfer (Class C)	0	1	3
Theft by Unauthorized Taking or Transfer (Class E)	11	12	8
Violation of Conditional Release	47	31	41
Violation of Probation	3	2	1
Violation of Protection Order	2	1	2
Protective Custody	0	0	1
Warrants	39	32	31
<u>Miscellaneous Criminal Charges</u>	<u>58</u>	<u>31</u>	<u>7</u>
<b>Arrest &amp; Summons Total</b>	<b>676</b>	<b>538</b>	<b>411</b>

**Accomplishments for 2008**

The Police Department has continued to improve our training program and diversity. Officers attended in-service trainings at the Maine Criminal Justice Academy and throughout the State (i.e. Interviews and Interrogations, Method of Instruction, Mechanics of Arrest and Restraint, & Handcuffing Instructor Training) to keep up with their mandatory annual training requirements. To have officers complete these types of trainings, we have the ability to train other officers in-house, which saves on training/travel expenses and provides better overall instruction for the Department.

The Department purchased additional Simunition equipment and conversion kits for the patrol rifles. With this additional equipment we were able to create more complex scenarios for our officers. Placing our officers into these types of training scenarios before responding to a similar situation on-duty is invaluable for both the officers and the community. With this additional equipment, we will be able to hold more scenario-based trainings in the future, without relying on borrowed equipment from other law enforcement agencies.

The Department addressed concerns involving firearm retention that were identified during training scenarios. With officer safety being paramount, we purchased and implemented new Level III retention holsters for every officer. The Department upgraded from a Level I retention holster; meaning only one button snap secured the officers weapon. The new holsters have one external lock and two internal locks that secure the weapon in the holster. These locks prevent anyone except the officer, from accessing his service weapon while on duty.

Sergeant Shawn Farrar attended the New England Law Enforcement Executive Development Seminar for five days in Mashantucket, Connecticut. The training, hosted by the Federal Bureau of Investigations, was designed for officers of smaller agencies in the New England area. The seminar provided officers with instruction and facilitation in the areas of leadership, strategic planning, legal issues, labor relations, media relations, social issues, and police programs.

The Department hired and trained five Seasonal Officers to work from the beginning of June to mid-October. We also had two Seasonal Officers return from last year. Each of the new officers completed 80 hours of field training, including: Bar Harbor Police Department Policy manual, Maine Criminal and Motor Vehicle Statutes, use of force, search and seizure, and firearms proficiency. Once the officers completed this training, they were sworn in and utilized in Bar Harbor's downtown area, as foot and bike patrol officers for the summer.

The Department purchased a second police bicycle for seasonal officers to conduct patrol. With an additional bike patrol unit we are now able to have two patrol officers on foot and two on bicycles. The bicycle patrol units are more versatile and able to respond quickly to any location in the downtown area.

The Department received permission from Harold MacQuinn Inc. to utilize a gravel pit, located in the Town of Hancock, as a firearms range. For years we had used the Acadia National Park's firearms range for our spring and fall qualifications. However, an executive order was issued to the National Parks Service, restricting the use of lead ammunition. Continuing to use the National Parks range would have required switching to ammunition that does not contain lead, before the fall of 2008. This switch would have drastically increased our ammunition budget and prevented our officers from qualifying with the same or equivalent



ammunition they carry on duty. By switching locations, the Department now has ability to run our own range and continue to use lead ammunition.

The Town of Bar Harbor, through the Police Department, was awarded monies from FEMA's Fiscal Year 2008 (FY 08) Port Security Grant Program (PSGP). The goals of this grant are to improve our harbor's safety and security by implementing harbor patrols and increase both our preparedness to respond to a maritime incident and our ability communicate with Federal, State, and local agencies. The management of this grant, along with equipment purchases, will be conducted during the remainder of this fiscal year and will continue until July 2011.

Expanding on the goals and projects identified in the FY 08 PSGP application, the Department applied for additional funding through the FY 09 PSGP. Our original application was only partially funded, and we are in hopes that FY 09 monies can be obtained to complete our goals of port security, preparedness, and response to critical incidents in our harbor.

Over the next several years the Department will be managing and implementing grant award money. As required by the Federal Government, we are responsible for quarterly financial reports, as well as semi-annual progress reports; all which are submitted to the government online. Project funding includes the creation of harbor patrols during peak cruise ship season, building a radio frequency data network which will increase patrol vehicle capabilities and communications, purchasing computer hardware and software to expand our current record management system, and acquiring a variety of equipment for both Fire and Harbor Departments for preparedness and response to a maritime incident.

The Department purchased three new bulletproof vests this year through the Department of Justice Bulletproof Vest Partnership. This grant provides a 50% match with agencies to purchase new or replace old bulletproof vests. The Department intends on purchasing three vests annually, through this partnership, to replace our older bulletproof vests with expiring ballistic panels.

The Department has changed the appearance of the cruisers to regain uniformity and identity for our agency. The all black fleet contains two newly marked patrol units and one which will remain low profile.

Officers have completed trainings mandated by the State of Maine to include: Firearms, CPR, and New Law Updates. All officers are now

using the Maine Law Enforcement Online Training Center. The online training has become a useful tool for the Department, allowing the officers to get most of their mandatory training hours in during their scheduled shifts and cutting back on overtime associated with attending and instructing these mandatory trainings.

I thank each employee of the Department for his/her dedication to his/her profession and the unselfish manner in which he/she serves the community.

I would also like to thank the citizens of Bar Harbor, the Town Council, the Town Manager, the Fire Department, the Public Works Department, the Town Office Staff and all the other support organizations, within this community, for your continued cooperation and support.

Nathan Young  
Chief of Police

### **Bar Harbor Police Department**

#### **Full Time Employees**

Chief Nathan Young  
Lieutenant James Pinkham  
Sergeant David Kerns  
Sergeant Shaun Farrar  
Officer Timothy Bland  
Officer Eric McLaughlin  
Officer Timothy Frost  
Officer Soren Sundberg  
Officer Thomas Tardiff  
Dispatcher Sharon Worcester  
Dispatcher Adam Vanwhy  
Dispatcher Shasta Philpot  
Dispatcher Lori Bartlett

#### **Part Time Employees**

Nicholas Hardwick  
Nicholas Hardwick Jr.  
Wyman Tapley  
Ryan Lawson  
Doug Brundrett  
William Townsend  
Donald Greenwood  
Susan Murphy

#### **Summer Employees**

Thomas Canavan  
Paul Dosen  
David Peters  
Charles Rothrock  
Christopher Woodman  
Shira Gold

# **HARBOR DEPARTMENT**

## **Mission Statement**

*The Harbor Department will continue to manage Bar Harbor's coastal waters and facilities by providing a safe, efficient, customer oriented environment for all user groups and constantly look for ways to improve service to the public.*

*The Department will respond to calls for assistance within our capabilities and assist the Bar Harbor Police and Fire Departments. We will also work in cooperation with Federal and State agencies including the U.S. Coast Guard, National Park Service, Department of Homeland Security and the Maine Department of Marine Resources (DMR).*

## **Harbor Master Report**

2008 was full of challenges, most notably high fuel costs, which had a negative effect on many aspects of the maritime economy. The Lobster Fishing Industry was hit by high fuel and bait costs and a low price for lobsters. Yacht traffic was down, very noticeably in the fifty to one hundred foot range, and about normal for yachts over one hundred feet. In general transient vessel traffic was down.

I hired two assistants, Ashley Young and Katie Lauze. Ashley remained on staff throughout the summer and busy fall cruise ship season. Her efforts are greatly appreciated and contributed to making 2008 a very successful year for the Harbor Department.

The Harbor hosted two major events in 2008: the Working Waterfront Celebration, which included the Blessing of the Boats and Seafarers Memorial Day including a dinner/dance and events on the Town Pier in June; and the Fourth of July Celebration, was held with fireworks successfully launched for a great show enjoyed by the spectators.

2008 was the busiest cruise ship season on record with a total of ninety-six ships visiting Bar Harbor from May through October. There were eleven cancellations due to inclement weather, without which would have put the total number of ships over the one hundred mark for the first time. The passenger count was over 120,000 which also exceeds recent years' totals. The 2009 schedule has ninety five reservations to date.

The Harbor Department responded to numerous calls for assistance both emergency and routine in 2008. Calls included disabled vessels in need of tow, overdue reports, groundings, injured persons and kayakers in distress. Bar Island claimed twenty eight tide challenged hikers who were evacuated by boat. I would like to thank local volunteers, Steve Burns and David Spear among others, who assisted the department when a number of calls for help were received.

### **Harbor Committee Report**

The Harbor Committee held six meetings in 2008 and addressed a variety of issues which had come before them. Some of the more important issues continued to include harbor development, cruise ship operations and fixed fishing gear conflicts. I would like to thank the members of the Harbor Committee for their commitment and effort over the past year. It was a pleasure working with all the members.

### **Harbor Committee Members**

Jon Carter, Chair	Juanita Young, Vice Chair	Ron Landis, Secretary
Dean Collier	Lawrence Nuesslein III	Phil Corson
Andrew Koblinsky		

### **Marine Resources Committee Report**

The Committee had a very productive year during which they held eleven meetings. A great deal of time and effort was spent evaluating and reviewing many important issues and projects.

The committee looked at ways to improve shellfish conservation and availability through surveys and experiments with different growing enhancements. The Committee continued work on the Eel Grass Restoration Project in the Hadley Point area. The contributions to the Town's shellfish conservation program by the Committee and the many volunteers are greatly appreciated.

I would like to thank the Committee for their hard work and dedication over the past year.

## **Marine Resources Committee Members**

Chris Petersen, Chair      Ron Landis, Vice-Chair      Jennifer Litteral  
Megan Mcosker, Secretary

In closing I would like to thank the Honorable Town Council, Town Manager, Department Heads and staffs for all their assistance and support. I look forward to being of service to Bar Harbor in the coming year.

Respectfully submitted,

Charles A. Phippen  
Harbor Master

## **PUBLIC WORKS DEPARTMENT**

As the department's Director, my primary objective is to ensure that each division functions in accordance with our mission statement which is: *To operate, maintain and improve the Town's infrastructure, including our roads, sidewalks, parks, buildings, storm drain systems, wastewater system, water system, solid waste and recycling facilities as efficiently and professionally as possible, while treating taxpayers, ratepayers, visitors and employees in a helpful, friendly and courteous manner, and abiding by the American Public Works Association Code of Ethics.* In order to achieve our mission; the Department is separated into four divisions. The operational aspects of the Divisions are handled by the respective superintendents. The Water, Wastewater, Highway and Solid Waste Divisions handle the operational aspects of those specific areas. They are supervised by Jeff Van Trump, Bob Kane, Scott Wood and Ron Graves, respectively. The Highway Division not only handles the roads and sidewalks but also handles operations for Parks and Recreation as well as the Comfort Stations. Additionally, the mechanics are performing maintenance work for the Police Department vehicles and perform inspections for the entire fleet of Town owned vehicles.

### **Highway Division**

Winter storm maintenance has seen a larger demand in 2008. The frequency of storms has increased the past two years, as well as their intensity. Winter storm maintenance cost centers for 2008 have been hit hard. Unfortunately this also translates to more costs for the summer maintenance cost centers as well, once the snow melts. The Highway crew continues to keep up with the pace in both winter and summer maintenance seasons.

### **FEMA Projects**

The following projects were funded by FEMA due to storm damage:

Town Pier Boat Launch - Removed and replaced approximately 70 feet of the boat launch.

Town Beach - Replaced damage outfall from the face of the new wall to low tide mark.

## **Paving**

The following paving jobs were completed in calendar year 2008.

Degregoire Park - Remaining sections not completed in FY 07 due to escalating costs.

Highbrook Road - Remaining sections not completed in FY 07 due to escalating costs.

Bloomfield Road - Remaining sections not completed in FY 07 due to escalating costs.

Ash Street - Pleasant Street to Park Street.

Pleasant Street - Ledge lawn Ave to Main Street.

Old Norway Drive - Norway Drive to Crooked Road.

Municipal Building - East Parking Lot.

Public Safety Building - East Parking Lot.

## **Sidewalks**

The Town reconstructed the following sidewalks:

Eagle Lake Road - Replaced approximately 800 feet on the northern side of Eagle Lake Road from the Connors School entrance to the cross walk at Forest Avenue.

Mt. Desert Street - North Side, Holland to Eden.

Eden Street - East side, Mt Desert to Cottage.

## **Solid Waste/Recycling**

The price for our recycled goods has had the bottom drop out of them. Cardboard is a prime example having been \$115 per ton in July now only brings \$15 per ton. Although the other recycled goods haven't experienced such a dramatic drop, some now cost us to recycle. In the fall we were paying to have metals and mixed paper recycled. By year end metals were a break even, mixed paper costing \$3.98/ton and cardboard and newsprint bringing in \$15/ton and \$12/ton respectively. The good

news here is that we did well during our high volume months (July, August, September) and the prices are rebounding, albeit slowly. To this end I am anticipating meeting fiscal budget goals for revenues.

For our Municipal Solid Waste (MSW) we have had a small increase in tonnage compared to 2007. In 2007 we shipped 4933 tons of trash compared to 5041 ton in 2008. As predicted the downward trend appears to be over.

Even with the lower prices for our recycled goods we still need to increase our efforts in recycling the products presently processed. Recycling is a win-win situation because every ton of recycled goods removed from the waste stream saves \$65-\$70/ton in tip fees and hauling costs to PERC.

### **Wastewater Division**

A draft of the Combined Sewer Overflow (CSO) master plan has been resubmitted to Maine Department of Environmental Protection (MDEP). MDEP commented on the first draft in July of 2008. We worked on proposed changes, edited the draft and resubmitted early 2009. I expect MDEP approval by summer of 2009.

We ended 2008 recording a total of 69.12 inches of rain. This is 12 inches more precipitation than 2007 but 9 inches less than 2006. When we compare recent rainfall to the 2004 total of 37.08 inches, it helps to understand our increases in total flow at all of our plants. Along with the extra work associated with storms, we have seen additional maintenance requirements at the plants and pump stations. Wastewater Superintendent Bob Kane reports that he is very pleased with his crew, and the effectiveness of the plants and pump stations operations even with the larger volumes they are handling.

The Line Maintenance crew is in year number 5 of the five-year line maintenance program. Once this year's work is done the process will start over again. The work consists of the crew cleaning the sewer mains. Once this is done the mains are also inspected using our camera and located using GPS. That information is then added to our GIS mapping system. We now have line and sewer manhole information linked to the mapping system as well as the TV records. These maps make the crew more efficient in diagnosing problems in the system and providing information to our customers.



## **Water Division**

The Water Division employees have repaired five main leaks this year and numerous service line leaks. The crew has also replaced 3 hydrants and four valves.

Bill Harding retired this year after dedicating 17 years to the Town's water system. We wish him well. Brady Anderson has been hired as a Water Maintenance Worker.

Approximately 600 feet of undersized water main was replaced on Mt. Desert Street. This section was identified as a bottleneck in the Water System Master Plan. We also replaced a number of valves that were very old during this project.

We are in the second year of our eight-year meter replacement program. When we replace the meters we are also installing "Fireflies" which allow us to read the meter remotely. The Fireflies can be programmed to be read using our hand held meter readers which collect the readings by driving through an area. Most of the Jackson Lab's meters are read this way. The other way the Fireflies can be read is via the internet. Signals are sent via repeaters to a collection point which in turn sends the signal to the Water Division Office through the internet. There are approximately two hundred meters programmed this way. The two methods not only save time collecting meter readings but also save administrative time in getting the data into the billing system.

I would like to thank the Department of Public Works employees for their commitment to maintaining a high standard of quality and dedication in what can be a thankless and often times less than pleasant job. To my entire crew, a sincere thanks for your efforts! Because of your work, Bar Harbor continues to be a clean, safe place to live.

I would also like to thank the citizens of Bar Harbor, the Town Council, Town Manager Dana Reed, Police Department, Fire Department, the crew at the Town Office and the various committees and organizations that I have had the pleasure to work with.

Chip Reeves,  
Public Works Director

## **STAFF:**

### **Highway Division**

Suzanne Banis, Office Manager

Scott Wood, Superintendent

Albert Merchant, Foreman

Donald Bennoch

Kenneth Howie

Hilt Hanscom

Stacey Gray

Philip Sanborn

Shane Phippen

Scott Hopkins

Travis Smith

Joe St. Pierre

### **Wastewater Division**

Robert Kane, Superintendent

Brion Kane

Ed McFarland

Tony Griffin

Shawn Young

Travis Jones

Robert Bonilla

Richard Trennam

### **Water Division**

Nancy Warner, Office Manager

Jeff Van Trump, Superintendent

Terry Tinker

Mark Kidder

Reggie Winslow

Brady Anderson

### **Solid Waste Division**

Ron Graves, Superintendent

Willy Dyer

Alan Strout

## ELEMENTARY SCHOOL PRINCIPAL

The present enrollment for the Conners-Emerson School is as follows: (10/08) Total: 441

<b>K</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>
52	55	51	35	50	57	45	49	47

I am pleased to share our student and staff accomplishments for the school year 2007-2008.

Our staff continues to be recognized both on a state and national level. Mrs. Cynthia Brotzman attained Master Teacher distinction. In addition, she was selected to travel to China during the summer as part of a group of educators representing New England. Mr. Chaplin was a finalist for the Albert Einstein Distinguished Educator Fellowship, currently he is participating as a research intern at Jackson Laboratory for the second trimester of this year. Mrs. Winne was part of a group of 16 educators from New England who traveled to China for two weeks. She taught at a local Chinese school, which was in keeping with the group's mission of 'promoting social studies and humanities education by connecting educators to people and cultures throughout the world'. Ten of our staff members began to jog in the fall with a local running club and participated in a local 5K run, as part of their wellness challenge.

We continue to be thankful for the many volunteers who work in our school and classrooms. We are fortunate to have parents, college and high school students working with our students on a weekly basis. Our school based Big Brothers/ Big Sisters program continues to bring adults from our community to school to work with our students. Currently we have 15 'Bigs (adults) mentoring the Littles.' The Business of Reading Week continues to grow with over 100 community readers who read to classes in grades K-6 each morning for a week in October. The local PTSA supports students and teachers through their fundraising for programs, including classroom funded projects, after school specials, evening events and guest speakers.

Our school continues to celebrate diversity and individual uniqueness. Students in grades K-8 participate in a Special Needs Awareness Day, which includes different stations simulating 12 different disabilities. Students and adults who have challenging needs speak to our students and share their life experiences, in both small group and assembly

settings. Our Civil Rights Team and Kids for Kindness club continue to educate the student body on the prevention of bullying and harassing behaviors.

Over 20 staff members participated in the Instructional Grant program during the summer. These grants along with the Maine Community Foundation and Emery Grants allow staff to strengthen curriculum and student programming.

Our students continue to excel in both academic and athletic endeavors. We continue to score above the state average on the Maine Educational Assessments in grades 3-8 in the areas of math, reading, science and writing. Several students represented the school at local, county and state meets to include the geography bee (Caitlyn Denegre), chess club, jazz band and orchestra. Clifton Jefferies was recognized as a Math Olympiads Gold Star. This award recognizes the top 2% of math students nationwide. Six other students were recognized with silver stars recognizing their abilities as being in the top 10% of the nation. Our school was awarded a CREST (Community for Rural Education Stewardship and Technology) grant, sixth, seventh and eighth grade students along with 6 staff members are looking at sustainable energy sources as part of their research. The school lunch program is working with the Farm to School food initiative. This program works with local schools and farms to provide fresh food to be served as part of the school lunch offerings. Several of our middle school students presented at a county gathering serving food they had grown in the classroom. In the area of fine arts, our jazz band placed first at the state level in Division 1. In addition, we had successful athletic teams at the district and county levels, with our Baseball and Coed Soccer teams placing first in the Coastal League.

The staff and students at Conners-Emerson continue to be most appreciative of the community's contributions and support. Community members continue to be an important part of our school by volunteering their time and resources and acting as mentors to our students. Volunteers, as always, are an active and integral part of our school. Please feel free to visit your school and see the students and staff in "action." We welcome your feedback and value hearing any concerns you may have about the school. Please visit our website [www.emerson.u98.k12.me.us](http://www.emerson.u98.k12.me.us) or email me [bneilly@u98.k12.me.us](mailto:bneilly@u98.k12.me.us).

Respectfully Submitted,

Barbara Neilly, Conners-Emerson Principal

### Professional Staff

<b>Teachers</b>	<b>Curricular</b>	<b>Committees</b>	<b>Experience</b>	<b>Degree</b>
Neilly, Barbara	Principal	Cert Com, SST	29	5
Martin-Zboray, M	Asst. Princ	INFORM, SST	12	5
Allen, Karen	Grade 8	Math	8	5
Barter, Karen	Grade 2	Math Comm	28	4
Barter, Rick	Tech Inst	Technology	19	5
Boardman, Bryan	Grade 5		4	4
Brechlin, Roxie	K	Affirm. Act.	17	4
Brotzman, Cynthia*	Grade 7/8	SS/ Cert Comm	18	5
Chaplin, Robert	Grade 6	Science	42	6
Chappe, Marc	Grade 7	Lang. Arts	23	4
Chappell, Carol	Grade 4	PTSA, Sci	17	4
Dionne, Bryan	Health/PE	Health Comm	6	5
DeLong, Judy*	Grade 1	ELA/Service Lrng	36	5
Dority, Heather	Grade 4		2	4
Dyer, Amanda*	Grade 1	Math	19	4
Edmondson, R.	Music	Music	19	5
Farley-Frels, Jill	Grade 6	Lang. Arts	20	5
Gabel-Richards, S.	Grade 7/8	Science/	24	4
Galeaz, Patricia	Grade 2	Science	14	4
Gaston, Mildred	Grade 3	Technology	17	4
Gilpatrick, Jeanne	Sp/Lang	Child Study	22	5
Grover, Ellen	Reading	Lang. Arts	28	4
Hersey, Susan*	Grade 4	Lang. Arts	31	5
Hurd, Marlene	Grade 6	Math, PTSA	36	4
Kane, Lynda	Sped	Child Study	10	4
Keefe, David	Grade 5	Science	22	5
Kramp, Kim	Art	Visual Arts, GT	26	4
Mace, Melanie	Spec Ed	Child Study	8	4
Macko, Ben	Grade 7	Math	7	4

<b>Teachers</b>	<b>Curricular</b>	<b>Committees</b>	<b>Experience</b>	<b>Degree</b>
McKay, Toni	Grade 1	Lang. Arts	44	4
Millar, Lynda	World Lang.	World Lang.	20	4
Monahan, Jane	Kindergarten	Soc Stud Curric	9	5
Peer-Cort, Valerie	Sp/Lang	Child Study	21	5
Plaskov, Abbie	Grade 3		4	4
Plourde, Lisa	Grade 5	Lang. Arts	23	4
Renault, David	PE	Health/Well.	38	4
Reynolds, Linda	Grade 8	Lang. Arts, MEA	30	5
Rhodes, Trisha*	Reading	ELA curric	24	7
Robinson, Ellen	K	Cert Comm	25	4
Robins, Dottie	Nurse	Crisis Team, SAT	8	4
Rosborough, Anne	Spec. Ed	Child Study	24	5
Rosinski, Carol	Guidance	SST, Crisis Team	27	5
Ryan, Siobhan	Librarian		3	5
Smallidge, Kim	Math	Technology	16	5
Sprague, Rochelle	Grade 2	Math	31	4
Wainer, Joe	Music	Music	17	4
Winne, Sarah	GT	GT, OM, DI	20	5
Young, MA	Grade 1	Assessment	25	4

\*Denotes Master Teacher

## **Support Staff**

### **Secretaries**

Ms. Sheila Hamblen

Mrs. Ann McCafferty

### ***Cafeteria***

Ms. Nykki Grindle, Head Cook

Ms. Tina Lunt

Mrs. Linda Wilson

### ***Custodians***

Mr. Peter Alley, Head Custodian

Mr. Kurt Lockhart

Mr. Steve Strout

***Local Ed Techs • Special Ed • Title I Ed Techs***

Ms. Angie Bouchard

Mrs. Beth Bradshaw

Ms. Katie Dyer

Ms. Julie Fulton-Kelly

Ms. Kimberly Gray

Mrs. Debbie Mountford

Ms. Cate Bowman

Mrs. Cheri Brown

Ms. Mary Fallow

Ms. Careese Hansen

Mr. Dick Lee

Mrs. Marianne Tripp

Mrs. Ann Worrick

***Bar Harbor School Committee***

Mr. Ned Johnston, Chairman

Mr. Tom Burton

Mr. Paul Murphy

Mr. Brian Hubbell

Mrs. Claire Sasner



*Left to right, front to back: Ned Johnston, Claire Sasner, Brian Hubbell, Tom Burton, absent Paul Murphy.*

**Union #98**  
**Administrative Staff**

Mr. Robert Liebow	Superintendent of Schools
Mrs. Joanne Harriman	Dir. of Curriculum and Staff Dev
Mrs. Kelley Rush-Sanborn	Director of Special Services
Mrs. Maria Donahue	Coordinated Health
Mrs. Selena Dunbar	Secretary
Mrs. Amy Schaefer	Receptionist/ Secretary
Mrs. Nancy Thurlow	Business Manager
Mrs. Carol Walls	Bookkeeper



## **SCHOOL UNION 98 ANNUAL REPORT OF ADMINISTRATORS**

We are pleased to present this annual report to our Union 98 towns and communities. With your support we continue to meet our students' individual needs with rich and rewarding educational programs. Despite the uncertainty that the state's reorganization plan has created, we have been able to remain committed to our work. As evidenced by the outcomes and priorities articulated in our Educational Framework we continue to develop the academic and practical skills students will need for successful futures.

In the formation of our Alternative Organization Structure (AOS), we welcome Trenton Elementary School into our cohort. Trenton has long been one of our educational partners sending many of its students to Mount Desert Island High School. We all look forward to working with the Trenton school community and anticipate that the transition will present all involved with both opportunities and challenges.

Union 98 continues to retain and attract talented professionals. Our faculty is innovative, responsive and works diligently to carry out "Our Vision for Schools." Our administrative team welcomed Gail Keith as the new Swan's Island principal. Her skills and insights have added great value to our administrative team. We will be losing a valued colleague at the end of this school year; Sally Leighton will be retiring after many years of service in education. A broad based search committee has been formed and has begun the process of attracting and hiring for this important position.

The Union 98 Teacher Induction Program is in its 3<sup>rd</sup> year of providing consistent weekly support to teachers who are new to the profession or taking on the challenge of a new grade level or subject area. The success of the program is a credit to the expertise of the trained mentors and to the Induction Program Advisory Council. Our program is used as a model by the Department of Education as other school systems work toward implementing this new state requirement.

Our administrative team continues to work on refining our coordinated vision for our schools. This manifests in our Union 98 Educational Framework that is an elaboration of our vision and mission for

schools. This document guides our work and provides us with a beacon for making decisions about priorities and programs.

In the realm of curriculum (U98 Priority #2), our teacher teams worked on realigning the existing curriculum to the revised Maine Learning Results that became law in October 2007. Though these adjustments have been made explicit in our curriculum documents, the translation to actual instruction continues. Adjustments to our enduring understandings, essential questions, units, and objectives are all a natural result when a shift like this occurs.

We continue to strive to use assessments to meaningfully provide appropriate and timely instruction to all of our students (U98 Priority #1). The assessments are chosen for their reliability and usefulness in the classroom. In the past it has been difficult for us to access and manage multiple assessment results in a comprehensive manner. Pearson Inform, our new data management tool, allows us to use the information that we put into Power School to produce reports that include multiple points of data for individuals and groups of students. We can create graphs and charts—predefined or customized—that will make it easier for us to target assistance, measure progress, and inform decisions.

Developing students' awareness of the opportunities that exist within their community is a core part of our mission (U98 Priority #3). Students are exposed to work that develops a sense of responsibility. Service Learning provides one opportunity for students to engage in this kind of work. This teaching method allows students to interact with their classmates and engage with teachers and community members around real-world situations.

We have long recognized the benefits of working together to achieve our goals. We have made a commitment to improve the conditions to facilitate our own self-renewal through collaboration (U98 Priority #4). This will become increasingly important as our structure changes and we welcome new partners. Nurturing and modeling trust, leadership, professionalism and open communication are the first steps toward building a system of collaborative relationships and reciprocal learning. In many ways, this idea is revolutionary and we approach it with great curiosity and enthusiasm. Our ultimate goal is to invent a better way—to create conditions where we will all “continue to learn, and support the learning of others” (Learning By Heart, Barth, 2001, p. 13).

We are looking forward to putting the school reorganization era behind us and returning full time to our most important task, which is leading our schools. Post-reorganization we can approach this job with renewed energy and enthusiasm. Though the challenges of our new AOS structure seem daunting, we are committed to using the flexibility built into this new system to help us find positive solutions to our mutual challenges. We have the opportunity to explore new pathways to provide sustainable school structures that meet the needs of ALL students in our shared educational community.

Respectfully submitted,

Robert E. Liebow, Superintendent  
Joanne Harriman, Director of Curriculum  
Kelley Sanborn, Director of Special Services

## **MOUNT DESERT ISLAND ADULT & COMMUNITY EDUCATION**

Mt. Desert Island Adult & Community Education believes that education strengthens people and communities. It gives people the resources and skills they need to cope with change and grow. Our mission is to provide affordable, high quality educational opportunities to our community. This past year, over 1,000 students participated in our program to complete their high school diploma, for personal enrichment or to improve their employment skills. Most of our programs are held at Mount Desert Island High School. Once again we had an Adult Basic Education grant that enabled us to offer ESL (English as a Second Language) classes at the Jackson Lab and the YWCA in Bar Harbor. This is a valuable program for adult learners who are coping with a new culture improve their communication skills. These classes are available to all level learners, open to the public and free of charge. We saw an increase in the number of adult learners wanting complete high school and had 14 people receive their GED's ranging in age from 18 to 31.

In addition to our ESL and high school completion classes we offered a wide variety of general interest courses that include a variety of computer (beginner to more advanced) offerings, foreign language, Boating skills and Seamanship (offered through the Coast Guard Auxiliary), Adult, Child First Aid and CPR and an assortment of art classes including a Bird carving class. Popular classes that filled up quite fast included: Ball room Dance, Discovering Acadia, Beginning Country and Club Line Dancing, Welding, Pottery and Welding.

We had many one night free informational workshops. Keeping Our Minds Sharp As We Age, Memory, Aging and Alzheimer's Disease, Adoption 101, Menopausal Years and Beyond and Spring Stargazing just to name a few.

Despite some reception issues our ITV – Interactive Television courses continue to attract adult learners. These courses enable adults to take college courses, closer to home and on schedules that fit their family and work lives. ITV classes are offered year round.

We envision our program as a customer driven service and encourage members of the community to let us know what classes they would like us to offer. It is through the contributions and talents of the community that Mount Desert Island Adult Education continues to grow and thrive.

## THE MDIHS TRUSTEES ANNUAL REPORT

In accordance with the requirements of Section 2, and Section 8, Chapter 176, Private and Special Laws of 1963, I submit the following report of the Mount Desert Island Regional School District Board of Trustees covering the year ending 31 December 2008.

The following Trustees were serving at the end of 2008, with terms expiring as indicated:

Robert Webber	Bar Harbor	May	2010
Katherine Cavness	Bar Harbor	May	2009
Ed Bonville	Mount Desert	March	2009
Michael Musetti	Mount Desert	March	2010
George Peckham	Mount Desert	March	2011
Eric Henry	Southwest Harbor	June	2011
Eric Clark	Southwest Harbor	June	2011
Steve Hudson	Southwest Harbor	June	2010
Tina Jewett	Tremont	May	2009
Marilyn Moore	Tremont	May	2011

As mentioned in our 2007 Annual Report, the focus of our efforts in 2008 would be the continuation of the preventative maintenance projects presented to, and approved by the voters at the 2007 MDIHS Annual Meeting. Our 2007 report also set a goal to address the preventative maintenance and improvement for the gymnasium, which has had only basic preventative maintenance in over 30 years. We have been working with Harriman Associates, and are pleased to report we have upgrading the gym area, including new seating, refinishing the floor, and bringing other services up to code, etc. This project will provide a gymnasium facility matching the upgrades to MDIHS completed in recent years, thus continuing to provide Island students, and taxpayers, a quality facility well into the future.

`The Trustees wish to thank, Supt. Liebow, Principal Leighton, Maintenance Supervisor Bracy, and their dedicated staff for the excellent support they provided us during the past year.

We take this opportunity to recognize Sandy McFarland for his years of dedication to the office of Chairman of the Trustees.

Finally under the new school districts the MDIHS Trustees is still active and will continue to provide outstanding service in the stewardship of this facility.

Respectfully Submitted,

Robert Webber, Chairman

# **MOUNT DESERT ISLAND HIGH SCHOOL**

## **REPORT OF THE PRINCIPAL**

I am very pleased to provide the citizens of Mount Desert Island with this update on developments at the high school over this past year. We had a successful and busy year. It is very obvious that the students and staff of this school are proud of its rigor and its high standards for excellence as well they should be. In addition, these communities are overwhelmingly supportive of their young people and taxpayers have provided the financial support necessary to maintain the high quality of education the students deserve.

### **Budget Development:**

This report represents the proposed budget for the high school for the upcoming school year. We have worked diligently to propose a realistic budget and one that is designed to meet the needs of our school. The majority of the increase is reflective of higher labor costs, increased fuel costs, the maintenance of the current enrollment levels and funds to properly maintain the facilities.

### **Facilities:**

The Trustees spent many hours and much energy working with Harriman Associates to completely renovate the gym which had not had any major work since 1967. We have a new heating and ventilation system, a new electrical system and a refurbished floor. We have new bleachers and thanks to the seniors who fundraised to make up the difference in cost, we have new wooden bleachers, not composite.

### **Curriculum Development and Implementation:**

We continue to develop our curriculum and align it with the Maine Learning Results (MLR), now modified and called Parameters of Essential Instruction (PEIs). Our students are completing common assessments based on these standards and our seniors are successfully completing their Senior Exhibitions. We are extremely proud of the seriousness and enthusiasm with which they are meeting these requirements.

As we work to complete recommendations made by the New England Association of Secondary Schools and Colleges (NEASC), we continue with our advisory system, interdisciplinary classes and

technology. Each grade now has laptops and we attempt to provide professional development for our staff so that the benefit is maximized. We continue to use our early release and late start days to review current initiatives and look ahead to ensure that our program provides the highest quality education for our students.

### **Student Achievements:**

Our students continue to be successful in the classroom and throughout our co-curricular programs as evidenced by the colleges and universities that they attend after graduation, the awards and scholarships they receive each year, and their performance on standardized tests. We are very proud to note that over two-thirds of our students are directly enrolled in at least one of the many co-curricular programs that the high school has to offer and that 79% of our graduates went on to post-secondary educational institutions. The following provides a brief portrait detailing past-secondary plans of the graduating class of 2008:

Class of 2008		
	#	%
Post Secondary Education		
Four Year Colleges	85	61
Two Year Colleges	25	18
Post Graduate year	0	0
Total	110	79
Employment	17	12
Military Service	0	0
Undecided	13	9



### Test Results – Post Secondary students Class of 2008

#### SAT

<u>Range</u>	<u>Reading</u>	<u>Math</u>	<u>Writing</u>	<u>Mean Score</u>
700-800	5	8	3	MDIHS
600-690	15	20	16	CR 513
500-590	34	34	38	M 516
400-490	37	26	31	W 512
300-390	10	16	18	<u>Mid 50% range</u>
200-290	5	2	0	CR 450-590
				M 440-590
Total	106	76% Participation		W 420-570

### Faculty/Staff Recognition:

It is important to recognize the many contributions made by our staff on a daily basis on behalf of our young people. These individuals work hard to provide an atmosphere conducive to a high level of learning at the high school. We offer thanks to the following individuals who left the school last year.

Kathryn Balteff                      Special Services


Christine Daggett                  Ed Tech

Robyn Lessard                      Ed Tech

Once again, thank you for your deep commitment and on going support of our school. Please feel free to stop by, call (288.5011 ext. 303) or email ([sleighton@u98.k12.me.us](mailto:sleighton@u98.k12.me.us)) me with any questions you may have

regarding the operation of the high school. We look forward to continuing a positive relationship in support of our students in the future.

Sincerely,

A handwritten signature in cursive script that reads "Sally Leighton". The signature is written in dark ink and is positioned above the printed name.

Sally A. Leighton, Principal

## **BAR HARBOR CHAMBER OF COMMERCE**

Founded in 1899 and incorporated in 1969, the Chamber of Commerce is a voluntary non-profit organization comprised of over 450 independent businesses devoted to the creation and maintenance of a vital and healthy economic environment for Bar Harbor and its residents.

The Chamber, as a membership organization, reflects the needs and concerns of its membership. Since a large portion of the business community gains the majority of its income from tourism, one of the Chamber's primary goals is to develop a sustainable tourism industry and promote the Bar Harbor area as one of the world's premier travel destinations.

The mission of the Chamber of Commerce also focuses on making Bar Harbor more of a year-round community. Growing our shoulder seasons of early spring and late fall continue to be a priority of the organization.

Each year we produce more than 225,000 visitor guidebooks that are distributed nationally and internationally. We also maintain one of the most visited web sites in the state of Maine and staff two welcome centers, our new center at Cottage and Main Streets as well as the Acadia Welcome Center in Trenton. In 2008 we answered tens of thousands of phone calls and e-mails, as well as provided information to over 75,000 visitors to our welcome centers.

The Chamber helps to organize and produce several local events that included the Fourth of July Parade and Fireworks; Legacy of the Arts; Midnight Madness; Early Bird Pajama Sale and Bed Races; and Village Holidays.

To bring further benefits to the business community, the Chamber negotiates several group purchases offering discounted rates to members for oil, propane, as well as health, dental and long-term care insurance. The Chamber also hosts many business workshops, meetings and lectures throughout the year free of charge of member businesses.

Tourism is one of the largest industries in Maine generating more than 173,181 jobs; \$3.8 billion in payroll; \$531 million in tax revenue. Bar Harbor is the third largest contributor of sales tax receipts to the State of Maine.

Sincerely,

Chris Fogg, Executive Director

Staff:

Tony Cameron, Director of Marketing and Membership Sales

Sharon Malm, Events Coordinator

Vicky Vendrell, Business Office

Mary Bennoch, Welcome Center Supervisor

2008-09 Board of Directors, Executive Committee:

Bonnie Ray, President

Nancy Tibbetts, 1st Vice President

Heidi Burnham, 2nd Vice President

Bob Bahr, Treasurer

Stephanie Clement, Secretary

## Mount Desert Island and Ellsworth Housing Authorities

80 Mount Desert Street  
P.O. Box 28 Bar Harbor, Maine 04609  
Tel. & FAX 207 288 4770

*Terrance J. Kelley*  
Executive Director  
TJKelley@mdia.org  
TJKelley@ellha.org

### Annual Report

#### Town of Bar Harbor Housing Authority

The Town of Bar Harbor Housing Authority provides housing for one hundred and twenty-four (124) elderly and disabled families and sixteen (16) units of family housing; during 2008. All units are occupied and there is a waiting list of individuals desiring to become tenants.

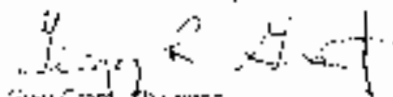
The Bar Harbor Housing Authority assisted one hundred twenty-seven (127) families with their rent and utilities in the amount of \$137,246.50. This reduces the number of families that would normally be requesting assistance from the town.

Payment in lieu of taxes for 2008 \$19,811.32

The Bar Harbor Housing Authority is very appreciative of the support received from the Police Department, Fire Department, and the Public Works Department in helping us care for the senior members of our community.

The Board of Commissioners meets the first Tuesday of the month on a regular basis. The meetings are handicap accessible and the public is welcome to attend. It is a good idea to call the office at 288-4770 to confirm the date and time as it is subject to change. Our office is located at 80 Mount Desert Street in Bar Harbor, ME. The office is open from 8 A.M. to 4 P.M. We can be reached at 207-288-4770 or via e-mail [terry.kelley@mdia.org](mailto:terry.kelley@mdia.org).

Respectfully submitted,

  
Greg Grant, The Manager  
Town of Bar Harbor Housing Authority



# DENNIS S. DAMON

## *Maine State Senate District #28*

Representing the Hancock County Communities of:  
Bar Harbor, Blue Hill, Brooklin, Brooksville, T8 S.D., Cranberry  
Isles, Deer Isle, Ellsworth, Frenchboro, Gouldsboro, Hancock,  
Lamoine, Mount Desert, Sedgwick, Sorrento, Southwest Harbor,  
Stonington, Sullivan, Surry, Swan's Island, Tremont, Trenton, &  
Winter Harbor, Knox County: Isle au Haut

### CONTACTING SENATOR DAMON

#### *In Augusta*

1-800-423-6900 (toll free)

207-287-1515

207-287-1583 (TTY)

207-287-1585 (FAX)

#### *In Trenton*

207-667-9629

*For up-to-date information  
on State House  
happenings, hearing  
schedules, or to email  
Senator Damon, please  
visit  
[www.mainesenate.com](http://www.mainesenate.com)*

Dear Friends and Neighbors,

It continues to be my distinct pleasure to serve as your voice in Augusta. In November I was re-elected to my fourth and final term in the Maine State Senate and I am looking forward to addressing the monumental issues facing us during these difficult economic times.

One of the top priorities that I am focusing on this session is our economy. While many other states across the country are experiencing double-digit unemployment right now, Maine's economy is actually stronger than most. Despite our situation, many people are still hurting and need a job or more money in their pockets to make ends meet.

However we answer the question of our economic future, I firmly believe that our economy must be built on a strong foundation that includes education, transportation, sound energy policies, and advancements in information technologies.

I have spent my entire life in Hancock County and I know full-well our problems, our needs, and our rich history. This knowledge continues to guide me in the decisions I make, whether they have a local impact or affects the state as a whole. If I can ever be of any assistance to you or your family, please do not hesitate to contact me. I look forward to hearing from you. Thank you for the faith you have shown in me and for giving me the opportunity to represent you in the Maine Senate.

Most Sincerely,

Senator Dennis S. Damon  
Maine Senate - District #28

OFFICE OF THE CLERK  
U.S. HOUSE OF REPRESENTATIVES

U.S. HOUSE OF REPRESENTATIVES  
CLERK OF THE HOUSE  
1500 MARYLAND AVENUE, N.W.  
WASHINGTON, D.C. 20543  
TELEPHONE (202) 225-4800  
FACSIMILE (202) 225-4800

**Congress of the United States**  
**House of Representatives**  
Washington, DC 20543

U.S. HOUSE OF REPRESENTATIVES  
CLERK OF THE HOUSE  
1500 MARYLAND AVENUE, N.W.  
WASHINGTON, D.C. 20543  
TELEPHONE (202) 225-4800  
FACSIMILE (202) 225-4800

January 15, 2008

Dear Ben Harbo residents and friends:

This year, Mainers are facing some of the greatest challenges seen for several generations. As I travel across Maine, I hear from many people worried about losing their jobs, losing their homes, putting food on the table and getting affordable health care.

As economic crisis affects us all in America, here in Maine, we must continue to create new, old and better jobs, develop new ideas and products.

Early in my term as your Congressman, I have focused on building for research, training, and job development. In 2007, I introduced a bill which became public law, to create a Southern Shores Regional Congressmen's Center. The SSCR will give federal resources for economic development and job training projects in the most economically distressed areas of Maine, New Brunswick, Vermont, and northern New York. I have supported but felt the need for funding to the Small Business Administration to make sure that after Maine's economic and personal setbacks, they could start and move on their businesses. I have also secured substantial investments in federal research and development at the University of Maine promoting valuable research and creating jobs throughout Maine.

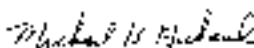
There is still so much else to do. Raising the truck weight limits on Maine's interstate, north of Augusta will help our businesses cut fuel costs, make us more competitive and make so many of our rural and secondary roads safer for our families.

We need to keep our promises to our veterans and make sure that their benefits and health care are there when they need them. As the Chairman of the Veterans Affairs Health Subcommittee, I have worked to make health care more accessible for our veterans and to increase the overall spending for the Department of Veterans Affairs. In 2008, I sponsored H.R. 1821, the Montgomery GI Bill Extension Act, to expand the scope of educational assistance under the Montgomery GI Bill so it may be used to obtain a commercial motor vehicle operator license.

Finally, my staff and I remain committed to providing quality counseling services whether it is help with getting through red tape or a question about federal programs and benefits. If my office may ever be of assistance, please do not hesitate to contact me at my Bangor office at 207-942-9875 or by emailing me through my web page at [webpage@rep.gov](mailto:webpage@rep.gov). Thank you for your service and for the privilege of representing you in Maine.

Thank you again for the opportunity to represent you in Congress.

With warmest regards,



Michael H. Michaud  
Member of Congress

OFFICE OF THE CLERK  
U.S. HOUSE OF REPRESENTATIVES

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U.S. HOUSE OF REPRESENTATIVES

# United States Senate

U.S. SENATOR SUSAN M. COLLINS

January 9, 2009

Dear Citizens of Bar Harbor:

In 2006, I returned to Maine to serve another term in the U.S. Senate. I am deeply honored and pleased to continue to work with my colleagues, both old and new, and our constituents to keep important issues off the government's radar and the many other challenges facing our nation. I appreciate the opportunity to share some highlights of my recent work in the U.S. Senate:

The number one priority continues to be restoring our struggling economy. We must look at all the ways to get us back on our feet. In the summer, I introduced an economic recovery bill, which included a deposit of \$50 billion in infrastructure funding to create jobs and improve our nation's energy, transportation infrastructure. Anyone who drives in Maine recognizes the deteriorating state of many of our roads and bridges. Investing in our infrastructure not only creates jobs but also helps communities with living and needed assets. My proposal also includes \$1 billion in additional funding for the Workforce Development Act and tax incentives to help small businesses and to encourage energy conservation.

One of the energy provisions of the legislation was signed into law last year. It provides a \$500 tax credit to help individuals purchase clean-burning water-pollution-free solar panels to provide an affordable alternative to fossil fuels.

Several energy issues throughout much of 2008 highlight the critical need for our nation to achieve energy independence. As a nation, we should set a goal of energy independence by the year 2020. In order to ensure that we require a multi-faceted approach, but one that can be achieved through legislation and commitment. I introduced a bipartisan group of 20 Senators that has developed a 2020 agenda on how to expand production of American energy, promote conservation, and speed the development of alternative sources of energy. It immediately mitigates the effects of high prices brought on by increased funding for programs that help our cities and towns. Congress has such as the Low Income Home Energy Assistance Program (LIHEAP) and the Weatherization Assistance Program.

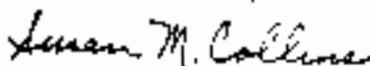
As the Ranking Member of the Senate Homeland Security Committee, I am committed to ensuring that our nation is as safe as possible and that government is prepared to respond to disasters. My committee has had its share of natural disasters during the past year. This year, my top-level security priorities include reviewing a presidential law that I co-authored to strengthen security at this sensitive Congressional site.

Other priorities include supporting the small businesses throughout Maine – all of whom are making significant contributions to our national security. We must also continue to improve and expand access to affordable health care – particularly for our small businesses – expand aid for education, post-secondary training.

While this is just a brief summary of a very recent work in Washington over the past several months, please know that I am continuing to work as hard as possible representing Maine in the U.S. Senate. I am grateful for many blessings, including the opportunity to continue representing Bar Harbor and Maine in the United States Senate.

Please continue to be of assistance to you. Please contact my Bar Harbor office at 207-665-5000, or visiting website at <http://collins.senate.gov>

Sincerely,



Susan M. Collins  
United States Senator

U.S. SENATOR SUSAN M. COLLINS



**Town of Bar Harbor  
Warrant Committee  
Sub-Committees 2008-2009**

**Michael Gurtler, Chairman  
Millard Dority, Vice-Chairman  
Linda Martin, Secretary**

*Amended as of 3/16/09*

**GENERAL GOVERNMENT**

**Barbara Baron-Gifford**

**John Kelly**

**Diane Kopec**

**Clark Stivers - Chair**

**PROTECTIONS**

**Cas Dowden - Chair**

**Linda Martin**

**Erik Torbeck**

**HEALTH, RECREATION & WELFARE**

**Emily Henry**

**Ron Hurd - Chair**

**Lisa Tweedie**

**PUBLIC WORKS**

**Millard Dority**

**James Kitler - Chair**

**Ray Turner**

**Amanda Kendall**

**EDUCATION**

**John Dargis**

**Scott Hammond – Chair**

**Matthew Hougan**

**Susan Richardson**

**REVENUES**

**Cas Dowden**

**Scott Hammond**

**Ron Hurd**

**James Kitler**

**Clark Stivers**

**INDEPENDENT AUDITOR'S REPORT**

October 2, 2008

Members of the Town Council  
Town of Bar Harbor  
Bar Harbor, ME 04609

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Bar Harbor, Maine as of and for the year ended June 30, 2008, which collectively comprise the Town's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the Town of Bar Harbor, Maine's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Bar Harbor, Maine as of June 30, 2008, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

The management's discussion and analysis and budgetary comparison information on pages 2-5 and 32, are not a required part of the basic financial statements but are supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Bar Harbor, Maine's basic financial statements. The introductory section, combining and individual nonmajor fund financial statements, and other supplementary information are presented for purposes of additional analysis and are not a required part of the basic financial statements. The combining and individual nonmajor fund financial statements and other supplementary information have been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, are fairly stated in all material respects in relation to the basic financial statements taken as a whole. The introductory section has not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we express no opinion on them.

Respectfully Submitted,

*James W. Wadman, CPA*

James W. Wadman, CPA

**PORT OF LAKE HARBOR  
STATEMENT OF NET ASSETS  
JUNE 30, 2004**

Exhibit A

<i>Assets</i>	<i>Governmental Activities</i>	<i>Business-Type Activities</i>	<i>Total</i>
Cash and Equivalents	1,084,846	449,310	1,534,156
Investments	2,555,450	252,448	2,807,898
Receivables			
Taxes	116,976		116,976
Loans	322,587	15,628	338,215
Loan Fees, net		455,111	455,111
Accounts	7,674	4,117	11,791
Ambulance	104,801		104,801
Accrued Interest	77,862	1,512	79,374
Prepaid Expense	25,116	8,516	33,632
Inventory	18,872	107,191	126,063
Due from Other Governments	915,729		915,729
Bond Premium Costs, net		94,519	94,519
Capital Assets:			
Land	894,511	165,243	1,059,754
Construction Work in Progress	171,081	77,232	248,313
Other Capital Assets, Net of Depreciation	11,506,671	17,462,077	28,968,748
<b>Total Assets</b>	<b>21,028,813</b>	<b>19,086,017</b>	<b>40,114,830</b>
<i>Liabilities and Net Assets</i>			
Liabilities			
Accounts Payable	446,116	158,717	604,833
Retention Payable	1,417	22,739	24,156
Payroll Taxes Deductible	17,699		17,699
Due to Other Governments		374,464	374,464
Accrued Salaries Payable	546,025	26,919	572,944
Accrued Compensated Absences	255,887	30,708	286,595
Accrued Interest Payable		55,146	55,146
Deferred Bond Premium		21,842	21,842
Accrued Pension Costs		206,429	206,429
Accrued Municipal Costs		65,487	65,487
Prepaid Taxes	26,874		26,874
Construction Advances		165,000	165,000
Deposits Payable	8,713		8,713
Long-term Liabilities			
Due Within One Year	118,759	69,364	188,123
Due in More Than One Year	2,758,263	8,064,747	10,823,010
<b>Total Liabilities</b>	<b>3,909,156</b>	<b>9,885,760</b>	<b>13,794,916</b>
Net Assets			
Investment in Capital Assets, net of Related Debt	11,028,759	9,055,452	20,084,211
Restricted	48,974		48,974
Unrestricted	5,145,944	164,875	5,310,819
<b>Total Net Assets</b>	<b>17,123,657</b>	<b>9,200,277</b>	<b>26,323,934</b>
<b>Total Liabilities and Net Assets</b>	<b>21,028,813</b>	<b>19,086,017</b>	<b>40,114,830</b>

The notes to financial statements are an integral part of this statement.

**TOWN OF BAR HARBOR**  
**COMBINED STATEMENT OF REVENUES, EXPENDITURES**  
**AND CHANGES IN FUND BALANCES - GOVERNMENTAL FUNDS**  
**FOR THE YEAR ENDED JUNE 30, 2008**

*Exhibit D*  
*Page 1 of 2*

	<i>General Fund</i>	<i>CIP Fund</i>	<i>School Fund</i>	<i>Other Governmental Funds</i>	<i>Total Governmental Funds</i>
<b>Revenues</b>					
Taxes	12,873,032				12,873,032
Intergovernmental Revenues	443,016	89,032	1,055,643	10,261	1,612,064
Departmental Revenues	1,293,353				1,293,353
Other Local Sources	365,661	105,110	15,171	4,774	500,696
<b>Total Revenues</b>	<b>14,579,192</b>	<b>294,232</b>	<b>1,110,814</b>	<b>15,035</b>	<b>16,219,375</b>
<b>Expenditures</b>					
General Government	2,495,614				2,495,614
Public Safety	1,975,240			13,191	2,006,647
Health and Welfare	101,162				101,162
Parks and Recreation	225,554				225,554
Island Explorer - Stratic Rev.	33,100				33,100
Roads and Sanitation	1,213,679				1,213,679
Debt	42,759				42,759
Allocations	2,025,480				2,025,480
Capital Outlay		1,139,671			1,139,671
Education Programs			5,342,589		5,342,589
Administrative Support			1,752,321		1,752,321
School Lunch			143,461		143,461
<b>Total Expenditures</b>	<b>9,308,387</b>	<b>1,139,671</b>	<b>5,766,259</b>	<b>13,191</b>	<b>16,451,224</b>
<b>Excess of Revenues Over (Under) Expenditures</b>	<b>5,271,005</b>	<b>(1,145,339)</b>	<b>(6,119,445)</b>	<b>1,776</b>	<b>307,831</b>
<b>Other Financing Sources (Uses)</b>					
Lease Proceeds			40,301		40,301
Transfers from Other Funds	52,385	1,487,661	4,251,156	-	5,521,402
Transfers to Other Funds	(5,315,112)	(16,800)	(194,029)	(15,543)	(5,521,402)
<b>Total Other Financing Sources (Uses)</b>	<b>(5,662,532)</b>	<b>1,451,761</b>	<b>4,267,499</b>	<b>(15,653)</b>	<b>40,301</b>
<b>Excess of Revenues and Other Financing Sources Over (Under) Expenditures</b>	<b>(31,327)</b>	<b>366,022</b>	<b>143,614</b>	<b>(13,953)</b>	<b>348,354</b>
<b>Fund Balance - July 1</b>	<b>2,156,401</b>	<b>1,967,306</b>	<b>111,232</b>	<b>25,319</b>	<b>4,359,749</b>
<b>Fund Balance - June 30</b>	<b>2,064,574</b>	<b>2,293,988</b>	<b>481,216</b>	<b>14,124</b>	<b>4,555,902</b>

(Continued)

The notes to financial statements are an integral part of this statement.

**TOWN OF NEW HAVEN  
RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES,  
AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS  
TO THE STATEMENT OF ACTIVITIES  
FOR THE YEAR ENDED JUNE 30, 2008**

**Exhibit B  
Page 2 of 7**

Net change in fund balances - for governmental funds	348,754
Amounts reported for governmental activities in the Statement of Activities are different because:	
Governmental funds report capital outlays as expenditures while governmental activities report depreciation expense to allocate their expenditures over the life of the assets:	
Capital asset purchases, capitalised	512,594
Depreciation of Assets	(18,629)
Depreciation expense	<u>493,965</u>
Revenues in the Statement of Activities that do not provide current financial resources are not reported as revenues in the funds:	
Deferred Revenues	11,447
Deferred Taxes	<u>111,949</u>
Borrowings provide current financial resources in governmental funds, but issuing debt increases long-term liabilities in the statement of net assets. Repayment of debt principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the Statement of Net Assets:	
Lease Proceeds	(40,575)
Capital lease acquisition principal payments	26,800
General obligation bond principal payments	<u>151,755</u>
Some expenses reported in the Statement of Activities do not require the use of current financial resources and therefore are not reported as expenditures in governmental funds:	
Accrual on governmental shutdown	<u>10,515</u>
Change in net assets of governmental activities	<u>662,617</u>

The accompanying financial statements are an integral part of this statement.

**TOWN OF MAP HARBOR**  
**STATEMENT OF NET ASSETS - PROPRIETARY FUNDS**  
**JUNE 30, 2020**

**Exhibit E**

<b>Assets</b>	<b>Wastewater Enterprise</b>	<b>Water Enterprise</b>	<b>Total</b>
<b>Current Assets</b>			
Cash and Equivalents	435,631	0,000	435,630
Investments	242,406		242,406
Receivables			
User Fees, net	450,696	4,451	455,147
Lease Receivable	11,606		11,606
Accounts	1,344	2,750	4,094
Accrued Interest	3,582		3,582
Inventories	16,719	90,415	107,134
Prepaid Expenses		6,556	6,556
<b>Total Current Assets</b>	<b>1,155,379</b>	<b>115,821</b>	<b>1,271,200</b>
<b>Noncurrent Assets</b>			
Capital Assets, net	2,117,589	3,581,515	5,699,104
Road Insurance Contract	55,356	34,908	90,264
<b>Total Noncurrent Assets</b>	<b>2,172,945</b>	<b>3,616,423</b>	<b>5,789,368</b>
<b>Total Assets</b>	<b>3,328,324</b>	<b>3,732,244</b>	<b>7,060,568</b>
<b>Liabilities and Fund Equity</b>			
<b>Liabilities</b>			
Accounts Payable	35,612	137,040	172,652
Retainage Payable	14,912	7,357	22,269
Accrued Salaries and Benefits	14,434	12,165	26,599
Accrued Interest Payable	39,554	15,592	55,146
Due to Other Governments	11,867	960,671	972,538
Compensated Absences Payable	19,670	21,058	40,728
Bonds and Notes Payable	500,210	195,405	695,615
<b>Total Current Liabilities</b>	<b>638,559</b>	<b>725,858</b>	<b>1,364,417</b>
<b>Noncurrent Liabilities</b>			
Deferred Bond Premium		21,542	21,542
Construction Advances		185,740	185,740
Accrued Pension Costs		206,422	206,422
Accrued Standpipe Costs		65,481	65,481
Bonds and Notes Payable	4,683,734	3,354,569	8,038,303
<b>Total Noncurrent Liabilities</b>	<b>4,683,734</b>	<b>3,829,769</b>	<b>8,513,503</b>
<b>Total Liabilities</b>	<b>5,322,293</b>	<b>4,555,627</b>	<b>9,877,920</b>
<b>Net Assets</b>			
Increase in Capital Assets, net of related debt	6,955,512	2,641,340	9,596,852
Retained Earnings			
Reserved	916,000	162,592	1,078,592
Unreserved - Unassigned	121,141	(1,054,917)	(933,776)
<b>Total Net Assets</b>	<b>8,038,303</b>	<b>1,749,015</b>	<b>9,787,318</b>
<b>Total Liabilities and Net Assets</b>	<b>13,360,596</b>	<b>6,304,642</b>	<b>19,665,238</b>

The notes to financial statements are an integral part of this statement.

## TOWN OF WAR HARBOR

Exhibit F

## STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN FUND NET ASSETS

## PROPRIETARY FUNDS

FOR THE YEAR ENDED JUNE 30, 2008

	Proprietary Fund Types		Total
	Wastewater Enterprise	Water Enterprise	
Operating Revenue:			
Charges for Services	1,092,713	1,133,594	2,226,307
Capital Charge	797,966		797,966
Interest - Late Penalties	15,767	2,559	18,326
Total Operating Revenue	1,906,446	2,136,157	4,042,603
Operating Expenditures:			
Salaries and Benefits	468,767	387,673	856,440
Contracted Services	162,447	121,038	283,485
Utilities & Commodities	214,543	45,483	260,026
Repairs & Maintenance	34,954	98,147	133,101
Equipment	1,897	17,992	19,889
Other Expenses	32,213	25,517	57,730
Depreciation and Amortization	486,529	189,058	675,587
Materials and Supplies	77,435	67,828	145,263
Total Operating Expenditures	1,478,885	945,716	2,424,601
Net Operating Income	427,561	169,411	596,972
Nonoperating Revenue (Expenses):			
Interest Revenue	28,491	1,062	29,553
Noncharity Income, net of expense		6,084	6,084
Insurance Refund - Tank Rent		12,170	12,170
Gain/Loss on Disposal of Asset		(129)	(129)
Interest Expense	(171,562)	(156,527)	(328,089)
Total Nonoperating Revenue (Expenses)	(143,071)	(155,490)	(300,561)
Change in Net Assets	284,490	5,921	290,411
Total Net Assets - Beginning	7,148,967	1,117,294	8,266,261
Total Net Assets - Ending	7,433,457	1,123,215	8,556,672

The notes to financial statements are an integral part of this statement.

**TOWN OF BAR HARBOR**  
**REQUIRED SUPPLEMENTARY INFORMATION**  
**SCHEDULE OF REVENUES AND EXPENDITURES**  
**BUDGET AND ACTUAL - GENERAL FUND**  
**FOR THE YEAR ENDED JUNE 30, 2008**

Exhibit B

	Original Budget	Final Budget	Actual	Variance Computation
<b>Revenues</b>				
Taxes	13,946,540	13,946,540	12,873,032	(1,073,507)
Intergovernmental Revenues	454,574	454,555	447,075	(7,479)
Departmental Revenues	1,131,264	1,111,265	1,170,591	59,326
Other Local Sources	250,140	250,140	355,691	105,551
<b>Total Revenues</b>	<b>15,782,518</b>	<b>15,762,500</b>	<b>14,846,399</b>	<b>(916,101)</b>
<b>Expenditures</b>				
General Government	2,573,515	2,591,580	2,641,795	50,215
Public Safety	1,931,769	1,991,789	1,966,409	(25,380)
Health and Welfare	102,971	102,971	101,362	(1,609)
Parks and Recreation	209,401	206,401	208,246	1,845
Island Explorer Shuttle Bus	33,100	33,100	33,100	-
Roads and Structures	1,572,257	1,740,644	1,708,087	(32,557)
Debt	42,759	42,759	42,759	-
Contingency	31,650	-	-	-
Assessments	2,761,932	2,781,932	2,775,849	(6,083)
<b>Total Expenditures</b>	<b>9,125,364</b>	<b>9,298,176</b>	<b>9,217,207</b>	<b>(81,969)</b>
<b>Excess Revenues Over Expenditures</b>	<b>6,657,154</b>	<b>6,464,324</b>	<b>5,629,192</b>	<b>(835,132)</b>
<b>Other Financing Sources</b>				
Transfers from Other Funds	15,841	52,445	52,284	(161)
Transfers to Other Funds	(5,682,954)	(5,682,954)	(5,715,117)	(32,163)
<b>Total Other Financing Sources</b>	<b>(5,667,113)</b>	<b>(5,630,509)</b>	<b>(5,662,833)</b>	<b>(32,324)</b>
<b>Net Change in Fund Balance</b>	<b>-</b>	<b>(166,185)</b>	<b>(14,641)</b>	<b>(151,546)</b>
<b>Decrease in Designated for Working Capital</b>			<b>(150,000)</b>	
<b>Beginning Fund Balances - Budgetary Basis</b>			<b>701,199</b>	
<b>Ending Fund Balances - Budgetary Basis</b>			<b>546,558</b>	
<b>Adjustments to Conform to GAAP</b>				
Elimination of Encumbrances			<b>37,615</b>	
<b>Ending Fund Balances - GAAP Basis</b>			<b>584,174</b>	



# UNPAID REAL ESTATE AND PERSONAL PROPERTY TAXES AS OF JUNE 30, 2008

## 2002

Hooper, Walter	\$	312.58
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## 2003

Delaittre, Thomas J. Sr.	\$	791.15	*
Hooper, Walter	\$	1,024.36	

## 2004

Delaittre, Thomas J. Sr.	\$	1,678.02	**
Hooper, Walter	\$	1,049.42	
Staples, Dennis N.	\$	14.88	

## 2005

Delaittre, Thomas J. Sr.	\$	1,720.31	
Higgins, David W.	\$	455.21	*
Hooper, Walter	\$	1,001.52	
Ross, Michael J. Jr.	\$	17.60	
Spear, Ann M.	\$	2,584.41	**
Staples, Dennis N.	\$	15.12	

## 2006

Aperitivo Café	\$	59.84	
B.C.S. LLC	\$	973.04	*
Bar Harbor Coffee Shop, Inc.	\$	13.05	

\* Paid after 6/30/2008

\*\* Partial Payment after 6/30/2008

**UNPAID REAL ESTATE AND PERSONAL PROPERTY  
TAXES AS OF JUNE 30, 2008**

Beaudoin, Philip D	\$	356.15	*
Black, Frederick E	\$	1,361.15	**
Botzen, Robert	\$	681.45	
Burns, Melissa R	\$	584.10	
Buzzell, Robert D	\$	6,949.76	*
Citicorp Vendor Finance	\$	62.42	
Clark, Lucie Seronde	\$	23.27	*
Collier, Robert V	\$	104.12	*
Combs, Theodore J	\$	14.79	*
Corey, Robin S	\$	1,537.51	*
Cornelius, William	\$	17.85	
Deloitte, Thomas J Sr	\$	1,875.56	
Dyer, John	\$	7,057.10	*
Finimore, Eleanor M Heir	\$	1,591.85	*
Geiger, Ernie	\$	5,385.59	*
Geiger, Ernie	\$	1,782.49	*
Geiger, Ernie	\$	40.55	
Geiger, Ernie	\$	1,518.22	*
Grandgent, Henry L	\$	2,612.77	*
Hadlock Limited Partnership	\$	14.60	
Harner, Brent	\$	917.18	*
Highquest Partners, Inc	\$	57.72	
Higgins, David W	\$	1,391.74	*
Higgins, Theodore S	\$	110.63	*
Higgins, Theodore S	\$	1,662.76	*
Higgins, Theodore S	\$	117.16	*
Higgins, Theodore S	\$	82.32	*
Higgins, Theodore S	\$	516.52	*
Higgins, Theodore S	\$	2,225.87	*
Hilton, Robert V	\$	3,632.89	*

\* Paid after 6/30/2008

\*\* Partial Payment after 6/30/2008

# UNPAID REAL ESTATE AND PERSONAL PROPERTY TAXES AS OF JUNE 30, 2008

Huoper, Walter	\$	1,607.27	
Hulbert, Ian A	\$	5,056.48	*
Jordan, James E	\$	4,011.88	*
Jordan, James E	\$	2,801.93	*
Jordan, James E	\$	32.81	
Keene, Gerald L.	\$	252.47	*
Leach, Kari F	\$	1,916.95	*
Lozano, August C	\$	4,646.89	*
Lozano, August C	\$	28.65	
Massicotte, Joel J	\$	593.31	*
Mills, Daniel B	\$	285.09	
Mehr, Jonathan	\$	16.15	
Makrinsky, Anna	\$	1,255.80	**
National Park Sea Kayak	\$	25.46	*
O'Connor Michelle	\$	37.40	
Palmer, Robie E	\$	119.12	*
Phippen, John W Jr	\$	1,328.24	*
Photopyllow Studio	\$	17.77	
Pirie, Arletta Ann	\$	10.46	
Pumam, Fiduciary Trust Co	\$	14.03	*
Rainwise, Inc	\$	12.96	*
Reed, Ruth G	\$	989.29	*
Renwick, James W	\$	139.80	*
Ribeiro, Armando	\$	18.06	
Rose, Tammy J	\$	570.34	*
Ross, Michael J Jr	\$	1,384.42	*
Ross, Michael J Jr	\$	1,548.41	*
St. Germain, Peter	\$	5,178.11	*
Schaefer, Ruth	\$	23.97	
Spear, Ann M	\$	3,226.87	

\* Paid after 6/30/2008

\*\* Partial Payment after 6/30/2008

# UNPAID REAL ESTATE AND PERSONAL PROPERTY TAXES AS OF JUNE 30, 2008

Sprague, Randy	\$	59.08	
Strout, James Henry	\$	2,206.30	*
Tinker, Larry F	\$	1,932.64	**
Truitt, Maisie S. Est of	\$	1,518.73	
Truitt, Maisie S. Est of	\$	838.79	*
U.S. Cellular	\$	557.00	
United States Ampersand	\$	233.50	*
Walls, Allan E	\$	2,457.60	*
Wells Fargo Home Mtg	\$	79.56	
White, David A	\$	98.77	
White, R.L. and Son	\$	284.84	
Williams Scotsman Inc	\$	154.87	

## 2007

Acadia Housing Assoc	\$	32.36	
Acadia Housing Assoc	\$	14,310.52	*
Acadia Housing Assoc	\$	87.10	*
Aperitivo Wine Café	\$	54.37	
Bankers Trust Company	\$	408.60	
Beaudoin, Philip D	\$	2,574.14	*
Black, Frederick E	\$	1,593.01	
Bond Builders Inc	\$	58.58	
Bolten, Robert	\$	1,241.11	
Brew House, LLC	\$	268.51	*
Brown, Christopher J	\$	2,712.74	
Burkhart, Richard W	\$	6,634.59	
Burns, George J	\$	1,952.88	
Burns, Melissa R	\$	1,697.03	

\* Paid after 6/30/2008

\*\* Partial Payment after 6/30/2008

**UNPAID REAL ESTATE AND PERSONAL PROPERTY  
TAXES AS OF JUNE 30, 2008**

Burwaldus Inc	\$	4,089.66	
Butler, Jiliane M	\$	1,138.00	
Buzzell, Robert D	\$	7,213.69	
Cass, Donald A	\$	409.97	*
Checkmate Development	\$	1,269.90	
Clark, Jeffery, Trustee	\$	476.33	*
Clark, Lucie Seronde	\$	41.42	
Clark, Lucie Seronde	\$	63.82	
Conkley, Carol	\$	14.12	
Collier, Robert V	\$	184.17	*
Corey, Robin S	\$	1,591.86	**
Cornelius, William	\$	15.79	
Cunningham, Philip R	\$	900.00	*
Delattre, Thomas J, Sr	\$	1,943.83	
Designed Autographed Expr	\$	15.36	
Diamond Star Properties	\$	798.22	
Dianuro, Dean E	\$	330.94	*
Dupray, David M	\$	143.00	*
DXD Investments, LLC	\$	1,027.96	*
E G Jordan Inc	\$	32.89	
Edward J Jackson LTD	\$	28.15	
Epicurean, Inc	\$	276.34	*
Epicurean, Inc	\$	2,949.39	*
Farnsworth, Helen L	\$	1,389.40	**
Farnsworth, Rhonda	\$	1,983.50	*
Finnimore, Eleanor M Hiers	\$	1,653.36	*
Folly Enterprises Inc	\$	3,223.40	**
Folly Farm Inc	\$	1,302.40	
Fountaine, David A	\$	1,194.84	
Garden Bar & Grill Inc	\$	48.85	*

\* Paid after 6/30/2008

\*\* Partial Payment after 6/30/2008

# UNPAID REAL ESTATE AND PERSONAL PROPERTY TAXES AS OF JUNE 30, 2008

Geiger, Ernie	\$	2,844.58	*
Geiger, Ernie	\$	2,292.15	*
Geist Rachel	\$	37.77	*
Geist Rachel	\$	37.85	*
Gowell, Connie Lynn	\$	1,712.52	**
Grandgen, Henry L.	\$	3,096.20	
Graves, Michael H	\$	2,523.08	**
Gray, Kimberly	\$	232.37	*
H&R Black	\$	14.65	
Hadlock Limited Partnership	\$	16,231.98	*
Hadlock LP	\$	616.62	*
Halsted, Henry	\$	60.94	
Hamblen, Kimberly	\$	121.38	
Hamlin, Clarice H	\$	2,330.20	**
Hamor, Bradley B	\$	2,023.56	
Hamor, Brent W	\$	1,113.28	
Hamor, Bruce F	\$	1,904.79	
Hamor, Christina E. LT	\$	2,547.22	
Haskell, Bradford D	\$	894.53	*
Higgins, Tasha	\$	10.61	
Higgins, David W	\$	1,443.52	
Higgins, Theodore S	\$	205.63	*
Higgins, Theodore S	\$	191.70	*
Higgins, Theodore S	\$	1,051.71	*
Higgins, Theodore S	\$	3,500.75	*
Higgins, Theodore S	\$	126.03	*
Higgins, Theodore S	\$	4,695.94	*
Higgins, Theodore Scott	\$	2,096.92	*
Hilton, Robert V	\$	3,603.14	
Hitchcock, Harold L. Jr	\$	2,526.79	*

\* Paid after 6/30/2008

\*\* Partial Payment after 6/30/2008

# UNPAID REAL ESTATE AND PERSONAL PROPERTY TAXES AS OF JUNE 30, 2008

Hodgkins, AB & JR	\$	43.41	*
Hodgkins, Lawrence A	\$	453.14	
Hooper, Walter	\$	1,667.28	
Howie, Kenneth	\$	434.87	*
Hulbert, Ian A	\$	5,248.12	
Jackson, Edward B	\$	2,279.14	*
Jeanette, Brian P	\$	181.00	*
JEM Enterprises, LLC	\$	505.69	*
JEM Enterprises, LLC		214.51	*
JEM Enterprises, LLC	\$	2,115.75	*
JEM Enterprises, LLC	\$	66.36	
Jordan, James E	\$	4,213.82	
Jordan, James E	\$	2,907.47	
Keene, Gerald & Barbara	\$	14.73	
Keene, Gerald I	\$	2,688.72	
Keene, Gerald L	\$	2,514.04	
Keene, Michael O	\$	1,056.82	*
Kings Creek Court, LLC	\$	2,491.51	*
Kings Creek Court, LLC	\$	2,491.51	*
Leach, Kari E	\$	2,019.84	
Lim, Chong & Judith	\$	1.84	*
Lozano, Andre	\$	4,817.57	
Lozano, Jennifer	\$	103.31	
Lozano, Jennifer	\$	28.41	
Massicotte, Joel J	\$	1,811.88	*
McFarland, Edward	\$	3,384.92	**
Megquier, Glenn A	\$	1,025.69	*
Mills, Dan & Joan	\$	282.74	
Mills, Daniel B	\$	17,221.64	*
Mills, Daniel B	\$	1,650.32	*

\* Paid after 6/30/2008

\*\* Partial Payment after 6/30/2008

# UNPAID REAL ESTATE AND PERSONAL PROPERTY TAXES AS OF JUNE 30, 2008

Mills, Jason R	\$	8,844.07	*
Mohr, John	\$	12.72	
National Park Kayak Tours	\$	26.26	*
Norberg, Karl	\$	9,908.61	*
Norberg, Karl	\$	2,333.89	*
Olson, Eric J	\$	106.73	*
Olson, Eric J	\$	2,063.54	
Palmer, Robie E	\$	122.31	
Palunga, Joe	\$	38.94	*
Paraiso Holdings, LLC	\$	5,927.77	*
Parkside Partners, LLC	\$	1,244.00	*
Parkside Partners, LLC	\$	5,170.90	*
Parsons, Donald J	\$	2,842.48	**
Patterson, Jody D S	\$	1,287.30	*
Patocha, LLC	\$	92.35	*
Paul, Antra	\$	661.74	**
Perkins, James W	\$	169.42	*
Perkins, James W	\$	293.62	*
Phippen, John R & Deborah	\$	11.50	*
Phippen, John W Jr	\$	2,239.89	
Phippen, John W Jr	\$	1,382.92	
Photoflow Studio	\$	16.40	
Piney Bowes Global Fin	\$	236.00	*
Power, Ronald	\$	1,562.27	*
Purcell, William Trustee	\$	7,757.10	*
R L White & Son	\$	293.88	
Ray, David	\$	60.03	
Ray, David T	\$	1,613.86	
Ray, David T	\$	1,932.29	
Ray, David T	\$	861.06	*

\* Paid after 6/30/2008

\*\* Partial Payment after 6/30/2008



# UNPAID REAL ESTATE AND PERSONAL PROPERTY TAXES AS OF JUNE 30, 2008

Ray, David F	\$	1,125.37	
Reed, Ruth G	\$	905.01	*
Renwick, James W	\$	205.87	*
Richardson, Lynne F	\$	1,090.71	
Richardson, Lynne F	\$	1,137.12	
Rockhurst Motel, Inc	\$	58.06	*
Rockhurst Motel, Inc	\$	6,794.96	*
Rose, Christopher T	\$	1,167.77	*
Rosecliff Cottages, LLC	\$	10,646.48	*
Ross, Michael Jr	\$	2,243.85	
Ross, Michael Jr	\$	1,693.28	
Schaeffer, Frank & Ruth	\$	22.98	
Schepers, Mary Jane	\$	14.38	*
Simason, Holly Copp	\$	330.58	*
Spear, Ann M	\$	3,348.73	
St Germain, Peter	\$	3,826.65	*
Sr Germain, Peter	\$	5,369.08	
Stanley, Randy B	\$	960.61	**
Staples, Dennis N	\$	2,086.33	*
Staples, Todd	\$	1,885.47	
Strout, James Henry	\$	2,115.32	
Strout, Raymond E	\$	1,600.77	
Sullivan, Joan M	\$	4,329.87	
Tinker, Larry E	\$	2,004.99	
To The Moon, LLC	\$	4,717.92	*
To The Moon, LLC	\$	98.45	*
To The Moon, LLC	\$	1,718.50	*
Truitt, Maisie S Est of	\$	1,738.78	*
Truitt, Maisie S Est of	\$	1,575.36	
United States Ampersand	\$	235.39	*

\* Paid after 6/30/2008

\*\* Partial Payment after 6/30/2008

**UNPAID REAL ESTATE AND PERSONAL PROPERTY  
TAXES AS OF JUNE 30, 2008**

US Bank NA, Trustee	\$	4,921.56	
Vive Bene	\$	5,486.07	*
Walder, Nancy Walls	\$	1,516.43	*
Walls, Allan E.	\$	2,550.00	
Webber, Harry A.	\$	658.01	*
Wells Fargo Financial Leasing	\$	119.99	
White, David	\$	95.59	
Woodfin, Paul B III	\$	254.30	*
Woodworth, Michael S	\$	2,783.30	
Woodworth, Michael S	\$	2,224.37	
Young, Sharon L.	\$	868.12	

\* Paid after 6/30/2008

\*\* Partial Payment after 6/30/2008

# FY10 Budget

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As Recommended  
By The  
Town Council  
And  
Warrant Committee

Updated Through  
March 31, 2009  
Joint Budget Meeting



## **Town Of Bar Harbor Office of the Town Manager**

93 Cottage Street, Suite I  
Bar Harbor, Maine 04609-1400

Tel. 207-288-4098

Fax 207-288-4461

Dana J. Reed, Town Manager

[manager@barharbormaine.gov](mailto:manager@barharbormaine.gov)

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April 4, 2009

### **Budget Message**

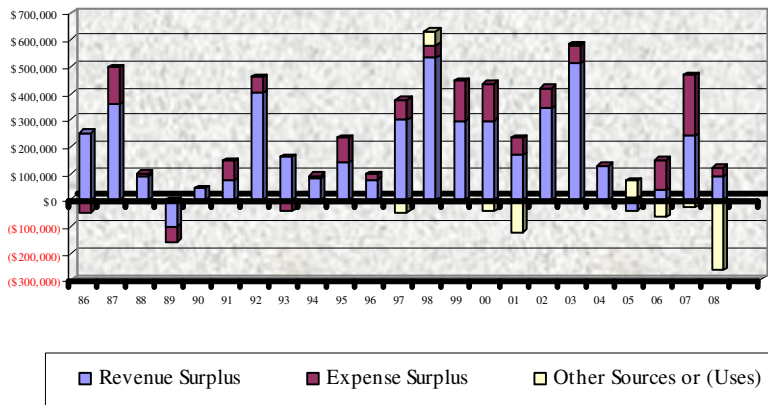
Given the toughest recession that any of us can remember, it should come as no surprise that this budget year has been a challenging one. Our non-property tax revenues are taking a huge hit. I'm estimating that they'll be down about \$300,000 below budget this year and next year (FY10) doesn't look any better. In fact, it's looking worse. To make a long story short, I had to cut \$681,000 out of the first draft of the requested budget. And that was just to get to a 5.8% overall increase in the tax rate, the same amount as the federal Social Security cost of living adjustment effective this month. Council then cut another \$335,000, for a total budget reduction of \$1,104,000. The attached budget is \$153,000 below the LD#1 tax cap voted by taxpayers statewide and is estimated to increase the overall tax rate by just 2.5% next year, despite those lost revenues.

### **Municipal General Fund**

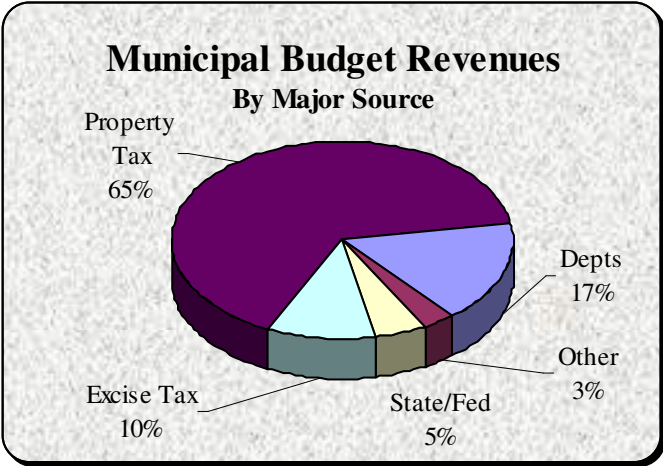
#### **Fund Balance**

The fund balance of our General Fund is not in good shape. While the attached budget predicts expenditures \$100,000 in excess of budget this year, I am confident that we'll be able to bring them in much closer, if not under budget, thanks to the cooperation of the department heads. As a result of several poor performing years, we have steadily drawn down fund balance in the General Fund to about \$200,000 at the end of this year. Consequently, we really can't afford to take any money out of fund balance in the General Fund. We are recommending using some from the Capital Fund, but more about that later.

# Change in Fund Balance



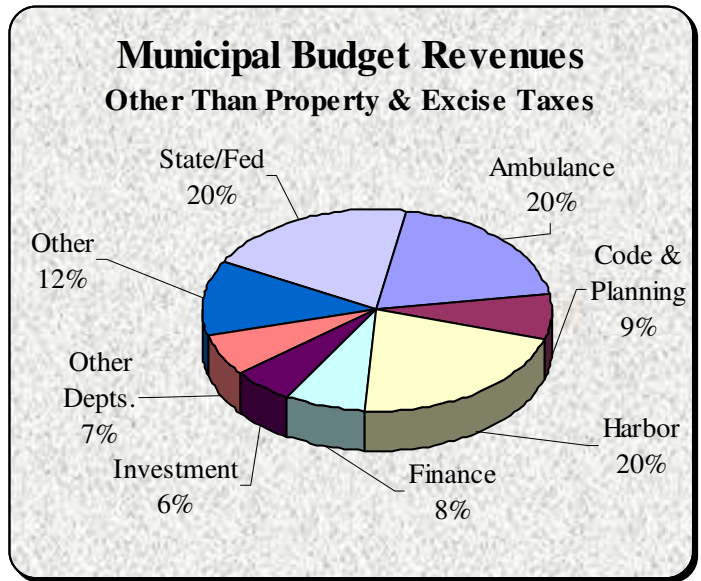
## Revenues



About one third of our General Fund revenue comes from fees, charges and other sources besides the property tax. The only good news about these revenues is that auto excise tax receipts are not

dropping. This year’s collections are running right on budget, which are level with last year, FY08. Auto excise tax is one of our largest sources of revenue, second only to the property tax, and has increased steadily in the past, but the last three or four years have been disappointing. The budget I have proposed for FY10 is some \$30,000 less than the year before last, FY07.

The budgets for all other major sources of revenue, except cruise ship revenue, will drop over the coming year. Combined Code & Planning revenues will drop \$140,000, solid waste and State revenues by \$60,000 each and ambulance by \$40,000.



Cruise ship revenues will rise \$388,000, but State Law restricts their use to cruise ship passenger services and port development, so they help the General Fund very little.

As a result of these revenue drops, the General Fund will have to rely increasingly on the property tax. As shown in the graph above, property taxes will comprise two-thirds of Municipal Budget revenue, up 2% since last year.

## Expenses

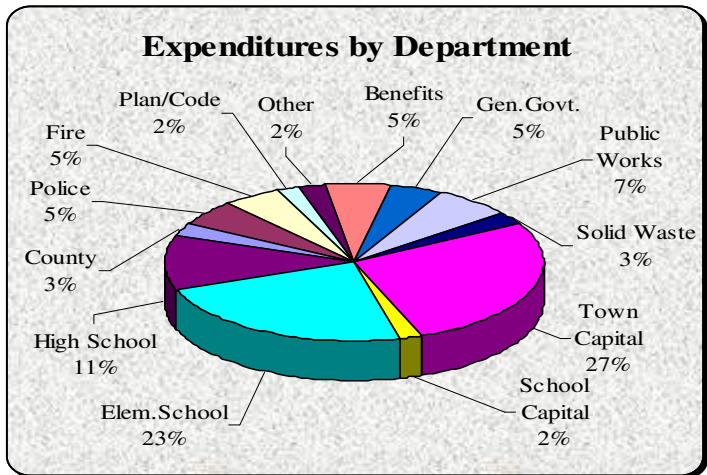
Balancing the budget with such a massive loss of non-tax revenue was no easy challenge. Consider the union contracts we settled in September 2008, right before the crash. With inflation rising, a three year contract at 4% per year seemed like a good deal for the Town, but we only had 2.3% in the budget for the first year, which pushed 1.7% to Year Two, but now Year Two is upon us, and that 4% COLA has become a 5.7% COLA. We have always adjusted wages in arrears, as opposed to trying to guess what will happen to the future cost of living, but the latest cost of living report shows that the February CPI-W has actually gone down 0.3% since last year.

Fortunately, petroleum prices seem to be moderating. We first

planned to end this year on budget, with only a very slight increase next year, but Finance Director Stan Harmon went shopping early and was able to get a cap of \$2.06 per gallon on next year’s heating oil.

As mentioned earlier, the only major increases in the operating budget are related to cruise ship revenue. Our new Passenger Service Fees will be used to add a cruise ship police officer. These fees will also finance police details for cruise ship buses, pay the Chamber of Commerce to increase

passenger services, assist the Island Explorer with the crush of passengers and print maps to help them find their way around. For a complete



discussion of cruise ship revenues and expenses, please see the new Chart RR. With this increased emphasis on economic development, I have also added a new cost center so we could better track and budget for these growing expenses.

Most everything else of substance was cut from next year’s budget.

## Capital Improvement Program Fund

### Fund Balance

Although our budgeted unreserved & undesignated fund balance will remain essentially unchanged, a major modification is proposed to our re-served fund balance. The Town doesn’t have a “Rainy Day Fund” such as the governor uses for the state budget, so this budget suggests tapping some of our CIP reserve accounts to help the tax rate, choosing those re-

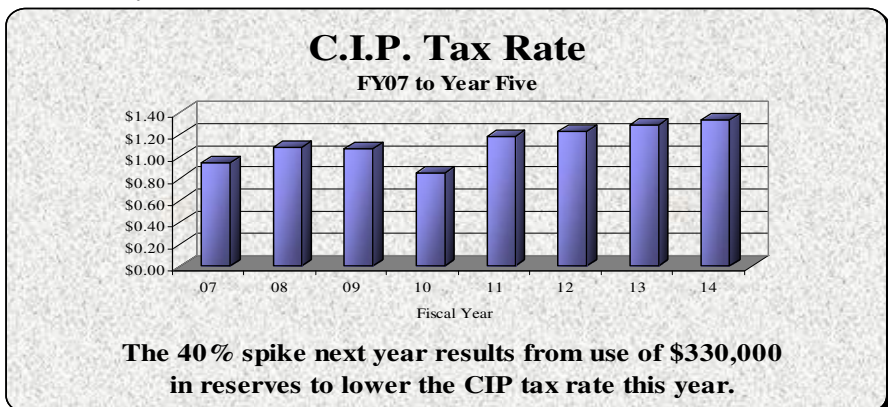
serves which seemed the least likely to be used in the near future. We had a bit of money leftover in the Reval Reserve. We also used the last of the reserve we had been trying to build-up for the replacement of the Highway Garage, most of the Land Acquisition and Development reserve and a small portion of the Comfort Station Construction reserve. These tapped reserves total \$330,000. The problem will come in Year Two. Next year we'll have less reserves to tap and likely more revenue shortfalls.

## Revenue

The CIP Fund will see two major changes to revenues next year. The first is an estimated \$205,000 from our new Port Development Fee from cruise ships as explained in Chart RR. The really big revenue change is in the \$4,500,000 bond which we propose to finance a variety of capital projects, such as much needed building renovations and road and sidewalk improvements. A complete list of the bonded projects is on page 10 of Chart DD.

## Expenses

In addition to the bonded and cruise ship-funded projects mentioned above, previously planned FY10 expenditures include replacement of the Town Clerk's copy machine, a seven year old GPS unit, one of our computer servers, our fifteen year old rescue tools, a couple of floats and a six year old 1½ ton plow truck. The Harbor Master's boat, *Mrs. B.* is due for an engine overhaul. Replacement of a sixteen year old defibrillator in one of our ambulances will be financed with a 50% grant. Of course, we have a lot of road and sidewalk work to do next year, about \$1.2 million, nearly double this year's amount.





Replacement of the Fire Department's #3 pumper won't be required as planned. The drive train gave out a year early, so Council purchased a new one this year for about \$240,000. This is one of those times when funding the CIP's equipment replacement reserve really paid off. Despite this unexpected emergency expense, we had most of the needed funds in the bank and the rest could be borrowed from the reserve for another truck. The replacement of a Police cruiser next year won't be necessary either, since we had to replace it a year early due to an officer's unfortunate encounter with black ice.

One unscheduled project has come up as well: acquisition of asset management software to streamline maintenance of our newly-required GASB34 depreciation records for all Town infrastructure, since we now have to track and account for our maintenance costs on every storm drain, sewer, water line, sidewalk catch basin and road.

Municipal loan and lease payments will total only \$181,000 per year, less than 7% of our total capital improvement program expenditures, which is a testimony to the success of our replacement reserve funding strategy. As a matter of fact, our debt ratio is only 0.9%. That is, our \$13 million in debt (including sewer, water, schools and our share of the county) is only 0.9% of the \$1.4 billion that all the private property in Town is worth. That ratio compares quite favorably to the 15% cap set by state law. Of course, these numbers will change if the voters approve the bond issues proposed for FY10 & FY11. Once these bonds and the Northeast Creek Workforce Housing bonds are issued, we'll have \$20 million in total debt, but that will still be only a 1.6% debt ratio, far below the state cap.

In the School Department, our single biggest project next year will be \$40,000 to advance the U98 technology program and infrastructure support for the 7<sup>th</sup> and 8<sup>th</sup> grade laptop program, including replacement of all computers older than 4 years. Building maintenance will also take a high profile, with \$43,000 spent on repaving the Eagle Lake Road parking lot, replacing the Emerson School fascia and roof drainage, and some exterior painting. A couple of new projects have come up, including safety improvements to our trash disposal area and installation of a lead-lag system for our boilers. Every year, we try to replace the furniture in one classroom plus other furniture, fixtures and floor coverings as needed. In FY10, we also plan to put aside some money for eventual replacement of the roof and installation of access controls for safety. Of course, we also must make \$280,000 in payments for the boilers, the school addition and our new heating system, plus \$15,000 in lease payments on the copy ma-

chines and pickup truck.

## Elementary School Fund

Representatives from the Town Council, Warrant Committee and School Board met for a joint meeting to discuss the development of the FY10 Budget on October 28, 2008. The school board spent three meetings reviewing the proposed budget before unanimously adopting the FY10 school budget on December 15, 2008.

### Fund Balance

The School Fund carries very little fund balance, since State law requires that they must use any money leftover at the end of one fiscal year to reduce the amount of taxes raised in the

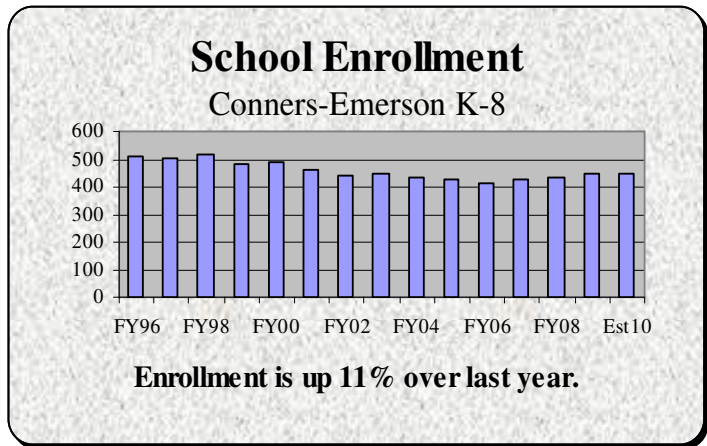
next fiscal year. These leftover funds are often called “carryover”. While this technique sounds good in theory, the inevitable carryover variance from year-to-year causes the tax rate to spike and crash. The FY10 budget for the Elementary School Fund anticipates a nearly four fold increase in carryover.

### Revenue

Other than property tax, State Aid to Education is the only substantial source of revenue for schools. Next year’s budget estimates that State Aid will drop by 20% to \$160,000, an amount equal to only 3.5% of the amount raised for our schools by local property taxpayers.

### Expenses

The following is an overview of the School Budget increases.



### Personnel:

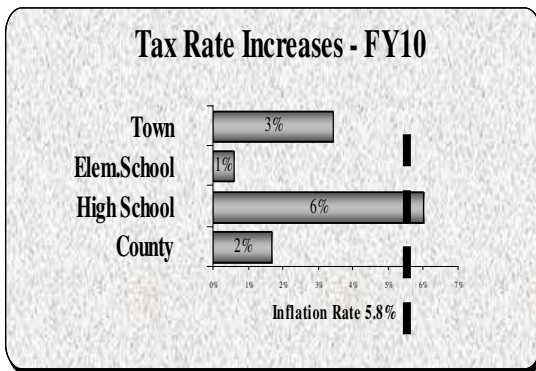
- BC/BS has projected a 10% increase, Personnel will continue to share in the cost of plans with 85% district responsibility and 15% individual share
- The Teachers and Support Staff contracts are currently being negotiated for the upcoming year(s).

### School Programs:

- Maintain all programs and services provided at FY09 funding level.
- Reductions noted in supplies, revamping of island wide programs- specifically grade 5 and 7 to include fewer days.
- Jobs for Maine Grads (gr 7,8,9) will continue to be cost shared with local grants and donations.

### CIP:

- Emerson Roof Fascia and Drainage
- Dumpster Pad and Cage (per safety recommendation)
- Repaving upper Emerson Parking Lot



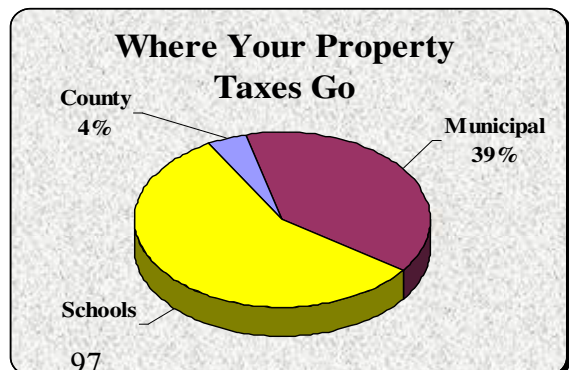
### **The Bottom Line**

If approved as suggested, this budget will increase the tax rate 3%, barely half this year's 5.8% Social Security cost of living adjustment. The cost to the owner of our median home will be an extra \$79 per year, less than \$7 more per month.

Respectfully submitted,

**Dana**

Dana J. Reed  
Town Manager



# Property Tax Calculation

Fund	Appropriation (Expenditures) Requested	Revenues Other Than Prop. Tax	Fund Balance Used *	Property Taxes Needed	Tax Rate Change
<b>Assessments</b>					
County Assessment	549,251	0	0	549,251	<b>1.7%</b>
High School Assessment	2,342,042	0	0	2,342,042	<b>6.0%</b>
Total Assessments	2,891,293	0	0	2,891,293	
<b>Municipal Budget</b>					
General Fund	7,039,007	2,898,961	(40,434)	4,180,480	13.5%
Capital Improvement Program Fund	6,066,223	4,880,241	0	1,185,982	-21.1%
Dog Control Reserve Fund	1,998	1,998	0	0	n/a
Shellfish Conservation Reserve Fund	1,890	1,890	0	0	n/a
Cemetery Trust Fund	217	217	0	0	n/a
Gurnee Scholarship Trust Fund	322	322	0	0	n/a
Total Municipal Budget	13,109,657	7,783,629 59%	(40,434) 0%	5,366,462 41%	<b>3.4%</b>
<b>Education Budget</b>					
Elem. School (Emerson-Conners) Fund	4,831,763	202,521	146,755	4,482,487	0.6%
Emergency Special Ed. Reserve Fund	0	0	0	0	n/a
Total Education Budget	4,831,763	202,521 4%	146,755 3%	4,482,487 93%	<b>0.6%</b>
<b>Grand Totals</b>	20,832,713	7,986,150 38%	106,321 1%	12,740,242 61%	<b>2.5%</b>

<i><b>Tax Rate Change</b></i>	
Estimated Tax Rate Next Year	\$9.10
Tax Rate This Year	\$8.88
Est. Tax Rate Increase	\$0.22
	<b>2.5%</b>

Estimated Total Valuation Next Year  
\$1,399,468,390  
(See Chart V for details.)

<i><b>What Will It Cost Me?</b></i>		
Median Home	Total Tax Increase Per Month	Total Tax Increase Per Year
\$293,000	\$5.46	\$66

\* A number in parentheses in the "Fund Balance Used" column indicates an addition to fund balance.

## Budget Summary By Fund

Restated to Conform to GASB34

Fund	Actual Year Before Last: FY07	Actual Last Year FY08	Budgeted This Year FY09	Requested Next Year FY10	Percent Change Next Yr.	Dollar Change Next Yr.
<b>Assessments</b>						
County Assessment	538,519	565,489	539,440	549,251	1.8%	9,811
High School Assessment	2,252,652	2,160,360	2,202,665	2,342,042	6.3%	139,377
Total Assessments	2,791,171	2,725,849	2,742,105	2,891,293	5.4%	149,188
<b>Municipal Budget</b>						
General Fund	6,138,054	6,582,536	6,745,314	7,039,007	4.4%	293,693
Capital Improve. Program Fund (A)	1,466,293	1,551,875	1,667,850	6,066,223	263.7%	4,398,373
Dog Control Reserve Fund	3,000	1,849	1,861	1,998	7.4%	138
Shellfish Conservation Reserve Fund	1,810	1,970	1,905	1,890	-0.8%	-15
Cemetery Trust Fund	3,000	174	191	217	13.4%	26
Gurnee Scholarship Trust Fund	0	0	174	322	85.1%	148
Total Municipal Budget	7,612,157	8,138,404	8,417,295	13,109,657	55.7%	4,692,362
<b>Education Budget</b>						
Elem. School Fund (Emerson-Conners)	4,423,576	4,489,750	4,735,516	4,831,763	2.0%	96,247
Emergency Special Ed. Reserve	30,000	0	0	0	n/a	0
Total Education Budget	4,453,576	4,489,750	4,735,516	4,831,763	2.0%	96,247
<b>Grand Totals</b>	14,856,904	15,354,002	15,894,916	20,832,713	31.1%	4,937,797

### Notes:

- A. The amounts shown for the C.I.P. Fund reflect the level of appropriations, not actual expenditures, since expenditures vary widely from year to year, but the taxes required to fund them should remain relatively level.
- B. It is important to note that the "Requested Next Year" column may include significant funds transferred from the fund balance of the General Fund.
- C. Amounts enclosed in a box include budget adjustments made after Town Meeting approved the budget. Typical examples include grants, year-end encumbrances and transfers from the contingency account. Accordingly, this will likely affect the "Percent Change" and "Dollar Change" amounts.

## Budget Summary By Cost Center

Restated to Conform to GASB34

	Actual Year Before Last: FY07	Actual Last Year FY08	Budgeted This Year FY09	Requested Next Year FY10	Percent Change	Dollar Change
<b>General Fund</b>						
Town Council	35,162	42,424	42,488	40,210	-5%	(2,278)
Town Manager's Office	105,960	102,303	110,375	115,956	5%	5,581
Town Clerk's Dept.	84,891	94,410	104,914	107,035	2%	2,122
Finance Department	276,563	281,942	294,836	291,284	-1%	(3,552)
Legal Counsel	14,661	50,315	3,350	20,857	523%	17,508
Elections	11,187	12,391	19,267	13,477	-30%	(5,790)
Information Technology	83,747	82,370	102,219	93,501	-9%	(8,719)
Municipal Building	90,379	81,560	100,925	86,997	-14%	(13,928)
Town Offices	30,563	33,354	37,520	33,532	-11%	(3,988)
Employee Benefits	979,859	1,006,456	1,055,955	1,129,889	7%	73,934
Code Enforcement Division	67,738	87,770	91,995	90,422	-2%	(1,573)
Assessing Division	71,130	112,457	129,171	135,368	5%	6,197
Planning Department	246,672	309,095	393,758	290,347	-26%	(103,411)
Economic Development	0	0	0	61,051		61,051
Miscellaneous	317,298	231,295	173,769	282,948	0%	109,179
Ambulance Service	337,618	343,794	349,760	370,686	6%	20,926
Fire Department	558,079	573,978	613,572	649,366	6%	35,794
Police Department	647,038	669,982	684,164	786,664	15%	102,499
Dispatch Division	164,497	170,904	171,571	185,303	8%	13,732
Public Safety Building	41,827	35,450	47,507	37,975	-20%	(9,532)
Street Lights	74,032	75,231	80,828	69,210	-14%	(11,618)
Harbor Department	101,386	104,000	118,405	105,951	-11%	(12,454)
Parks and Recreation Section	185,470	210,456	206,002	193,526	-6%	(12,476)
Glen Mary Park	11,622	13,398	13,915	15,892	14%	1,977
General Assistance	785	1,875	1,048	6,265	498%	5,217
<b>Cooperating Agencies</b>						
Acadian Little League	500	500	500	423	-15%	(77)
Am.Red Cross: Pine Tree Chapter	4,044	4,044	4,044	3,418	-15%	(626)
Bar Harbor Food Pantry	8,000	8,000	8,000	6,761	-15%	(1,239)
Bar Harbor Historical Society	1,500	1,500	1,500	1,268	-15%	(232)
Community Health & Counseling	2,527	2,527	2,527	2,136	-15%	(391)
Downeast Transportation	2,113	2,153	2,153	1,820	-15%	(333)
Eastern Agency on Aging	3,000	3,000	3,000	2,535	0%	(465)
Hancock Co.HomeCare & Hospice	9,028	9,028	9,028	7,630	-15%	(1,398)
Downeast Health Services (WIC)	1,110	1,110	1,110	938	-15%	(172)
Hulls Cove Neighborhood Assoc.	4,751	4,751	4,751	4,015	-15%	(736)
Island Connections	6,066	6,066	6,066	5,126	-15%	(940)
Wash.-Han. Community Agency	1,456	1,456	1,339	1,132	-15%	(207)
Yesterday's Children, Inc.	505	505	505	427	-15%	(78)
Town Hill Village Improvement	5,000	0	0	0	n/a	0
Campfire Coalition	New Acct.	0	1,000	0	n/a	(1,000)
Comfort Station Section	54,824	54,847	57,386	52,296	-9%	(5,090)
Public Works Department	127,228	127,663	143,643	144,152	0%	509
Highway Division	855,579	1,049,622	964,737	1,008,663	5%	43,926
Solid Waste Division	469,624	535,794	546,522	569,004	4%	22,482
Debt Service	43,035	42,759	40,186	13,551	-66%	(26,635)
Total General Fund	6,138,054	6,582,536	6,745,314	7,039,007	4%	293,693

## Budget Summary by Cost Center (continued)

	Actual Year Before Last: FY07	Actual Last Year FY08	Budgeted This Year FY09	Requested Next Year FY10	Percent Change	Dollar Change
<b>Other Funds</b>						
Capital Improvement Program Fund *	1,466,293	1,551,875	1,667,850	6,066,223	264%	4,398,373
Dog Control Reserve Fund	3,000	1,849	1,861	1,998	7%	138
Shellfish Conservation Reserve Fund	1,810	1,970	1,905	1,890	-1%	(15)
Cemetery Trust Fund	3,000	174	191	217	13%	26
Gurnee Scholarship Trust Fund	0	0	174	322	85%	148
Total Other Funds	1,474,103	1,555,868	1,671,981	6,070,650	263%	4,398,669
<b>Municipal Budget Total</b>	7,612,157	8,138,404	8,417,295	13,109,657	56%	4,692,362
<b>Elementary School Fund</b>						
Regular Instruction	2,222,181	2,261,894	2,396,970	2,422,622	1%	25,652
Special Education	553,434	588,817	562,115	697,598	12%	135,483
Other Instruction	66,310	80,706	89,935	88,481	12%	(1,454)
Student & Staff Support	333,397	336,512	381,044	435,655	-2%	54,611
System Administration	238,399	204,980	246,463	117,007	2%	(129,456)
School Administration	268,996	274,361	295,550	295,158	0%	(392)
Transportation & Buses	217,165	211,567	222,455	232,960	-6%	10,505
Facilities Maintenance	474,695	476,913	486,984	486,782	-13%	(202)
All Other Expenditures	49,000	54,000	54,000	55,500	0%	1,500
Total Elementary School Fund	4,423,576	4,489,750	4,735,516	4,831,763	2%	96,247
Emergency Special Ed. Reserve Fund	30,000	0	0	0		0
<b>Education Budget Total</b>	4,453,576	4,489,750	4,735,516	4,831,763	2%	96,247
<b>Assessments</b>						
County Assessment	538,519	565,489	539,440	549,251	2%	9,811
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<b>Grand Totals</b>	14,856,904	15,354,002	15,894,916	20,832,713	31%	4,937,797

\*The amounts shown for the C.I.P. Fund reflect the level of appropriations, not actual expenditures, since actual expenditures vary widely from year to year, but the taxes required to fund them should remain relatively level.

\*\* Amounts enclosed in a box include budget adjustments made after Town Meeting approved the budget. Typical examples include grants, year-end encumbrances and transfers from the contingency account. Accordingly, this will likely affect the "Percent Change" and "Dollar Change" amounts.

## Tax Cap Compliance

### Impact of LD#1\* on the Bar Harbor Municipal Budget

#### Property Tax Limit This Year

FY09 Tax Cap as approved at last year's Town Meeting (See Note A)	<b>\$5,250,846</b>
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#### Adjustment for Growth Limitation Factor

Average Real Personal Income Growth (Note B)	2.28%	
Property Growth Factor (See Note C)	3.34%	
<b>Total Growth Limitation Factor</b>	<b>5.62%</b>	<b>\$295,098</b>

#### Adjustment for Change in Municipal Revenue Sharing

<b>Year Before Last - Calendar Year 2007</b>			
January through June	101,796		
July through December	151,649		
Total Revenue Sharing - Year Before Last	253,445		
Allowed Increase in Revenue Sharing	5.62%	14,244	
<b>Last Year - Calendar Year 2008</b>			
January through June	174,872		
July through December	119,507		
Total Revenue Sharing - Last Year	294,379		
Increase or (Decrease) of Revenue Sharing		40,934	
<b>Net Growth or (Loss) of Revenue Sharing</b>		<b>26,690</b>	
<b>Adjustment for Change in Municipal Revenue Sharing</b>			<b>(\$26,690)</b>

#### Adjustment for Any Excess Taxes Collected This Year

Property Tax Cap - FY09 (See Note A)	5,250,846	
Property Taxes Collected - FY09	5,172,805	
<b>Adjustment for Any Excess Taxes Collected This Year</b>		<b>\$0</b>

<b><u>Maximum</u> Municipal Property Tax Levy Next Year</b>	<b>Tax Cap</b>	<b><u>\$5,519,253</u></b>
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<b><u>Proposed</u> Municipal Property Tax Levy Next Year</b>		<b><u>\$5,366,462</u></b>
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<b>Amount Under or (Over) Tax Cap</b>	<b><u>\$152,792</u></b>
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#### Notes:

- A. This is the Municipal (not school) Tax Cap approved last year by Town Meeting.
- B. Average Real Growth in Total Personal Income for the State as a whole, as determined by the Director of the State Planning Office. The TPI may not exceed 2.75%.
- C. Tax Base Growth in the prior tax year. For the FY10 Budget: the tax year April 1, 2007 - March 31, 2008.
- \* LD #1 has been codified as 30-A MRSA 5721-A



## Bar Harbor Fact Sheet

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### Geographical

Total Land Area of the Town in Square Miles	45
Land Area Occupied by Acadia National Park 10,156 Acres	40%
Miles of Shoreline	34

### Demographic

Population: 2000 Census	4,820
Summer (Estimated from Trash Equivalent)	18,000
Growth, 1990-2000	8.5%
Individuals Over 65 Years of Age, 2000: Bar Harbor	16%
State of Maine	14%
Median Income per Family: Hancock County 2007:	\$56,972
State of Maine, 2007	\$55,346
Owner Occupied Median Value of Housing,	
Assessor's Estimate 2006	\$293,000

### Taxes

Total Number of Tax Parcels, 2008	3,573
State Valuation: 2008 (final)	\$1,358,000,000
2009 (proposed)	\$1,474,600,000
Increase:	8.6%

### Finances

General Fund fund balance as % of Revenues: FY08	14%
State Aid as a % of Municipal Expenses: FY07	5.2%
School Aid as a % of School Expenses: FY07	8.5%
Bond Ratings, 2005: Moody's	A1
Standard & Poors	AA-

**Highways**

Miles of Town Road	55.62
Miles of State Roads Plowed (State Aid Roads)	11.22
Miles of Sidewalks	17

**Tourism**

Cruise Ship Visits, 2008	97
Rooms of Lodging, 2008 (Chamber of Commerce estimate)	4000
Campsites, 2008 (Chamber of Commerce estimate)	1015
Miles of National Park Carriage Roads	45

**Employment**

Town Employees, Full Time(excluding schools) FY09	69
Largest Employer:	
Jackson Laboratory, 2008	1323
JAX employees living in Bar Harbor, 2008 (estimate)	336

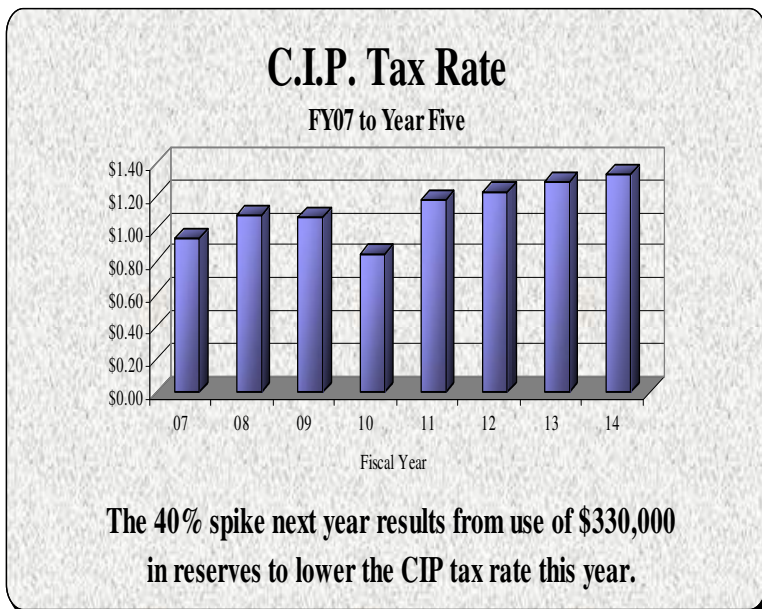
**Other**

Number of Sewer Plants	3
Number of Fire Trucks	6
Number of Ambulances	3
Persons Voting for Governor, 2006	2337
Registered Voters, Active – 2008	4149

## C.I.P. FUNDING REQUEST

Next year's requested appropriation for the Capital Improvement Program totals a whopping \$6,066,223. Despite this nearly fourfold increase, we have managed to hold the CIP tax rate for these capital projects to just \$0.85, a 21% decrease from the current year's rate. This reduction has only been accomplished by the diversion of existing replacement reserves and delaying some purchases. You can be sure that this was not achieved by price reductions, not with a 7% increase in the cost of building materials, as measured by the Construction Cost Index.

Where will we get four times the usual amount of money needed to address our critical infrastructure needs? Some increased revenues will result from our new cruise ship per-passenger Port Development Fees, but the larger portion will come from two bond issues to be sold over the next two years. Unfortunately, cutting the CIP tax rate 21% is going to have its consequences. If we choose to keep our five year capital improvement plan on track, the CIP tax rate will have to increase 40% in Year Two just to get our revenues back to where they were. Without that spike, our Five Year Capital Plan cannot be achieved as described below.



The proposed CIP will accomplish a number of Council's policies

*Narrative Description*

and long-range goals. First and foremost, it implements a portion of Policy #6, to “identify and plan for the funding of infrastructure needs”. This CIP also accomplishes two of Council’s formal goals:

*Goal #D-1      The Agamont Comfort Stations will be completed.*

*Goal #D-3      Bar Harbor will build Barker Park using a simplified plan.*

Unfortunately, the proposed capital improvement plan will not meet Council’s primary goal, due to the spiking tax rate in Year Two.

*Goal #A-1      The Town of Bar Harbor has kept property tax increases at or below the Social Security cost of living adjustment.*

**Bond Issues Planned**

A Year One bond of about \$4.5 million will be spent on the Road Improvement Program and Sidewalk Reconstruction accounts (\$3.7 million), Barker Park construction (\$75,000), roof and air conditioner replacement at the Public Safety Building (\$28,000) and repairs to the Municipal Building (\$260,000), including energy saving improvements, roof replacement, fire escape repairs, a required elevator electrical upgrade and tuck pointing the masonry. In addition, we plan to construct the Newport Comfort Stations (\$458,000), which will be financed using our new cruise ship Port Development Fees.

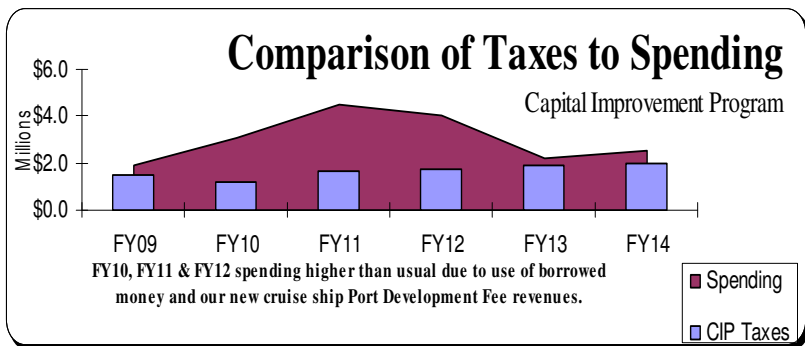
A Year Two bond of about \$1,900,000 will be used to finance relocation of the energy inefficient, high-maintenance and outgrown Town Garage to our site in Hulls Cove. While plans are still incomplete at this time, we also anticipate adding more Municipal Building renovations to this bond issue, once the architects and engineers are able to finish the cost estimates.

Although the draft CIP would have allowed us to make our new payment schedule without raising taxes over the next five years any more than needed to keep pace with inflation, that is not the case with the current CIP. Since the Year One CIP tax rate has been cut 21%, the Year Two tax rate must be increased 41% to catch up, not only with the tax reduction the previous year, but also with two years of inflation. Still, the tax rate spike is not as bad as it otherwise would have been because we have paid off some old bond issues recently and due to the influx of cash from the new Port Development Fees. Another reason to forge ahead with these projects now is to take advantage of any Federal economic stimulus grants. Should we be able to land one, we plan to use the Town money to leverage the Federal funds. In other words, we anticipate additional work on our crumbling infrastructure, not reduction of Town spending.

*Narrative Description*

**Cruise Ship Port Development Fees**

Council voted this year to implement a new per-passenger Port Development Fee for cruise ships. Starting July 1, 2009 cruise ships will pay a Port Development Fee of \$1.50 per passenger, which can be used only for facilities directly benefitting cruise ship passengers. The general public can also use these facilities, but State Law requires that these fees must be used as outlined above. We estimate that the Port Development Fee will generate about \$200,000 per year. In Year One, we anticipate using these fees for the installation of tourism information kiosks downtown, as the 25% match needed for the half million dollars the Police Department leveraged from a Port Security Grant and for the renovation of sidewalks, Harborview Park and the Village Green Bandstand. In addition to the \$1.50 Port Development Fee, cruise lines will be charged a \$2.50 per head Passenger Services Fee to help cover our operating costs. Similar restrictions apply. Further explanation is found in the operating budget narrative and in Chart RR.



**Next Year's Purchases & Projects**

The C.I.P. "Year by Year Overview" details those projects which we anticipate completing in the five years between July 1, 2009 and June 30, 2014. This is what we call Fiscal Years 2010 to 2014 and abbreviate as FY10 to FY14. Each year, we find that we have to make adjustments to the plan as we get closer to the time to expend the money. Minor adjustments are normally made for price fluctuations, but sometimes, newfound money allows us to accelerate a previously scheduled item.

*Narrative Description*

In addition to the bonded and cruise ship-funded projects mentioned above, previously planned FY10 expenditures include replacement of the Town Clerk's copy machine, a seven year old GPS unit, one of our computer servers, our fifteen year old rescue tools, a couple of floats and a six year old 1½ ton plow truck. The Harbor Master's boat, *Mrs. B*, is due for an engine overhaul. Replacement of a sixteen year old defibrillator in one of our ambulances will be financed with a 50% grant. Of course, we have a lot of road and sidewalk work to do next year, about \$1.2 million, nearly double this year's amount.

Replacement of the Fire Department's #3 pumper won't be required as planned. The drive train gave out a year early, so Council purchased a new one this year for about \$240,000. This is one of those times when funding the CIP's equipment replacement reserve really paid off. Despite this unexpected emergency expense, we had most of the needed funds in the bank and the rest could be borrowed from the reserve for another truck. The replacement of a Police cruiser next year won't be necessary either, since we had to replace it a year early due to an officer's unfortunate encounter with black ice.

One unscheduled project has come up as well: acquisition of asset management software to streamline maintenance of our newly-required GASB34 depreciation records for all Town infrastructure.

Municipal loan and lease payments will total only \$181,000 per year, less than 7% of our total capital improvement program expenditures, which is a testimony to the success of our replacement reserve funding strategy. As a matter of fact, our debt ratio is only 0.9%. That is, our \$13 million in debt (including sewer, water, schools and our share of the county) is only 0.9% of the \$1.4 billion that all the private property in Town is worth. That ratio compares quite favorably to the 15% cap set by state law. Of course, these numbers will change if the voters approve the bond issues proposed for FY10 & FY11. Once these bonds and the Northeast Creek Workforce Housing bonds are issued, we'll have \$20 million in total debt, but that will still be only a 1.5% debt ratio, far below the state cap.

In the School Department, our single biggest project next year will be \$40,000 to advance the U98 technology program and infrastructure support for the 7<sup>th</sup> and 8<sup>th</sup> grade laptop program, including replacement of all computers older than 4 years. Building maintenance will also take a high profile, with \$43,000 spent on repaving the Eagle Lake Road parking

*Narrative Description*

lot, replacing the Emerson School fascia and roof drainage, and some exterior painting. A couple of new projects have come up, including safety improvements to our trash disposal area and installation of a lead-lag system for our boilers. Every year, we try to replace the furniture in one classroom plus other furniture, fixtures and floor coverings as needed. In FY10, we also plan to put aside some money for eventual replacement of the roof and installation of access controls for safety. Of course, we also must make \$280,000 in payments for the boilers, the school addition and our new heating system, plus \$15,000 in lease payments on the copy machines and pickup truck.

**How a Capital Improvement Program Works**

In order to better understand our Capital Improvement Program, it may be helpful for me to explain its purpose and function. As required by Section C-30.A of the Town Charter, the CIP is "a program consisting of projects any one of which costs more than \$5,000 and meets one or more of the following requirements:

- construction time extends to two or more fiscal years;
- includes planning for, construction of or major renovation of a Town building, wharf, public way, sewer, drain or appurtenant equipment; or
- replacement or acquisition of equipment with life expectancy of five years or longer."

While not fully articulated in the Charter, contemporary thinking further suggests that the CIP should help the Town to avoid surprises by forcing us to look ahead for the next five years or even longer. Typically, this helps stabilize the CIP tax rate, so that it does not exhibit wild swings from year to year despite changes in expenditures. However, as noted above, the current economic recession has made that goal impractical.

Because we should have plenty of notice when to expect most of our large capital expenditures, proper use of the CIP can help us avoid paying unnecessary financing costs, since we can begin raising needed capital a little bit at a time. If we plan it right, we should be able to pay cash for most things, thereby reducing our interest expense. These interest expenses can really add up. For example, look at the last ladder truck we bought. Due to a lack of funds, we had to borrow \$350,000 and pay it back over ten years. If we had foreseen the need to replace this apparatus

*Narrative Description*

ten years prior, set up a replacement reserve and funded it at only \$35,000 per year, we would have saved over \$100,000 in interest on this one piece of equipment alone!

In order to implement a pay-as-you-go system, it is necessary to plan ahead farther than the five years in the CIP. Accordingly, this budget also includes an "Equipment Replacement Schedule" listing all major equipment and buildings, depreciation rates and proposed replacement dates. The CIP also contains some contingent purchases and projects which will be undertaken only if we are able to find the needed additional funds from grants or equipment trade-ins. In order to clearly delineate these on the "Year to Year Overview", these are boxed.

It is also important to note that for capital accounts, appropriations (authorizations to spend) are "continuing appropriations". That is, once Town Meeting authorizes spending capital funds, the authorization to spend the money continues from year to year. The appropriation does not lapse at the end of the year like it does for operating funds. This funding mechanism has the additional advantage of creating an emergency source of funds, since accumulated reserves can be spent for major repairs or emergency replacements, without the delay inherent in calling a Special Town Meeting, or as in this year's budget, used to help reduce the tax rate. Of course, these reserves are invested and the interest can be spent on other projects once appropriated by Town Meeting.

**~ Municipal Capital Projects ~**

**Town Clerk's Department**

**Voting Equipment** – We purchased an electronic voting system in FY99, have funded a replacement reserve and are planning to pay cash for a new one in FY09. However, at press time, purchase had been delayed while we waited for the Secretary of State to approve new regulations governing vote counting equipment. In FY11, this account will fund the replacement of the Central Voter List computer which links the Clerk's office with the Secretary of State's voter registration system.

**Finance Department**

**Computer Hardware** – This account includes the Munis computer server and laser printers used for our accounting system. The



server is scheduled for replacement every three years: in FY11 and FY14.

**Computer Software** – We are no longer funding software replacement accounts. Since most licensing fees cover regular upgrades, we don't foresee the need to replace this software.

### **Assessing Division**

**Property Tax Revaluation** – In FY09 a deputy assessor was hired to allow the Town Assessor to adjust property values every year, thus preventing spikes in individual property owners' tax bills, substantially delaying the day when the Town will be forced to conduct a mass reval and avoiding the necessity of hiring an outside reval company. Although we don't anticipate another mass reval, the balance remaining in this account will be retained so that funds are available to hire an outside commercial appraiser, should property values continue to fall, prompting a large landowner to file an abatement suit which must be defended.

**Assessing Software** – We are no longer funding software replacement accounts. Since most licensing fees cover regular upgrades, we don't foresee the need to replace this software.

~~**Vehicle Purchase** – With our new assessing strategy, as outlined above, we should avoid the cost of a reval, but the Assessor, and now the Deputy Assessor, are incurring more mileage on their personal cars due to the increased number of property inspections required. Consequently, management recommends purchasing a small all wheel drive vehicle for their use. CUT FY10~~

### **Technology Division**

**Copy Machines** – We have three good-sized copy machines in the Town Office that churn out the nearly 350,000 copies needed each year to serve the Town Council, Warrant Committee, Planning Board, Appeals Board, Design Review Board, Harbor Committee, Marine Resources Committee and a dozen other boards, committees and task forces, not to mention staff administrative needs. We used to lease/purchase these machines, but we have found it more cost effective to purchase them outright, thus saving interest expense and gaining the ability to redeploy the older copiers to locations where less volume is required. We plan to replace the Clerk's copier in FY10 and the Planning Department machine

*Narrative Description*

in FY13. The latter to be a color copier due to the large number of plans and other documents now being submitted in color.

**GPS Unit** – Our Geographic Positioning System (GPS) handheld receiver is used to locate various Town structures, such as storm drains, signs, roads, etc. so that they can be mapped to our Geographic Information System (GIS) for inventorying and construction planning. Think of GIS as a digital, computerized map linked to documents in a computer data base. The GPS handheld receiver is a field computer used to create, edit and collect data for GIS shape layers, and is much more rugged, water resistant and accurate than a consumer-grade unit now common in motor vehicles. The price quoted also includes software so that it integrates well with the Town's GIS system. We anticipate replacement in FY10.

**Map Plotter** – The Assessor draws his maps using a mechanical plotter. Replacement is scheduled for FY11, when the plotter will be seven years old.

**Wide Scanner & GIS Software** – We use a wide-format scanner to digitize the Town's maps, surveys and plans and store them digitally for our archives and Geographic Information System (GIS). The GIS software allows several Town departments to use our GIS database to generate, edit and retrieve maps of Town facilities and other local features such as lot lines, building locations, topographical features, etc. A reserve has been funded to allow replacement of the scanner in FY16 with a combination plotter/scanner.

**Ortho Photo Update** – These distortion-free aerial photos of the town are an invaluable tool for our taxpayers, real estate agents, surveyors and town employees. They were last updated in FY09 as part of the Planning Department's wetlands mapping project. Due to the amount of ongoing development, we would like to replace the color photos every five years thereafter, making FY13 the next expected date. We do not anticipate replacement of the color infrared photos (CiR) until FY18.

**Wide Area Network and Cable TV System** – During FY06, we purchased video equipment and started broadcasting Town Council, Planning Board and other public meetings on the G Channel of the local cable TV system. In FY12, we propose to replace the bulk of our broadcasting equipment. Renovation of our wide area network (WAN) system is scheduled for FY14.

**Computer Servers** – Now that all Town offices and facilities are linked by our new fiber-optic , WAN we share information and files by way of three computer servers used for assessing, maps, the property database, word processing, spreadsheets, Trio recordkeeping, similar shared files, and e-mail backup. These three servers will need replacement every three to four years.

**Town Office Phone System** – The CIP includes a reserve for the phone system at the Municipal Building on an nine year replacement cycle. It's next scheduled for replacement in FY12, at which time it will be consolidated with the Public Safety Building phone system.

**Audio Visual Equipment** – A small reserve account has been funded so that equipment can be replaced starting in FY18.

**Document Imaging System** – In order to better preserve our public records and improve our document retrieval capabilities, we began implementation of a document imaging system in FY09 for the Clerk's Department. This pilot project also will give us a better idea of the eventual concerns and associated costs when we expand the system to serve more Town offices in FY11.

**Asset Management System** – Governmental Accounting Standards Board rule #34 (GASB#34) required the Town to inventory all our infrastructure (land, streets, sidewalks, sewers, watermain, storm drains, buildings, etc.) and implement a private sector-style depreciation schedule for each. That first step is complete, but we are now addressing maintenance of that inventory. As you can imagine, tracking every repair, replacement or improvement to every piece of the Town's \$30 million of infrastructure is a huge undertaking. We plan a phased purchase of a GIS based Asset Management System to consolidate asset information into a central database and to use this software to create automation tools that allow for practical application of this data for various functions; including planning, development, budgeting for infrastructure improvements, risk management (knowing when things are likely to break), planned maintenance to improve efficiencies, tracking service calls, attaching maintenance history and automating field inspection, in addition to the basic audit requirement for tracking GASB#34 assets.

### **Municipal Building**

**Building Renovations** – In FY04, a \$250,000 bond issue was approved for Municipal Building renovations. However, this project was somewhat limited in scope and did not address all of the needs of the building. In addition, with the relocation of the Maine District Court and the Chamber of Commerce, Council decided to move all public offices to the main floor to better accommodate taxpayers. In FY07, our architects and engineers estimated the total additional cost at \$800,000, but costs have certainly gone up. The FY10 CIP proposes borrowing \$249,000 for repairs to the Municipal Building, including energy saving improvements, roof replacement, fire escape repairs, a required elevator electrical upgrade and pointing the masonry

**Alternative Energy** – Although we don't have enough money at this time to start this project, the Council decided to setup an account with the intent of establishing funding in the future to generate our own energy for the Municipal Building.

### **Code Enforcement Division**

**Vehicle Reserve** – We have funded a replacement account, so that funds would be available to replace the Code Enforcement Officer's 2007 Subaru Forester SUV in FY15.

**Permit Software** – We are no longer funding software replacement accounts. Since most licensing fees cover regular upgrades, we don't foresee the need to replace this software.

### **Planning Department**

**Downtown Streetscapes** – A streetscape improvement is the beautification of a street by adding trees, old style lampposts, benches, trash receptacles and interesting paving materials and patterns, similar to the Federally funded "demonstration project" in the central business district constructed in the mid-seventies. Unfortunately, our streetscapes have not been expanded beyond that demonstration project due to lack of funds. A conceptual design has been prepared for Lower Main Street, and the next step will be construction drawings, which are estimated to cost \$80,000. A reserve account was started in FY07, but funds have been insufficient.

**Information Kiosks** – In FY10 we plan to construct a number of downtown displays and/or signage giving general information and directions to locals, cruise passengers and other tourists. Funds will come from our new per passenger Cruise Ship Port Fees,

### **Ambulance Division**

**Ambulance** – Our 1998 ambulance will need to be replaced when it is fifteen years old in FY13. We will be able to pay cash, since we have been putting money aside every year. The purchase price shown includes not only the vehicle, but also attached and portable equipment.

**Defibrillators** – A defibrillator is a piece of ambulance equipment which electrically stimulates the heart to restore the correct pulse. We plan to replace one each year in FY10, FY12 and FY14. Grants or donations will fund 50% of the purchase.

**Rescue Tools** – We fund a reserve for replacement of this equipment every fifteen years. One of our two units is currently scheduled for replacement in FY10.

### **Fire Department**

**Fire Engine #2 Reserve** – Engine #2, a pumper/tanker, was purchased in FY03. A reserve has been funded to allow replacement in FY33. This price includes not only the vehicle, but also attached and portable equipment.

**Fire Engine #3 Reserve** – This engine had to be replaced unexpectedly in FY09 due to very expensive mechanical problems. A reserve has been funded to allow replacement in FY39. This price includes not only the vehicle, but also attached and portable equipment.

**Fire Engine #4 Reserve** – Engine #4, the ladder truck, will be thirty years old when we propose to replace it in FY24. A replacement reserve has been funded. This price includes not only the vehicle, but also attached and portable equipment.

**Fire Engine #5 Reserve** – Engine #5, the IH/Ferrara 1250 gpm pumper will be thirty years old in FY24, when we propose to pay cash to replace it. A replacement reserve has been funded. This price includes not

*Narrative Description*

only the vehicle, but also attached and portable equipment.

**Pickup Truck – Fire Chief’s** – We fund a replacement account and have scheduled the next purchase for FY13. Thereafter, it will be transferred to a Town department with less intensive use. This price includes not only the vehicle, but also attached and portable equipment.

**Thermal Imaging Cameras** – Funds were donated in 1999 to purchase two thermal imaging cameras. We have funded a reserve account for half of the replacement cost of these cameras when they are ten years old. The first unit was scheduled for replacement in FY09, but it seems to be working fine, so we have postponed the purchase, but left the balance in the account until needed. The second camera is scheduled for replacement in FY17.

**SCBAs & Cascade Compressor System** – A 2009 Port Security Grant provided 75% funding for twenty high-volume SCBA firefighter air packs and a cascade compressor system to fill them. All are scheduled for replacement in FY34.

**Police Department**

**Cruiser Replacement** – The Town owns six police cruisers. At any one time, four of them are in Police Department service and the oldest two have been transferred to other Town departments. Experience has shown that our cruisers become unreliable after 140,000 miles of police service, which takes about three years. When replaced, they are transferred to a department which uses them much less intensely. The price shown for the cruiser includes appurtenances such as radio, cage, and signage, but does not include radar, video system or emergency lights and sirens; since the latter items tend to last more than the three years the cruiser is in police service. The larger appropriation every third year is for the purchase of a four wheel drive vehicle. Replacement of a Police cruiser in FY10 won’t be necessary, since we had to replace it a year early due to an officer’s unfortunate encounter with black ice.

**Computer System** – The heavily used Police Department computer system utilizes a central computer server, which is scheduled for replacement every three years. We no longer budget for the replacement of software. Since most licensing fees cover regular upgrades, we don’t foresee the need to replace this software.

**Speed Trailer & Monitor** – The Police Department uses a Speed Monitoring Awareness Radar Trailer (SMART) to promote compliance with speed limits in and around problem areas. In addition, we own a portable, inconspicuous speed monitor. This device is a small metal box which is chained to a utility pole and records traffic volumes and speeds, allowing the Department to plan enforcement times and days most effectively. A replacement reserve has been funded on a twenty year cycle, with the computer replaced every five years, the next time being FY13.

**Radio System Reserve** – The Dispatch Division’s radio console, four base stations, remote control station, Ireson Hill radio building, and recording equipment are scheduled for replacement at various times as listed on the Equipment Replacement Schedule. This chart also shows the straight line depreciation of each piece of equipment. We have funded a replacement reserve based on that depreciation table, so that each piece of equipment can be replaced as it wears out. The next scheduled replacement is of the telephone/radio traffic recorder in FY14.

**Port Security Grant Match** – The Police Department received a 75% Port Security Grant in FY09 to fund a patrol boat, wireless mobile data system, portable radios and laptop computers. In addition other departments were funded for an SCBA/cascade system, mass casualty trailer and heavy-duty floats. The Town is responsible for the 25% match over the next two years. In order to simplify our accounting, the match for all departments is consolidated here.

### **Public Safety Building**

**Phone System Replacement** – The Public Safety Building phone system is scheduled for replacement in FY12, at which time we will integrate the police/fire phones with the Town office phone system scheduled for replacement at the same time. A replacement reserve has been funded thereafter.

**Public Safety Building Generator Reserve** – A replacement reserve has been funded on a thirty year cycle.

**Shelter Generator** – As a designated emergency shelter for the Town of Bar Harbor, the school’s Emerson Building has a standby

*Narrative Description*

generator. While one was funded in FY08, the uncertainties surrounding school consolidation have caused us to delay installation to a later date.

**Public Safety Building Renovations** – Much work needs to be done, including, but not limited to: plumbing repairs, masonry waterproofing, roof replacement, etc.

**Harbor Department**

**Boat & Trailer** – This reserve account will be used to replace the Harbor Master's boat and trailer in FY18. An engine overhaul is scheduled for FY10, but will be postponed until needed.

**Floats** – This account is designed to accumulate the funds necessary to replace the floating docks at the Town Pier on a rotating basis, with most floats scheduled for replacement every fifteen years. However, we will continue to use the existing floats as long as they remain in good condition. Unused reserve funds will remain in this account until needed for repairs or for full replacement. We were scheduled to replace both Fisherman's Floats in FY08, but we can probably postpone replacement until at least FY10, simultaneous with two more Visitor Floats. The last three Visitor Floats are scheduled for replacement in FY13.

**Gangways** – Just as with the floats, we fund a reserve account, with replacement of our four gangways scheduled every twenty to thirty years. However, since they are subject to considerable wear and tear from the weather, these funds may be used for an emergency replacement if needed. The next replacement, a thirty year old gangway, is scheduled for FY14.

**Harbor Master's Office** – It has been over two decades since the Harbor Master's office was built, and a lot has changed since then. Cruise ship visits have increased ten fold, mega-yachts have found Bar Harbor and visitor numbers have soared. As a result, we have had to add summer season staff and purchase extra equipment. The Harbor Master has no space to properly receive customers, much less to store dock lines, shore ties, traffic cones, foul weather gear and the other equipment necessary to accommodate our expanding operations. We anticipate replacement or expansion in FY14, which is to be funded using Cruise Ship per Passenger Port Fees.



**Pier Renovations** – On a regular basis, the north end of the town's Ells Pier needs replacement of the timbers used for piling, bracing and curbs, as well as the metal ladders and related equipment. A replacement reserve has been established.

**Security Camera System** – We have budgeted funds to replace the Harbor Master's ten year old security camera system when it is ten years old in FY14.

### **Parks Section**

**Barker Park Construction** – The plans for Barker Park have been simplified to allow construction to proceed in Year One. The estimated \$75,000 cost will be bonded, with the payments made from our new Cruise Ship per Passenger Port Fees.

**Mount Desert Street Cemetery** – During FY03 we received a bequest from the estate of Crystal T. Sprague, on the condition that the funds be used only for the maintenance and repair of the Mount Desert Street Cemetery. Headstones have been cleaned and a gate was installed at the north end. We anticipate building paths; regrading and reseeding the sod; replacing overgrown shrubs; installing an irrigation system; repointing the stone wall, installing fencing; and possibly illuminating the Civil War Memorial. We do not foresee a need for additional funds. A boundary survey indicates the need for a line agreement between the Town and the westerly abutter. Once this is completed we would like to select a designer and finalize design improvements in Year One, with construction to follow in Year Two.

**Park Equipment** – This account was established for the purchase of new park equipment or the replacement of worn-out equipment.

**Glen Mary Renovations** – This project is nearly complete, except for finishing some paving and painting the pool bottom. Unfortunately, the phenomenal cost increases caused by petroleum prices and Third-World construction ate into the project budget, so a \$12,500 supplemental appropriation has been requested in Year One.

**Skatepark Construction** – Previous versions of the CIP showed construction of a \$41,000 skatepark in FY09, with funding coming entirely

*Narrative Description*

from grants and/or donations. However, SkateMDI's estimated cost of the project has at least tripled, making construction in the near future impractical. This project has been removed from the CIP until SkateMDI! reports progress on design concepts and costs.

**Grant's Park Renovations** – One of the last Town parks still needing renovation is Grant's Park, at the end of Albert Meadow. The first step in developing a master plan for the renovation is a survey, which was completed in FY08. The master plan is scheduled for FY11, with funding of a replacement reserve scheduled to start in FY14.

**Launch Ramp at Hadley Point** – Construction of the ramp was completed in FY06. We plan to establish a replacement reserve beginning in FY14.

**Harborview Park** – Now twenty-one years old, the wooden deck at Harborview Park is deteriorating rapidly. In addition, the Waterfront Master Plan proposed relocating the planters to improve pedestrian circulation and changing the angle parking to parallel to improve vehicular circulation. Renovations will be funded in FY10 using cruise ship Port Development Fees, and a replacement reserve will be created in FY14.

**Village Green Bandstand** – The bandstand is deteriorating quickly. We propose a thorough reconstruction in Year One, with a replacement reserve funded starting in FY14.

**Comfort Stations**

**Restroom Construction** – In FY07 a reserve account was established to fund eventual construction of a new comfort station at the west end of the Newport Drive parking lot, between Agamont Park and Sherman's Bookstore, but funding was insufficient to allow construction. Creation of the new Cruise Ship per Passenger Port Fees has made a limited amount of funds available, but we really can't wait ten years or more to begin construction. Consequently we plan to ask voters to sell bonds to raise the \$458,000 needed to build state of the art, high capacity restrooms in FY10.

**Highway Division**

**Land Acquisition & Development** – This account was created for the acquisition and development of any land that becomes available

*Narrative Description*

which might be suitable for future town needs. Since this is a capital account, the Town Council is authorized to expend the balance in this account at any time, should land become available. DUE TO SHORTAGE OF FUNDS: DELAYED IN FY02, FY03, FY05, FY06, FY07, FY08 & FY09. IN FY10 FUNDS FROM THIS ACCOUNT WERE TRANSFERRED TO THE GENERAL FUND: \$52,195 TO REDUCE TAXES AND \$40,434 TO UNRESERVED AND UNDESIGNATED FUND BALANCE.

**Air Compressor, Mobile** – We fund a reserve for our trailer-mounted compressor, so we can replace it in FY14, when it is fifteen years old.

**Backhoes** – We have three backhoes and eventually would like to shorten the replacement cycle to fifteen years in order to improve reliability. However, the next replacement is scheduled for FY17, for a machine that will be 17 years old.

**Brush Chipper** – Replacement of our fifteen year old chipper is scheduled for FY14, using a replacement reserve.

**Road Grader** – We plan to replace our grader in FY15 without borrowing any money, since we have funded a replacement reserve.

**Hydraulic Truck Lifts** – A replacement account was started in FY10 for our two hydraulic truck lifts at the Town Garage.

**Front End Loader** – We have funded a replacement reserve which anticipates fourteen years of service and replacement in FY15.

**Road Improvement Program** – Due to our huge backlog of roadwork and mandated improvements to the sewer and water systems underlying them, we have proposed borrowing the nearly \$3.7 million needed for a major road improvement program over the next five years. If bids come in as expected and bad weather doesn't destroy any roads, our requested FY10 budget should allow full depth road reconstruction of the entire length of High Street, Greeley Avenue and Federal Street. In addition, we plan the following paving work:

Crooked Road – Grind existing pavement, fine grade and pave from the entrance of Birch Bay ending 4320 feet west at approximately the beginning of the Smith Farm property

Cross Street – Overlay entire Length

*Narrative Description*

Fogg Road – Overlay entire length

Cleftstone Road – Overlay beginning at the intersection of West Street Extension and ending at the intersection of Highbrook Road.

Rodick Place – Overlay entire length

Wescott Ave – Remove pavement, fine grade and pave entire length.

Cedar Ave – Remove pavement, fine grade and pave entire length.

Pine Street – Overlay entire length.

Kennebec Place – Overlay beginning at the intersection of Kennebec Street and ending at the intersection of Rodick Street.

**Sidewalk Plow** – We fund a twelve year replacement cycle, with the next purchase scheduled for FY15.

**Sidewalk Reconstruction** – As part of our road reconstruction program, we anticipate the following sidewalk work in FY10:

High Street – Replace east side entire length.

Greely Avenue – Replace east side entire length.

Federal Street – Replace all sidewalks.

Mount Desert Street – Replace north side, Kennebec Place to Holland Ave

**Washer, Steam/Pressure** – This machine is used for steaming frozen culverts and power washing equipment. It is rapidly wearing out and will be twelve years old when replaced later this fiscal year. Starting in FY10 an annual replacement reserve has been funded.

**Street Sweeper (broom)** – The Town owns two street sweepers: a vacuum-type and a broom-type. A reserve has been established for replacement of the broom-type in FY21, when it is fifteen years old.

**Street Sweeper (vacuum)** – The Town owns two street sweepers: a vacuum-type and a broom-type. The vacuum sweeper picks up finer materials, but wears out faster, as we found out in FY04 when we had to replace it unexpectedly. Consequently, we shortened its replacement cycle and now plan to purchase a new one in FY13, when it is nine years old.

**Town Garage** – We are plagued by a number of problems at our present Town Garage site on Lower Ledgeawn Avenue. We were required by State law to remove our underground fuel tanks in FY94. The new above ground tanks take up precious space on an already tight site.

*Narrative Description*

Federal handicapped accessibility standards (ADA) have made our office space illegal. It needs to be moved to a ground floor, but we do not have enough land to do so. We also have to face the fact that the next expansion of the wastewater treatment plant will probably have to cross Ledgeawn Avenue. The garage is grossly energy inefficient, with barely three inches of insulation on a leaky, old, tin building that has outlived its design life. Add to all of these problems the fact that the garage is already filled to capacity, and you quickly come to the realization that we need to move the Town Garage to a larger site. The most logical place for the Public Works Department complex is on the Town-owned land off the Crooked Road in Hulls Cove. The CIP anticipates starting construction in FY11. Unfortunately, funding of the replacement reserve was repeatedly delayed due to shortage of funds and money was siphoned off for other projects, so our best funding option is to borrow the required money. To reduce the effect on the tax rate, an FY11 construction date was selected, with annual payments estimated at \$154,000 to begin in FY12. Using this strategy, the first payment will come due in FY12, when the school's Bond Issue D is paid off, freeing up \$122,000 per year, in addition to the cancelled payments of \$25,000 with the retirement of Bond Issue B in FY09 and another \$12,000 in FY11.

**Tag Trailer** – Replacement of our fifteen year old, flat bed equipment trailer is scheduled for FY15, using a replacement reserve.

**Water Truck** - The water truck is used by the Highway Division to clean the downtown streets and sidewalks several times a week. We are proposing to replace it with another used vehicle when it is twenty-three years old in FY12, paying cash from its replacement reserve.

**Light Trucks** – Four light trucks are scheduled for replacement over the next five years. In FY10 we need to replace a six year old 1½ ton plow truck, in FY11 an eleven year old ½ ton two wheel drive pickup, in FY13 a five year old ¾ ton plow truck and in FY14 a six year old one ton plow truck. With each new truck we will also replace plows, sanders, radios and other equipment. You may have noticed that we keep our lighter plow trucks for only five or six years because they don't hold up under the stress of plowing.

**Plow Trucks** – The Town owns six large dump trucks. Experience has shown that, on average, they become unreliable after about eight years of service, so we put two of the old ones in reserve, while running four on the road. Typically, these trucks are replaced on a

*Narrative Description*

fourteen year cycle, but that may vary depending on how that particular model holds up. The price shown for each truck includes all appurtenant equipment, such as plow, rigging, radio, beacons, sander, etc. Our sixteen year old Ford is due for replacement in FY11 and a fourteen year old Volvo in FY13.

**Bobcat Loader** – Our 1993 Clarke forklift will be twenty years old in FY13, when we propose to replace it with a “Bobcat” type skid-steer loader. The reason for the switch is that we feel a “Bobcat” could fill the same function as our present forklift, but, with the proper attachments, could also be used to sweep, load, dig, bore and even plow snow as a backup to our sidewalk plow.

**Roller, Vibratory** – The roller used for asphalt patching will be twenty-nine years old when it is scheduled for replacement in FY19, using cash from our replacement reserve.

**Waste Oil Furnace** – We dispose of our waste lubricating oils, and those of residents and businesses, by burning them in a special furnace. This approach not only saves the expense of disposal, but also allows us to reduce the cost of heating our truck bay, while providing a valuable service to the residents of the Town and to the environment. Unfortunately, these furnaces tend to wear out in a short length of time, about four years, so the next replacement is planned for FY12. A replacement reserve sufficient for this replacement cycle has been funded.

**Solid Waste Division**

**Storage Trailer Replacement** – The three storage trailers at the Recycling Center are all over thirty years old and in need of replacement. Our five year Capital Improvement Plan suggests replacement of one per year, starting in FY13. While we started a replacement reserve based on a forty year life, we’re starting 38 years too late, so you’ll see a larger than normal appropriation in FY13, FY14 and FY15.

**Bailer Reserve** – An account has been funded for the replacement of the bailers which we use to prepare recyclables, allowing us to pay cash for replacement of our 22 year old newsprint bailer in FY12.

**Crusher, Glass Reserve** – Unexpectedly, we had to move up the replacement of our glass crusher in FY08, since it was on its last legs. We

*Narrative Description*

now fund a reserve for replacement in FY23.

**Forklift Reserve** – A reserve account has been funded for replacement of our two Transfer Station forklifts: the electric model at 24 years old in FY12 and the propane unit when it is 20 years old in FY21.

**Transfer Station Reserve** – In FY10 we started a nominal replacement reserve for eventual replacement.

**Recycling Facility Reserve** – In FY10 we started a nominal replacement reserve for eventual replacement.

**Town Debt Service**

**Bond Issue K - Municipal Building Renovation '04** – This account is used to pay the bonds for the 2004 ventilation system, building renovation and masonry repairs to the Municipal Building. The last payment is in FY14. These bonds cannot be refinanced.

**Bond Issue O - Agamont Park & Seawall** – In June 2004, voters of the Town approved borrowing funds to repair the collapsed seawall above Town Beach, as well as complete the final phase of renovations for Agamont Park. This account provides funds to pay the bonds sold in 2005 as construction was beginning. The final payment will be made in FY25.

**Bond Issue C - Septic Receiving Station Payments** – This project was completed in 1990. Payments will continue through FY10, when the last payment will be made on the bonds.

**Bond Issue P – Northeast Creek Workforce Housing** – The June 2007 Town Meeting authorized the Town Council to borrow up to \$1,000,000 to help make the new homes at Northeast Creek more affordable. At the time we had to prepare this budget, the exact amount to be borrowed, the term of the loan and the interest rate were not finalized, since the construction was not yet finished. However, for budgetary purposes, we assumed principal of \$1,000,000 @ 5.0% over 20 years, with the first payment due in November 2010.

**Bond Issue Q – Public Works: FY10** – These are the bonds which we will start paying in FY11 for a multitude of public works projects. For budgetary purposes, we assumed General Fund principal of \$4,540,947 @ 5.5% over 20 years, with the first payment due in

*Narrative Description*

November 2010. As part of the same bond issue, we anticipate financing an additional \$600,000 for watermain replacements, but these bonds will be repaid from water user fees, not from general taxation.

**Bond Issue R – Public Works: FY11** – These are the bonds which we will start paying in FY12 for the construction of the new Highway Garage in FY11. Payments will be offset by bond issues which are to be paid off the previous year, so no tax rate increase should be required. For budgetary purposes, we assumed principal of \$1,943,760 @ 5.5% over 20 years, with the first payment due in November 2011.

**~ School Capital Projects ~**

**School Department**

**A.D.A. Act Renovations** – This is a continuation of a multi-year project to bring both buildings up to ADA standards. We have students enrolled with physical challenges which make this an on-going need. Thereafter, we will continue to budget money in this account in order to provide any ADA renovations based on unforeseeable future student need.

**Capital Outlay Reserve** – Any school CIP appropriations leftover at the end of a project are closed to this account. Similarly, projects that cost more than expected draw down this account. These funds can also be used when the need for further renovation or building occurs or when an unexpected emergency arises.

**Asbestos Removal** – We don't have any major projects planned, but this account provides funds for unexpected removal of asbestos discovered during any renovation or routine repair.

**Furniture and Equipment** – In order to replace school furnishings in an orderly fashion while keeping costs reasonable, we plan to purchase new furniture for one classroom in each building every year. In addition, we will also replace cafeteria tables and other general program large furniture items for the music room, library etc. on an as needed basis.

**Computers & Technology** – Ongoing implementation of U98 technology program and infrastructure support for 7<sup>th</sup> and 8<sup>th</sup> grade laptop program, as well as replacement of computers older than 4 years.

**Copier Lease/Purchase** – This figure is for 5 copiers which are located in both offices, library and work rooms. This was recently rebid



for a five year contract.

**Floor Covering Replacement** –We will continue to replace floor coverings in both classrooms and multi-purpose areas on an as-needed basis. In FY14, we anticipate a major tile replacement project in the Conners School.

**Repaving** – As part of a proactive plan, we anticipate the need to repave the parking/court areas in the future. We have budgeted for the Upper Emerson Parking Lot to be paved in FY10. We anticipate completing the Conners Parking Lot and Basketball Courts in FY13.

**Pickup Truck Replacement** – FY10 will be the fourth year of a five year lease-to-purchase agreement. After the lease-purchase is paid off, a replacement reserve will be established.

**Playground** – This is a continuation of a multi-year project in which we look to upgrade and maintain the playground equipment and grounds for K-8 students.

**Roof Repair Reserve** – Money is being put aside over a number of years, since we anticipate eventual roof replacement projects for both buildings. In addition, each year there are repairs to be made.

**Storage Units** – FY10 will complete storage cabinets in the Emerson classrooms. FY12 and FY13 include storage units for middle school classrooms, custodial closets and the old boiler room.

**Conners-Emerson Windows** – The windows of the Conners school need to be replaced. The seals have broken, compromising safety and energy efficiency. The upper Emerson Building was completed in FY07. A reserve account has been funded for the Conners Building, but window replacement will have to wait until sufficient funds are available.

**Painting of Buildings** – Both buildings have been spot painted over the years. They are in need of professional contract painting, which will occur in FY10.

**Safety & Access Control** – This will be a permanent line in the CIP account to address any safety/security issues which may arise from new state and federal recommendations.

**Indoor Pipe Replacement** – The pipes in both buildings, which were not part of the heating project, need to be replaced in the future. Money will be raised for this line item over a period of years.

**Sewer Lines** – We continue to monitor a very old sewer line, which is showing signs of age with roots and cracks showing in visual screenings. We have minor issues which have been dealt with, but we continue to plan for the inevitable replacement of the line.

**Boiler Lead-Lag System** – In FY10, we will install a control system which will allow the back-up boiler to be fired up automatically should the main boiler fail.

**Dumpster Pad and Cage** – As part of a yearly review by our insurance carrier, Maine Municipal, it has been recommended that both dumpsters be placed on concrete pads, with a cage structure surrounding them. This will be completed in FY10.

**Roof Fascia & Drainage** – The wooden fascia of the Emerson roof, on the side facing the Connors building, has rotted causing drainage issues and other related problems. Recently, the door sills and porticos were replaced, which needed to be done in part due to the poor drainage and dry rot on the fascia. The fascia and drainage will be repaired in FY10.

**Boiler Replacement Reserve** – The current boilers are approaching 20 years of age. In FY11 we will begin raising money for the inevitable replacement of the boilers.

**Tractor/Plow Reserve** – This is a small unit which is aging and will need to be replaced in the future, so a replacement reserve will be funded starting in FY13.

### **School Debt Service**

**Bond Issue C – 1990 Heating System Payments** - This account pays back the bonds for the 1990 heating system repairs at the elementary school. The last payment is in FY10. The bonds cannot be refinanced.

**Bond Issue D – 1992 Building Addition Payments** – This account is used to pay back the loan for the 1992 school renovation and

*Narrative Description*

addition. The bonds cannot be refinanced. The last payment is in FY12.

**Bond Issue L – 2004 Heating System Payments** – This account is used to pay back one of the two sets of bonds for the heating system renovations approved at Town Meeting in January 2004. The last payment on Bond Issue L is in FY14. These bonds were interest free.

**Bond Issue M – 2004 Heating System Payments** – This account is used to pay back one of the two sets of bonds for the heating system renovations approved at Town Meeting in January 2004. The last payment on Bond Issue M is in FY25. These bonds cannot be refinanced.

**~ ~ End of Capital Improvement Program ~ ~**

## Year By Year Overview

Project ID	Department	Year 1 (FY2020)	Year 2 (FY2021)	Year 3 (FY2022)	Year 4 (FY2023)	Year 5 (FY2024)	Year 6 (FY2025)	Year 7 (FY2026)	Year 8 (FY2027)	Year 9 (FY2028)	Year 10 (FY2029)	Year 11 (FY2030)	Year 12 (FY2031)	Year 13 (FY2032)	Year 14 (FY2033)	Year 15 (FY2034)	Year 16 (FY2035)	Year 17 (FY2036)	Year 18 (FY2037)	Year 19 (FY2038)	Year 20 (FY2039)	Year 21 (FY2040)	Year 22 (FY2041)	Year 23 (FY2042)	Year 24 (FY2043)	Year 25 (FY2044)	Year 26 (FY2045)	Year 27 (FY2046)	Year 28 (FY2047)	Year 29 (FY2048)	Year 30 (FY2049)	Year 31 (FY2050)	Year 32 (FY2051)	Year 33 (FY2052)	Year 34 (FY2053)	Year 35 (FY2054)	Year 36 (FY2055)	Year 37 (FY2056)	Year 38 (FY2057)	Year 39 (FY2058)	Year 40 (FY2059)	Year 41 (FY2060)	Year 42 (FY2061)	Year 43 (FY2062)	Year 44 (FY2063)	Year 45 (FY2064)	Year 46 (FY2065)	Year 47 (FY2066)	Year 48 (FY2067)	Year 49 (FY2068)	Year 50 (FY2069)	Year 51 (FY2070)	Year 52 (FY2071)	Year 53 (FY2072)	Year 54 (FY2073)	Year 55 (FY2074)	Year 56 (FY2075)	Year 57 (FY2076)	Year 58 (FY2077)	Year 59 (FY2078)	Year 60 (FY2079)	Year 61 (FY2080)	Year 62 (FY2081)	Year 63 (FY2082)	Year 64 (FY2083)	Year 65 (FY2084)	Year 66 (FY2085)	Year 67 (FY2086)	Year 68 (FY2087)	Year 69 (FY2088)	Year 70 (FY2089)	Year 71 (FY2090)	Year 72 (FY2091)	Year 73 (FY2092)	Year 74 (FY2093)	Year 75 (FY2094)	Year 76 (FY2095)	Year 77 (FY2096)	Year 78 (FY2097)	Year 79 (FY2098)	Year 80 (FY2099)	Year 81 (FY2100)	Year 82 (FY2101)	Year 83 (FY2102)	Year 84 (FY2103)	Year 85 (FY2104)	Year 86 (FY2105)	Year 87 (FY2106)	Year 88 (FY2107)	Year 89 (FY2108)	Year 90 (FY2109)	Year 91 (FY2110)	Year 92 (FY2111)	Year 93 (FY2112)	Year 94 (FY2113)	Year 95 (FY2114)	Year 96 (FY2115)	Year 97 (FY2116)	Year 98 (FY2117)	Year 99 (FY2118)	Year 100 (FY2119)	Year 101 (FY2120)	Year 102 (FY2121)	Year 103 (FY2122)	Year 104 (FY2123)	Year 105 (FY2124)	Year 106 (FY2125)	Year 107 (FY2126)	Year 108 (FY2127)	Year 109 (FY2128)	Year 110 (FY2129)	Year 111 (FY2130)	Year 112 (FY2131)	Year 113 (FY2132)	Year 114 (FY2133)	Year 115 (FY2134)	Year 116 (FY2135)	Year 117 (FY2136)	Year 118 (FY2137)	Year 119 (FY2138)	Year 120 (FY2139)	Year 121 (FY2140)	Year 122 (FY2141)	Year 123 (FY2142)	Year 124 (FY2143)	Year 125 (FY2144)	Year 126 (FY2145)	Year 127 (FY2146)	Year 128 (FY2147)	Year 129 (FY2148)	Year 130 (FY2149)	Year 131 (FY2150)	Year 132 (FY2151)	Year 133 (FY2152)	Year 134 (FY2153)	Year 135 (FY2154)	Year 136 (FY2155)	Year 137 (FY2156)	Year 138 (FY2157)	Year 139 (FY2158)	Year 140 (FY2159)	Year 141 (FY2160)	Year 142 (FY2161)	Year 143 (FY2162)	Year 144 (FY2163)	Year 145 (FY2164)	Year 146 (FY2165)	Year 147 (FY2166)	Year 148 (FY2167)	Year 149 (FY2168)	Year 150 (FY2169)	Year 151 (FY2170)	Year 152 (FY2171)	Year 153 (FY2172)	Year 154 (FY2173)	Year 155 (FY2174)	Year 156 (FY2175)	Year 157 (FY2176)	Year 158 (FY2177)	Year 159 (FY2178)	Year 160 (FY2179)	Year 161 (FY2180)	Year 162 (FY2181)	Year 163 (FY2182)	Year 164 (FY2183)	Year 165 (FY2184)	Year 166 (FY2185)	Year 167 (FY2186)	Year 168 (FY2187)	Year 169 (FY2188)	Year 170 (FY2189)	Year 171 (FY2190)	Year 172 (FY2191)	Year 173 (FY2192)	Year 174 (FY2193)	Year 175 (FY2194)	Year 176 (FY2195)	Year 177 (FY2196)	Year 178 (FY2197)	Year 179 (FY2198)	Year 180 (FY2199)	Year 181 (FY2200)	Year 182 (FY2201)	Year 183 (FY2202)	Year 184 (FY2203)	Year 185 (FY2204)	Year 186 (FY2205)	Year 187 (FY2206)	Year 188 (FY2207)	Year 189 (FY2208)	Year 190 (FY2209)	Year 191 (FY2210)	Year 192 (FY2211)	Year 193 (FY2212)	Year 194 (FY2213)	Year 195 (FY2214)	Year 196 (FY2215)	Year 197 (FY2216)	Year 198 (FY2217)	Year 199 (FY2218)	Year 200 (FY2219)	Year 201 (FY2220)	Year 202 (FY2221)	Year 203 (FY2222)	Year 204 (FY2223)	Year 205 (FY2224)	Year 206 (FY2225)	Year 207 (FY2226)	Year 208 (FY2227)	Year 209 (FY2228)	Year 210 (FY2229)	Year 211 (FY2230)	Year 212 (FY2231)	Year 213 (FY2232)	Year 214 (FY2233)	Year 215 (FY2234)	Year 216 (FY2235)	Year 217 (FY2236)	Year 218 (FY2237)	Year 219 (FY2238)	Year 220 (FY2239)	Year 221 (FY2240)	Year 222 (FY2241)	Year 223 (FY2242)	Year 224 (FY2243)	Year 225 (FY2244)	Year 226 (FY2245)	Year 227 (FY2246)	Year 228 (FY2247)	Year 229 (FY2248)	Year 230 (FY2249)	Year 231 (FY2250)	Year 232 (FY2251)	Year 233 (FY2252)	Year 234 (FY2253)	Year 235 (FY2254)	Year 236 (FY2255)	Year 237 (FY2256)	Year 238 (FY2257)	Year 239 (FY2258)	Year 240 (FY2259)	Year 241 (FY2260)	Year 242 (FY2261)	Year 243 (FY2262)	Year 244 (FY2263)	Year 245 (FY2264)	Year 246 (FY226
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## Year By Year Overview

Fiscal Year Activity	Department Activity	Year One FY1			Year Two FY2		
		Personnel	Non-Personnel	Equipment	Personnel	Non-Personnel	Equipment
	<b>Amplified Division</b>						
2010-11	Amplified Division	21,134		4,100	21,134		4,100
2011-12	Amplified Division		1,000			1,000	
2012-13	Amplified Division		1,150			1,150	
2013-14	Amplified Division	26,768	2,771	4,100	26,768	2,771	4,100
	<b>Fire Department</b>						
2010-11	Fire Department	8,100		4,100	8,100		4,100
2011-12	Fire Department		1,000			1,000	
2012-13	Fire Department		1,150			1,150	
2013-14	Fire Department	8,100	2,771	4,100	8,100	2,771	4,100
	<b>Police Department</b>						
2010-11	Police Department	40,979		21,134	40,979		21,134
2011-12	Police Department		1,000			1,000	
2012-13	Police Department		1,150			1,150	
2013-14	Police Department	40,979	2,771	21,134	40,979	2,771	21,134
	<b>Public Safety Building</b>						
2010-11	Public Safety Building	1,000		1,000	1,000		1,000
2011-12	Public Safety Building		1,000			1,000	
2012-13	Public Safety Building		1,150			1,150	
2013-14	Public Safety Building	1,000	2,771	1,000	1,000	2,771	1,000
	<b>Harbor Department</b>						
2010-11	Harbor Department	1,000		1,000	1,000		1,000
2011-12	Harbor Department		1,000			1,000	
2012-13	Harbor Department		1,150			1,150	
2013-14	Harbor Department	1,000	2,771	1,000	1,000	2,771	1,000
	<b>Public Safety</b>						
2010-11	Public Safety	1,000		1,000	1,000		1,000
2011-12	Public Safety		1,000			1,000	
2012-13	Public Safety		1,150			1,150	
2013-14	Public Safety	1,000	2,771	1,000	1,000	2,771	1,000

## Year By Year Overview

[illegible]

## Year By Year Overview

[illegible]





**Capital Investment Program  
Year By Year Overview**

Fiscal Year FY01 Fiscal Year FY02	Department Section	Year One FY01			Year Two FY02		
		Approved	Spending	Balance	Approved	Spending	Balance
	C - Capital Construction E - Equipment G - General Goods R - Real Estate S - Special Services	7,400	7,400	-	-	-	-
		75,400	75,400	-	40	75,400	-
					2,175	25,000	-
					-	-	-
	<b>Unencumbered</b>	<b>131,300</b>	<b>131,300</b>	<b>-</b>	<b>2,215</b>	<b>100,400</b>	<b>-</b>
	<b>Total Available</b>	<b>1,477,400</b>	<b>1,477,400</b>	<b>100,400</b>	<b>2,215</b>	<b>4,227,700</b>	<b>1,400,000</b>
<b>SCHOOL CLIP</b>							
1000	Major Exp. Buildings	-	-	4,000	7,000	-	3,000
1002	Major Utility Expenses	2,000	-	4,000	1,000	-	12,000
1003	Special Renovation	-	-	4,000	2,000	-	6,000
1004	Renovation Buildings	8,000	7,000	1,000	8,000	-	9,000
1005	Equipment & Supplies	10,000	10,000	-	10,000	8,000	2,000
1006	Equipment Acquisition	5,000	4,000	1,000	4,000	-	-
1007	Equipment Maintenance	2,000	2,000	-	2,000	1,000	1,000
1008	Electricity	5,000	10,000	-	2,000	-	25,000
1009	Power System Renovation	-	-	-	-	-	-
1010	Public Works	4,000	4,000	-	1,000	1,000	-
1011	Transportation	-	-	1,000	1,000	-	4,000
1012	Special Report Building	5,000	2,000	3,000	1,000	1,000	3,000
1013	Special Utility	1,000	2,000	-	-	-	-
1014	Special Projects	-	-	-	-	-	-
1015	Community Development Office	-	-	10,000	-	-	20,000
1016	Special Renovation Buildings	-	-	-	-	-	-
1017	Special Renovation Buildings	-	-	-	-	-	-
1018	Planning & Design	10,000	8,000	-	-	-	-
1019	Public & Economic Council	5,000	5,000	-	1,000	2,000	-
1020	Public Works Building	5,000	-	10,000	1,000	-	10,000
1021	Special Projects	-	-	-	-	-	-
1022	Special Projects	10,000	-	10,000	1,000	-	20,000
1023	Public Land Use Review	5,000	5,000	-	-	-	-
1024	Design & Construction	5,000	4,000	-	-	-	-
1025	Public Works Building	20,000	20,000	-	-	-	-
1026	Public Renovation Buildings	-	-	-	1,000	-	1,000
1027	Public Works Building	-	-	-	-	-	-
1028	<b>Unencumbered</b>	<b>150,000</b>	<b>150,000</b>	<b>1,000</b>	<b>2,215</b>	<b>100,400</b>	<b>60,000</b>
Notes: All figures are estimates and should not be taken literally, as they are subject to change during the year.							
-- Continued On Next Page --							





Capital Investment Program

Year By Year Overview

Year Three FY12			Year Four FY13			Year Five FY14		
Expend	Revenues	Balance	Expend	Revenues	Balance	Expend	Revenues	Balance
0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0
7,224	1,000	0	7,222	7,222	0	7,224	7,222	0
0	1,000	0	0	7,222	0	0	7,222	0
72,224	7,222	0	72,222	7,222	0	72,224	7,222	0
0	0	0	0	0	0	0	0	0

72,224	8,222	0	72,222	7,222	0	72,224	8,222	0
0	0	0	0	0	0	0	0	0

## **Nominations For FY11 Warrant Committee**

The Nomination Committee for Warrant Committee members met March 26, 2009. The slate of members will be voted to serve on the Warrant Committee at the June 2<sup>nd</sup> Town Meeting. If you are interested in serving and would like to be considered, please contact the Town Clerk's office.

The following slate of members expressed interest.

Barbara Baron-Gifford  
Peter Blauth  
John Dargis  
Millard Dority  
Cas Dowden  
Michael Gurtler  
Scott Hammond  
Emily Henry  
Matthew Hougan  
Ron Hurd  
John Kelly

Amanda Kendall  
James Kitler  
Diane Kopec  
Lisa MacQuinn-Tweedie  
Linda Martin  
J. Clark Stivers  
Raymond Turner  
Susan Richardson  
Erik Torbeck  
Brent Walton  
John Willett

**THE WARRANT**  
**ANNUAL TOWN MEETING – JUNE 2 & 9, 2009**  
**TOWN OF BAR HARBOR**

**STATE OF MAINE** County of **Hancock**, ss

To: Nathan Young Constable of the Town of Bar Harbor

Greeting:

In the name of the State of Maine you are hereby required to notify and warn the voters of the Town of Bar Harbor, in said County, qualified by law to vote in Town affairs to meet in the **Emerson School Gymnasium** in said Town on Tuesday the second day of June, A. D., 2009 at seven o'clock in the afternoon, then and there to act on *Articles A through X*;

And to notify and warn said voters to meet in the **Municipal Building, Third Floor Auditorium** in said Town on Tuesday, the ninth day of June, A. D., 2009 at eight o'clock in the forenoon until eight o'clock in the afternoon, then and there to act on Articles numbered *one through five*, all of said articles being set out below to wit:

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***Reminder***

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**~ Voter Check-in Required ~**

“Open Town Meeting”, June 2nd, all Voters must check-in at the table in the lobby outside the gym to obtain a voter card prior to entering the Town Meeting. Voters are encouraged to arrive at least 30 minutes before the start of the meeting.

LD#1, Property Tax Relief, requires voter hand count and written ballot on several Articles.

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**Open Town Meeting**  
Action on the following articles will be on the Town Meeting floor  
**Tuesday, June 2, 2009 starting at 7:00 p.m.**  
***Emerson School Gymnasium***

**Article A     ELECTION OF MODERATOR** - To choose a Moderator to preside at said meeting.

**Article B     ELECTION OF WARRANT COMMITTEE MEMBERS** - To elect Warrant Committee members as required by Section C-34 of the Town Charter.

*Note: Articles C through K authorize expenditures in cost center categories.*

**Article C     EDUCATION BUDGET EXPENDITURES: Regular Instruction** - To see what sum the School Committee is authorized to expend for **Regular Instruction** for the fiscal year beginning July 1, 2009 and ending June 30, 2010.

	<i>School</i>	<i>Town</i>	<i>Warrant</i>
<i>Recommendations:</i>	<i>Committee</i>	<i>Council</i>	<i>Committee</i>
	\$2,422,622	\$2,422,622	\$2,422,622

*The School Committee recommends adoption.  
The seven member Town Council recommends adoption by a vote of 6 to 0.  
The 22 member Warrant Committee recommends adoption by a vote of 14 to 0.*

**Article D     EDUCATION BUDGET EXPENDITURES: Special Education** - To see what sum the School Committee is authorized to expend for **Special Education** for the fiscal year beginning July 1, 2009 and ending June 30, 2010.

	<i>School</i>	<i>Town</i>	<i>Warrant</i>
<i>Recommendations:</i>	<i>Committee</i>	<i>Council</i>	<i>Committee</i>
	\$ 697,598	\$ 697,598	\$ 697,598

*The School Committee recommends adoption.  
The seven member Town Council recommends adoption by a vote of 6 to 0.  
The 22 member Warrant Committee recommends adoption by a vote of 17 to 0.*

**Article E     EDUCATION BUDGET EXPENDITURES: Other Instruction** - To see what sum the School Committee is authorized to expend for **Other Instruction** for the fiscal year beginning July 1, 2009 and ending June 30, 2010.



<b>Recommendations:</b>	<i>School Committee</i>	<i>Town Council</i>	<i>Warrant Committee</i>
	\$ 88,481	\$ 88,481	\$ 88,481

*The School Committee recommends adoption.*

*The seven member Town Council recommends adoption by a vote of 6 to 0.*

*The 22 member Warrant Committee recommends adoption by a vote of 17 to 0.*

#### **Article F      EDUCATION BUDGET EXPENDITURES: Student & Staff Support**

- To see what sum the School Committee is authorized to expend for **Student & Staff Support** for the fiscal year beginning July 1, 2009 and ending June 30, 2010.

<b>Recommendations:</b>	<i>School Committee</i>	<i>Town Council</i>	<i>Warrant Committee</i>
	\$ 435,655	\$ 435,655	\$ 435,655

*The School Committee recommends adoption.*

*The seven member Town Council recommends adoption by a vote of 6 to 0.*

*The 22 member Warrant Committee recommends adoption by a vote of 17 to 0.*

#### **Article G      EDUCATION BUDGET EXPENDITURES: System Administration -**

To see what sum the School Committee is authorized to expend for **System Administration** for the fiscal year beginning July 1, 2009 and ending June 30, 2010.

<b>Recommendations:</b>	<i>School Committee</i>	<i>Town Council</i>	<i>Warrant Committee</i>
	\$ 117,007	\$ 117,007	\$ 117,007

*The School Committee recommends adoption.*

*The seven member Town Council recommends adoption by a vote of 6 to 0.*

*The 22 member Warrant Committee recommends adoption by a vote of 17 to 0.*

#### **Article H      EDUCATION BUDGET EXPENDITURES: School Administration -**

To see what sum the School Committee is authorized to expend for **School Administration** for the fiscal year beginning July 1, 2009 and ending June 30, 2010.

	<i>School</i>	<i>Town</i>	<i>Warrant</i>
<b>Recommendations:</b>	<i>Committee</i>	<i>Council</i>	<i>Committee</i>
	\$ 295,158	\$ 295,158	\$ 295,158

*The School Committee recommends adoption.*  
*The seven member Town Council recommends adoption by a vote of 6 to 0.*  
*The 22 member Warrant Committee recommends adoption by a vote of 17 to 0.*

**Article I      EDUCATION BUDGET EXPENDITURES: Transportation & Buses**  
 - To see what sum the School Committee is authorized to expend for **Transportation & Buses** for the fiscal year beginning July 1, 2009 and ending June 30, 2010.

	<i>School</i>	<i>Town</i>	<i>Warrant</i>
<b>Recommendations:</b>	<i>Committee</i>	<i>Council</i>	<i>Committee</i>
	\$ 232,960	\$ 232,960	\$ 232,960

*The School Committee recommends adoption.*  
*The seven member Town Council recommends adoption by a vote of 6 to 0.*  
*The 22 member Warrant Committee recommends adoption by a vote of 17 to 0.*

**Article J      EDUCATION BUDGET EXPENDITURES: Facilities Maintenance -**  
 To see what sum the School Committee is authorized to expend for **Facilities Maintenance** for the fiscal year beginning July 1, 2009 and ending June 30, 2010.

	<i>School</i>	<i>Town</i>	<i>Warrant</i>
<b>Recommendations:</b>	<i>Committee</i>	<i>Council</i>	<i>Committee</i>
	\$ 486,782	\$ 486,782	\$ 486,782

*The School Committee recommends adoption.*  
*The seven member Town Council recommends adoption by a vote of 6 to 0.*  
*The 22 member Warrant Committee recommends adoption by a vote of 17 to 0.*

**Article K      EDUCATION BUDGET EXPENDITURES: All Other Expenditures -**  
To see what sum the School Committee is authorized to expend for **All Other Expenditures** for the fiscal year beginning July 1, 2009 and ending June 30, 2010.

	<i>School Committee</i>	<i>Town Council</i>	<i>Warrant Committee</i>
<b>Recommendations:</b>	\$ 55,500	\$ 55,500	\$ 55,500

*The School Committee recommends adoption.  
The seven member Town Council recommends adoption by a vote of 6 to 0.  
The 22 member Warrant Committee recommends adoption by a vote of 17 to 0.*

**Note: Articles C – K authorize a total budget of \$4,831,763.**

**Note: Articles L & M raise funds for the Proposed School Budget**

**Article L      EDUCATION BUDGET: Essential Programs and Services –** To see what sum the voters of the Town of Bar Harbor will appropriate for the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act (Recommend \$3,271,259) and to see what sum the voters of the Town of Bar Harbor will raise as the Town’s contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act in accordance with the Maine Revised Statutes, Title 20-A, section 15688 for the period July 1, 2009 to June 30, 2010.

*Explanation: The Town of Bar Harbor’s contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act is the amount of money determined by state law to be the minimum amount that a municipality must raise in order to receive the full amount of state dollars.*

	<i>School Committee</i>	<i>Town Council</i>	<i>Warrant Committee</i>
<b>Recommendations:</b>	\$3,070,238	\$3,070,238	\$3,070,238

*The School Committee recommends adoption.  
The seven member Town Council recommends adoption by a vote of 6 to 0.  
The 22 member Warrant Committee recommends adoption by a vote of 18 to 0.*

**Note: Article M raises additional local funds recommended to support the proposed school budget**

**Article M EDUCATION BUDGET: Tax Cap Override** - To see what sum the voters of the Town of Bar Harbor will raise and appropriate in additional local funds for school purposes (Recommend: \$1,412,249) for the period July 1, 2009 to June 30, 2010, which exceeds the State's Essential Programs and Services allocation model by (Recommend: \$1,331,192) as required to fund the budget recommended by the school committee.

*Written Ballot Vote Required*

*Explanation: The additional local funds are those locally raised funds over and above the Town of Bar Harbor's local contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act and local amounts raised for the annual payment on non-state funded debt service that will help achieve the Town of Bar Harbor's budget for educational programs.*

*The School Committee recommends \$ 1,412,249 for additional local funds and gives the following reasons for exceeding the State's Essential Programs and Services funding model by \$1,291,483. The State funding model underestimates the actual costs to fully fund the 2009-2010 budget.*

	<i>School</i>	<i>Town</i>	<i>Warrant</i>
<b><i>Recommendations:</i></b>	<i>Committee</i>	<i>Council</i>	<i>Committee</i>
	<i>\$1,412,249</i>	<i>\$1,412,249</i>	<i>\$1,412,249</i>

*The School Committee recommends adoption.  
The seven member Town Council recommends adoption by a vote of 6 to 0.  
The 22 member Warrant Committee recommends adoption by a vote of 17 to 0.*

**Note: Articles L & M raise a total town appropriation of \$4,482,487.**

**Note: Article N summarizes the proposed school budget and does not authorize any additional expenditures**

**Article N      EDUCATION BUDGET: Total Expenditures-** To see what sum the voters of the Town of Bar Harbor will authorize the School Committee to expend for the fiscal year beginning July 1, 2009 and ending June 30, 2010 from the Town’s contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act, non-state-funded school construction projects, additional local funds for school purposes under the Maine Revised Statutes, Title 20-A, section 15690, unexpended balances, tuition receipts, state subsidy and other receipts for the support of schools.

	<i>School Committee</i>	<i>Town Council</i>	<i>Warrant Committee</i>
<b>Recommendations:</b>	\$4,831,763	\$4,831,763	\$4,831,763

*The School Committee recommends adoption.*  
*The seven member Town Council recommends adoption by a vote of 6 to 0.*  
*The 22 member Warrant Committee recommends adoption by a vote of 18 to 0.*

**Article O      EDUCATION BUDGET: State, Federal, and Other Funds -** In addition to the amount in Articles C – N, shall the School Committee be authorized to expend such other sums as may be received from state or federal grants or programs or other sources during the fiscal year 2009-2010 for school purposes provided that such grants, programs or other sources do not require the expenditure of other funds not previously appropriated?  
Current Year Totals: \$174,972

**Recommendations:**  
*The School Committee recommends adoption.*  
*The seven member Town Council recommends adoption by a vote of 6 to 0.*  
*The 22 member Warrant Committee recommends adoption by a vote of 18 to 0.*

**Article P      MUNICIPAL BUDGET: Expenditures -** To see what sum the Town will raise and appropriate for the Municipal Budget for FY10 (7/1/09 to 6/30/10).

**Explanation:**  
*This is the total amount that the Town Council is allowed to spend from all sources except grants, donations and reserve accounts as provided in Article T.*

<b>Recommendations:</b>	<i>Town Council</i>	<i>Warrant Committee</i>
<i>Total Expenditures</i>	<i>\$13,109,657</i>	<i>\$13,109,657</i>

*The seven member Town Council recommends approval, by a vote of 6 to 0.  
The 22 member Warrant Committee recommends approval.*

**Article Q    MUNICIPAL BUDGET: Other Revenues -** To see what sum the Town will vote to reduce the amount to be raised by taxation by using estimated revenues and fund balance for the Municipal Budget for FY10 (7/1/09 to 6/30/10).

**Explanation:**  
*In addition to property taxes, the Town receives other revenues from fees, licenses, excise taxes, etc., and we sometimes use monies left over from prior years (fund balance). The funds shown in this article reduce the amount of property taxes that have to be raised.*

<b>Recommendations:</b>	<i>Town Council</i>	<i>Warrant Committee</i>
<i>Other Revenues</i>	<i>\$7,783,629</i>	<i>\$7,783,629</i>
<i>Fund Balance</i>	<i>\$ 40,434</i>	<i>\$ 40,434</i>

*The seven member Town Council recommends approval, by a vote of 6 to 0.  
The 22 member Warrant Committee recommends approval, by a vote of 18 to 0.*

**Article R    MUNICIPAL BUDGET: Tax Cap Override –** To see if the Town will vote to increase the property tax levy limit of \$5,519,253 established for the Town of Bar Harbor by State law in the event that the Municipal Budget approved under the preceding articles will result in a tax commitment that is greater than the property tax levy limit.

*Written Ballot Vote Required.*

**Explanation:**  
*In 2005 the State Legislature passed a “tax reform” law known as LD#1. This bill created a maximum municipal tax levy based upon this year’s tax, plus an allowance for personal income growth and the town’s tax base growth due to new construction. However, LD#1 allows Bar Harbor voters to increase that tax cap with the approval of a simple majority of the voters at Town Meeting. The only requirement is that a secret vote must be taken by written ballot. Using the State’s formula, the maximum tax levy for Bar*

*Harbor's Municipal Budget is \$5,519,253. As detailed in your copy of the annual Town Report, it appears that the proposed budget does not exceed the tax cap. However, due to the complexities of that law, a vote is still recommended to avoid any potential problems which may arise.*

***Recommendations:***

*The seven member Town Council recommends approval, by a vote of 6 to 0. The 22 member Warrant Committee recommends approval.*

**Article S    MUNICIPAL BUDGET: State, Federal and Other Funds** – In addition to the amount in Article P, shall the voters appropriate and authorize the Town Council to expend additional state, federal and other funds received during FY10 (7/1/09 to 6/30/10) for municipal purposes, provided that such additional funds do not require the expenditure of local funds not previously appropriated?

***Explanation:***

*From time to time, the Town Council receives funds from state and federal grants, and donations, as well as sources other than local tax dollars. This article gives the Town Council the authority to spend such funds, as long as no local property tax dollars are required to match them, other than those already in the budget.*

***Recommendations:***

*The seven member Town Council recommends approval, by a vote of 6 to 0. The 22 member Warrant Committee recommends approval, by a vote of 17 to 0.*

**Article T    EARLY TAX PAYMENT DISCOUNT** - To see if the voters will authorize the Tax Collector to accept early payments on the second half installment by the due date of the first half installment and provide the taxpayer with a 2.0% discount on the second installment only.

***Explanation:***

*If this article passes, voters paying their second half taxes early will get a discount for doing so, as they have since 1995.*

***Recommendations:***

*The seven member Town Council recommends approval, by a vote of 6 to 0 . The 22 member Warrant Committee recommends approval, by a vote of 17 to 0.*

**Article U    PREPAYMENT OF TAXES** - To see if the Town will vote to accept tax payments prior to the commitment date and to pay interest on said tax payments in the amount of 0% per year figured on a monthly basis until the tax commitment date is reached.

***Explanation:***

*On rare occasions, taxpayers need to pay their taxes before they have been billed. The Town Treasurer cannot accept such early payments unless an article is passed.*

***Recommendations:***

*The seven member Town Council recommends approval, by a vote of 6 to 0. The 22 member Warrant Committee recommends approval, by a vote of 17 to 0.*

**Article V    TAX DUE DATE AND INTEREST RATE** - To see if the Town will vote that the first half taxes shall be due and payable on or before September 30, 2009 and that second half taxes shall be due and payable on or before March 31, 2010 and that interest shall be charged at the annual rate of 9.0% on any unpaid taxes due on September 30, 2009 beginning October 1, 2009 and on any unpaid taxes due March 31, 2010 beginning April 1, 2010.

***Explanation:***

*The due dates proposed are essentially the same as last year. The proposed interest rate is the highest allowed by State Law to encourage taxes to be paid on time.*

***Recommendations:***

*The seven member Town Council recommends approval, by a vote of 6 to 0. The 22 member Warrant Committee recommends approval, by a vote of 17 to 0.*

**Article W    OVERPAYMENT OF TAXES** - To see if the Town will vote to establish the interest rate to be paid to a taxpayer who is determined to have paid an amount of real estate taxes in excess of the amount finally assessed for 2009 at 9.0% per year on the amount of overpayment.



**Explanation:**

*If a taxpayer wins a tax appeal against the Town, we must pay them interest on the amount of the difference. We are required by law to set that amount each year. We are suggesting the lowest interest rate allowed by law, which is the same amount as we charge for late payments.*

**Recommendations:**

*The seven member Town Council recommends approval, by a vote of 6 to 0. The 22 member Warrant Committee recommends approval, by a vote of 18 to 0.*

**Article X**

**APPROVAL OF BONDS FOR TOWN OF BAR HARBOR  
BUILDING CONSTRUCTION AND INFRASTRUCTURE**

**FINANCING** – To see if the Town of Bar Harbor will adopt the following vote to borrow monies to assist in the financing of construction and infrastructure costs for the following:

1. That capital improvement projects (listed below) consisting of road and sidewalk construction, building renovations, park improvements, new restrooms and water main construction, and including design work and transaction costs related thereto, is hereby approved; with the following estimated allocation of costs:

a. Roads and storm drains	\$3,179,127
b. Sidewalks	\$ 535,212
c. Newport Ave. Comfort Station	\$ 467,745
d. Town Office Renovations	\$ 230,863
e. Barker Park	\$ 75,000
f. Public Safety building repairs	\$ 28,000
g. Harborview Park	<u>\$ 25,000</u>
	\$4,540,947
  
- 
- Water Main Construction-(to be repaid from user fees) \$ 600,000
  
- Total Bonding \$5,140,947
  
2. That a sum not to exceed \$5,140,947 is hereby appropriated to provide for the costs of said construction projects; and
  
3. That the Treasurer and Chairman of the Town Council, acting pursuant to the provisions of 30-A M.R.S.A. Section 5772, are hereby authorized to issue general obligation securities of the Town of Bar Harbor (with or without call provisions and with or without premium, and including temporary notes in anticipation of the sale thereof) in an

aggregate principal amount not to exceed Four Million five hundred forty thousand nine hundred forty seven dollars (\$5,140,947); and

4. That the discretion to fix the date(s), maturity(ies), interest rate(s), denominations(s), place(s) of payment, form and other details of said securities, including execution and delivery of said securities on behalf of the Town of Bar Harbor, and to provide for the sale thereof, is hereby delegated to the Treasurer and Chairman of the Town Council.

**FINANCIAL STATEMENT**

As of June 2, 2009

**1. Total Town Indebtedness**

A. Bonds outstanding and unpaid	\$10,285,181
B. Bonds authorized and unissued	\$ 1,000,000
C. Bonds to be issued if this article is approved:	\$ 5,140,947

**2. Costs**

At an estimated interest rate of 5.0% for a twenty (20) year maturity, the estimated costs for this bond issue will be:

(to be repaid from property taxation)

Principal	\$ 4,540,947
Interest	<u>\$ 2,746,600</u>
<u>Total Debt Service</u>	<u>\$ 7,287,547</u>

(to be repaid from water user fees)

Principal	\$ 600,000
Interest	<u>\$ 362,911</u>
<u>Total Debt Service</u>	<u>\$ 962,911</u>

**3. Validity**

The validity of the bond and of the voters' ratification of the bond may not be affected by any error in the above statements. If the actual amount of the total debt service for the bond issues varies from the estimate, the ratification by the voters is nevertheless conclusive and the validity of the bond issue is not affected by reason of the variance.

/s/

\_\_\_\_\_  
Stanley W. Harmon  
Treasurer  
Town of Bar Harbor

***Explanation:***

*Due to a huge backlog of roadwork, mandated improvements to the sewer and water systems underlying them and many other public works projects, we have proposed borrowing, rather than our usual pay-as-you-go method of financing. Simply put, the sewer, water, building repair and road projects really shouldn't be delayed any longer. While we are at it, we suggest borrowing funds for construction of Barker Park and the Newport Comfort Stations, since our new cruise ship Port Development Fees will provide income to make their share of the payments. Similarly, user fees will be paying the portion of the debt for watermain replacements. In addition, several bond issues have been or will be paid off soon and some future public works spending will be avoided by doing the work now, so we do not anticipate raising taxes to make the required payments.*

***Recommendations:***

*The seven member Town Council recommends approval, by a vote of 6 to 0. The 22 member Warrant Committee recommends approval, by a vote of 18 to 0.*

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**Election of Town Officers & Ballot Articles**  
Action on the following articles will be at the Town Election with  
Polls Open Tuesday, June 9, 2009, from 8:00 a.m. to 8:00 p.m.  
*Municipal Building Auditorium*

**Article 1 – ELECTION OF OFFICERS** - To elect all necessary Town Officers as are required to be elected by secret ballot.

**Article 2 - LAND USE ORDINANCE AMENDMENT – Signage and Design Review Board Jurisdiction** – Shall an Ordinance dated February 10, 2009 and entitled “An amendment to the Bar Harbor Code, Chapter 125, Land Use Ordinance Section 125-67, Section 125-109, Section 125-112 and Section 125-114 to change standards for Signage and Design Review Board Jurisdiction be enacted?

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**Signage and Design Review Board Jurisdiction**

**An Amendment to change standards for Signage and Design Review Board Jurisdiction**

*The Town of Bar Harbor hereby ordains that Chapter 125 of the Town Code is amended as follows:*

[Please Note: Old language is ~~stricken~~. New language is underlined.]

**Chapter 125, LAND USE ORDINANCE**

The Town of Bar Harbor’s entire Section 125-67 BB of the town code is being amended as follows.

**§ 125-67. General Review Standards.**

• • • •

BB. Signs and advertising. All site plans shall demonstrate that all signs related to the proposed development will comply with the following standards, to which all signs located within the Town of Bar Harbor are subject, regardless of the need for site plan approval. In addition, activities located within the Design Review Overlay District that require a certificate of appropriateness pursuant to Article XIII, Design Review, are subject to additional requirements set forth in the standards of Article XIII.

- (1) Purpose and Intent. To establish clear direction on regulating and reviewing signage by applying specific criteria standards that will prescribe fair and consistent standards in order to:
- (a) Allow description of goods and services.
  - (b) Enhance character of the area.
  - (c) Enhance architectural elements of a building.
  - (d) Use minimum wording and sign size to avoid cluttered appearance.
  - (e) Encourage compatible materials, color, scale and design to provide consistency with the existing building and its environs.
  - (f) Improve traffic, pedestrian and public safety; reduce distractions and obstructions.
  - (g) Protect and enhance property values.
  - (h) Respect the historical elements of a building, property and district.
  - (i) Respect the scenic qualities of the Acadia Byway.
- (2) Exemptions. The following signs are exempt from this Chapter, shall not be counted towards sign area, and may be installed in any district without a permit, provided they comply as follows:
- (a) Signs installed by the Town of Bar Harbor, the Federal government, or the State of Maine for the purposes of traffic control, traffic or pedestrian safety or convenience, as well as public notices and warnings.
  - (b) Political signs on private properties or vehicles only, provided that such sign shall not exceed six square feet in sign area, shall not be placed in such location as to constitute a traffic or pedestrian safety hazard, and shall not be displayed for more than forty-two days prior to the appropriate election or more than two days following such election.
  - (c) Holiday decorations which contain no commercial messages and which are displayed during the appropriate season.
  - (d) Fuel pump signs as required by State law are allowed and shall not affect the computation of allowable number of signs or aggregate sign size on a property.

- (e) Any sign within a structure, so long as the sign is not visible from other properties or from any street right-of-way.
- (f) Residential Identification Signs, showing resident's name and street address.
- (g) Flags of countries, states, counties, cities, religious and civic organizations.
- (h) National Register of Buildings or Places Markers or other Historic Plaques.
- (i) Memorial signs and tablets.
- (j) Signs as listed and noted accordingly in Appendix A as historic are exempt from calculations of maximum sign area and lighting requirements.

(3) Prohibitions.

- (a) No sign shall hereafter be erected, altered, or changed except in conformity with the provisions of this Chapter.
- (b) No sign, whether new or existing, shall be permitted that causes a traffic, health, or welfare hazard, or results in a nuisance due to illumination, placement, display or manner of construction.
- (c) No sign in a business district shall be located in the rear or side yard of any premises which abuts a lot in a residential district.
- (d) Unless otherwise allowed, signs located on private property shall be related only to goods or services sold or rendered on that property.
- (e) No sign shall have visible moving parts, or blinking, intermittent, or glaring illumination, or consist, in whole or in part, of pennants, ribbons, streamers, spinners or other similar devices. No light-emitting-diode (LED) motion signs are allowed. No sign or other advertisement shall include the use of smoke, vapors, noxious odors or noise. Analog clocks, analog thermometers, flags and banners otherwise permitted shall be allowed as the only exceptions to this Subsection.
- (f) Outdoor neon signs are prohibited, except that neon signs containing only the words "Vacancy" or "No Vacancy" and limited to a maximum sign area of two square feet are permitted for transient accommodations classified as TA-2, TA-5, TA-7 or TA-8 and located in business and corridor districts.
- (g) No sign shall be erected, painted, drawn or attached to, or on any utility pole, tree, rock or other natural feature, except that this Subsection shall not be deemed to prohibit the attachment to rocks of metal commemorative plaques.

(h) Internally illuminated signs in the downtown business districts and historic districts are prohibited.

(4) Conditional Signs. Signs noted below are allowed without a permit and shall not be counted toward allowable square footage for signs, subject to noted conditions provided they comply as follows:

(a) Signs in the State Department of Transportation Official Business Directional Sign Program as set forth in the Maine Traveler Information Services Act, 23 M.R.S.A. § 1901 et seq.

(b) Signs created by public, civic, philanthropic charitable or religious organizations announcing an auction, public supper, lawn sale, arts & educational events, a campaign or drive or other like event or soliciting contributions. Such signs shall be removed within seventy-two hours of the close of the event.

(c) Banners and signs for an event wholly within a Town park. The approval of any banners or signs within the park to advertise the event may be given by the Town Council or the Parks and Recreation Committee.

(d) Signs located on the rolling stock of common carriers and on registered and inspected motor vehicles are permitted, except such signs which are determined by the Code Enforcement Officer to be circumventing the intent of these regulations.

(e) Any restaurant may display its menu in a manner so that it is visible to persons passing by the outside of said restaurant provided that the displayed menu is no larger than the menus actually distributed to the restaurant's customers and provided that it is displayed in a frame or a box.

(f) One on premise real estate sign, and one off premise directional sign not exceeding six square feet in total area, may be erected advertising the sale, lease or rental of the premises upon which the on premise real estate sign is located and shall be removed by the owner or agent when the property is sold or leased.

(g) Garage/Yard Sale and Open House/Studio Signs, limited to one sign located on the property on which the garage/yard sale is taking place and one at each of no more than two intersections of public streets. Said sign shall be placed no more than two days prior to the sale event and removed within 1 day after the event.

(h) One development or construction sign, not exceeding twenty square feet in area, may be erected thirty days prior to construction at the site of a construction project solely to identify the project and contractors and shall be

removed within thirty days after completion of the project.

- (i) Directional signs solely indicating ingress and egress placed at driveway locations, containing no advertising material or display area, not exceeding two square feet, and not extending higher than three feet above ground level are permitted.
- (j) A sign indicating a business is open or closed, and/or a sign indicating hours of operation, not to exceed one each per entry and not to exceed more than one square foot each. In the case of a combination sign, it shall not exceed two square feet in total.
- (k) Flags containing the word “OPEN” for businesses having frontage on Routes 102 or on Route 3 from the municipal boundary with Trenton to the intersection of West Street and from the intersection with Park Street to the municipal boundary with Mount Desert.
- (l) Internally lit vending and dispensing machines facing a residential district if screened to prevent the visibility of light from neighboring properties.
- (m) Home occupations. One sign identifying the name, address and profession or occupation of a home occupation is allowed provided that such sign is non-illuminated and does not exceed the area allowed for the street on which the home occupation has frontage:

<u>Speed Limit</u>	<u>Maximum Area</u>
<u>Less than 30 mph</u>	<u>4 sq. ft.</u>
<u>30 to 49 mph</u>	<u>8 sq. ft.</u>
<u>Greater than 49 mph</u>	<u>12 sq. ft.</u>

- (n) Sales flyers or other commercial notices not otherwise regulated up to 2 square feet per tenant.

(5) General Requirements for all Signs.

- (a) Safety and neatness. All signs must be kept clean, neatly painted, and free of all hazards, such as, but not limited to, faulty wiring or loose fastenings, and must be maintained at all times in safe condition. The owner of any sign shall at all times maintain such liability insurance as may be required by the Code Enforcement Officer.
- (b) Removal of signs for a discontinued use. Unless otherwise required, any sign for a discontinued use or a past activity/event, shall be taken down and removed within thirty days. This provision shall not be construed to require the owners of seasonal businesses to remove signs at the end of each season.



- (c) Erected on private property only. All signs must be located on private property, with the exception of Official Business Directional Signs as defined in 23 M.R.S.A. § 1903 and any other traffic or directional signs erected by the state or federal government or by the Town of Bar Harbor.
- (d) Maximum sign area. The aggregate area for signs for any premises shall not exceed two square feet per one foot of road frontage up to 100 SF. Aggregate sign area may be increased upon review by the Design Review Board of multi-tenant sign plans, signage for property with multiple front property lines, and campus sign plans that meet the purpose and intent of the Sign Ordinance.
- (e) Maximum individual sign area. Unless otherwise approved by the Design Review Board, individual signs shall not exceed 24 square feet in the Downtown Business I & II and historic districts.
- (f) Wall signs. The maximum area of a wall sign shall not exceed 10% of the wall area to which it is attached. Projecting wall signs shall be a minimum of ten feet clearance from the ground.
- (g) Roof signs. Roof signs are permitted only if the height of the sign is two feet or less and the top of the sign does not exceed the elevation of the top of the roofline upon which the sign is erected. No roof sign shall obscure the view of natural vistas as seen from any public park or right-of-way.
- (h) Windows and door signs. Permanent window and door signs shall not exceed 30% of the window or door area.
- (i) Freestanding signs shall not extend more than 20 feet above ground level at their base, as defined by the natural contour of the ground. A freestanding sign shall adhere to the following maximum size requirements:

<u>Posted Speed Limit</u>	<u>Maximum Sign Size</u>
<u>25 mph or under</u>	<u>24 sq. ft.</u>
<u>Over 25 and under 50 mph</u>	<u>32 sq. ft.</u>
<u>50+ mph</u>	<u>50 sq. ft.</u>

- (j) Setback. All freestanding signs shall be set back a minimum of five feet from any property line except in the downtown business districts.
- (k) Illumination. The illumination of all signs shall comply in all respects with the provisions of Subsection Z of this Section.
- (l) Sign materials. Signs shall be in a material that is compatible with the architectural style and components of the building façade and its environs.

(6) Signs subject to the review by the Design Review Board for a Certificate of Appropriateness.

(a) All signs listed below are required to receive a Certificate of Appropriateness from the Design Review Board prior to receiving a building permit if they are located within the following districts:

[1] Bar Harbor Historic

[2] Bar Harbor Corridor

[3] Bar Harbor Historical Corridor

[4] Downtown Business Districts

[5] Educational Institutional

[6] Lots with frontage on Routes 102 and 3

[7] Marine Research

[8] Scientific Research

[9] Shoreland Commercial I & II

[10] Town Hill Business

[11] Town Hill Residential Corridor

Signs in other districts shall receive a building permit from the Code Enforcement Office prior to erecting the sign.

All signs shall be reviewed to determine compliance with the Purpose and Intent of this Ordinance.

(b) Wall signs, window signs, door signs, free-standing signs and roof signs.

(c) Indoor neon signs visible from the street. Allowed neon signs shall be for the purpose of displaying whether the business is open, or, the general type of merchandise available for purchase. Neon signs are part of the calculation for allowed signage and shall not exceed 2 square feet in total.

(d) Banners and signs for Chamber of Commerce events, drives and large gatherings, Merchant's Flag Program, Sales flyers totaling more than 2 sq. ft.

per tenant and other advertisements not otherwise regulated. The Design Review Board shall review the location, color, and size, compatibility of design, quantity, and length of time for display. Such displays shall not visually impede upon existing commercial signs, nor block public views in public parks.

(e) Off-premise signs. Off-premises signs, excluding Official Business Directional Signs as defined in 23 M.R.S.A. § 1903, may be constructed, erected or maintained only in accordance with the following:

[1] Location of establishment.

- [a] Any commercial establishment having frontage on the Old Bar Harbor Road, Sand Point Road, Norway Drive, or the Hadley Point Road shall be permitted to have up to four off-premises signs.
- [b] Any commercial establishment not having frontage which is contiguous to the main entrance on Maine State Route 102 or 233 or on Eden, Mount Desert, Main, Cottage, or West Street shall be permitted to have up to two off-premises signs.
- [c] Any commercial establishment having contiguous frontage on Maine State Route 102 or 233 or on Eden, Mount Desert, Main, Cottage or West Street shall not have off-premises signs.

[2] Off-premise signs shall be directional only in nature.

[3] The maximum area of any off-premises sign shall be limited dependent upon its location according to the following:

<u>Location of off-premise sign</u>	<u>Permitted area</u>
<u>In the area bounded by and including the Atlantic Ocean, Eden Street and Mount Desert Street and the imaginary extension thereof shoreward</u>	<u>2 sq. ft.</u>
<u>On roads with speed limits less than 30 miles per hour</u>	<u>4 sq. ft.</u>
<u>On roads with speed limits of 30 to 49 miles per hour</u>	<u>8 sq. ft.</u>
<u>On roads with speed limits greater than 49 miles per hour</u>	<u>12 sq. ft.</u>

(f) Property owners of multi-tenant buildings shall submit an overall signage plan for their property. No individual sign shall be approved on a multi-tenant building unless a signage plan has been submitted and approved. The signage plan need not show the specific message content for any individual sign contained therein; but as changes occur, individual signs will be reviewed.

In addition to Table 2, the signage plan shall show:

[1] Allowable square footage for each unit;

[2] Any restrictions on signage as may be imposed by the landowner.

(g) Sandwich signs or boards.

(h) Taxi or tour stand signs.

(i) Activity/program signboard: chalkboard, tack board, grease board or wood panel.

(j) Other portable signs not otherwise listed unless specifically prohibited.

(k) Campus signage. In the Education Institute, Marine Research and Scientific Research districts, a campus sign plan shall be submitted to the Design Review Board. This plan shall show the entire campus site plan, outlining the location and design specification for entry point signs, internal building signs, directional signs and any other pertinent signage. The Board's review will be to determine adequate locations, ease and safety for finding parking and buildings, and cohesiveness of overall design theme.

(l) Awning or canopy:

[1] Lettering or graphics no more than twelve inches in height permitted on the valance;

[2] Lettering and graphics on an awning or canopy or attached valance are considered signage and must comply with the requirements of this Chapter.

[3] There shall be 8 feet of clearance from the bottom of the valance to the ground.

(m) Kiosks for the purpose of visitor way finding and general information sponsored and maintained by either the Town of Bar Harbor or a private non-profit agency.

(n) Internally illuminated signs: Opaque background only and allowable only on Routes 102, and Route 3 outside of the Downtown Business Districts and historic districts.

(7) Nonconforming signs.

(a) Defined. A legally existing (grandfathered) nonconforming sign is a sign that lawfully existed immediately prior to July 2009 which, as a result of the

enactment of the 2009 Bar Harbor Land Use Ordinance, or any subsequent amendment, presently fails to comply with any of the requirements of the Land Use Ordinance. Any other sign that fails to comply with any of the requirements of this Chapter or its amendments is an illegal nonconformity.

(b) General policies.

- [1] All nonconformities shall be encouraged to convert to conformity whenever possible and, when required by this chapter, shall convert to conformity.
- [2] Any nonconformity not expressly allowed by this Section to continue is hereby deemed illegal and shall cease or be corrected immediately.
- [3] The burden of establishing that any nonconformity is a legal nonconformity shall, in all cases, falls upon the owner of such nonconformity and not upon the Town of Bar Harbor.
- [4] Any legally existing nonconformity may be transferred and the new owner may continue such nonconformity; however nothing contained herein shall be construed to permit any person or entity to display any sign in violation of any other Federal, State or Town of Bar Harbor statute, ordinance or regulation.
- [5] Once converted to conformity, no sign shall revert to nonconformity.
- [6] Notwithstanding any other provision of this Chapter, legally existing nonconforming signs shall be required to comply with all other pertinent sections.

(c) Continued use of nonconforming signs. The use or display of any legally existing nonconforming sign may be continued, but only in strict compliance with the following:

- [1] No nonconforming sign shall be enlarged, increased or extended to occupy a greater area than it occupied when it became nonconforming or changed in any other way that increases its nonconformity.
- [2] A legally existing nonconforming sign may be replaced only with a sign that complies with this Chapter in all respects, except that a legally existing nonconforming sign, the replacement of which is necessitated by the vandalism of persons other than the owner or his or her agents, or by a force of nature, or by normal wear from the elements, may be replaced or maintained with a sign identical in all respects to the one being replaced.

- [3] Any sign removed pursuant to the provisions herein may be replaced only with a sign that complies with this Chapter in all respects.

....

#### **§ 125-109. Definitions.**

The following terms shall have the following meanings:

....

**SIGN AREA** -- The exposed surface of the sign, including all ornamentation, embellishment, background, and symbols, but excluding the structure which does not form a part of the message of the sign measured in square feet. Regardless of the shape of the sign, the area of a ~~wall sign or window~~ sign shall be the smallest rectangle which encloses the whole message. The total sign area for a premise means the sum of the areas of all signs visible from public streets, sidewalks, parks, etc., ~~and includes wall signs, window signs, freestanding signs, roof signs, and portable and~~ This includes small signs attached to the principal sign for a premises. Examples of the latter are exemplified by small signs ~~attached to the principal sign~~ indicating "fireplaces," "swimming pool," or "Master Card, Diners Club or American Express accepted." ~~If the shape of a sign is irregular, the area is that of the smallest rectangle which encloses the sign.~~ For a sign with a double signboard or display area, where the sign faces are parallel and the faces duplicate one another, only one side shall be counted in calculating allowable area.

**SIGN, FREESTANDING:** ~~A sign supported by one or more uprights or braces permanently affixed into the ground. that is not fixed or otherwise attached to a principal or accessory structure.~~

**SIGN, PROJECTING:** Any sign projecting more than six inches from a wall surface of a building.

**SIGN, ROOF:** ~~A sign which is attached to a building and is displayed above the eaves of such building.~~ Any sign painted on, integral to, or attached to the roof of a building.

**SIGN, WINDOW/DOOR** -- Any sign visible from the exterior of a building or structure which is painted, attached, glued or otherwise affixed to or placed within six inches of a window or door.

....

#### **§ 125-112 Applicability of design review.**

A. Design Review Overlay District.

....

- (3) The District also includes the districts and area included in the Sign Ordinance, Section 125-67.BB.

....

**§ 125-114. Design review standards.**

....

**D. Standards for materials and design details for accessory projects.**

....

**(1) Standards for awnings, canopies, and umbrellas.**

....

(f) ~~Awning lighting. Lighting shall conform to the requirements in Section 125-67.Z. Lighting Ordinance. An awning or canopy which is lighted qualifies as a sign and must comply with the requirements of the Town's ordinances relating to lighting. Lighted awnings and canopies shall conform to the following standards:~~

~~[1] Lighted awnings which have diffusers and shades are appropriate. Other lighting may be appropriate if it is visually compatible with the building and surrounding area. Canopies and awnings shall be lit in a manner so that the canopy or awning itself does not appear to be illuminated or to emit light.~~

~~[2] All lighting in awnings shall face down.~~

....

~~E. Standards for signs. The Town of Bar Harbor desires to preserve the character and the natural and scenic beauty of the Town and its surrounding area through the regulation of all signage. The following standards apply to signs within the district in addition to the requirements of § 125-67BB.~~

~~(1) Maximum sign area. The visual compatibility of a sign is a function of its size and location. The maximum size of individual signs shall conform to the following standard: The total square footage of portable signs shall not exceed six square feet per business location. Note: These limits are not intended to apply to collective sign boards which group all signs for a multi-tenant building into a single area with a common design and color scheme.~~

~~(2) Sign design. The design of any sign shall be visually compatible with the property on which it is located and with surrounding properties. All signs shall conform to the following standards:~~

- (a) The sign design shall be compatible with and proportional to the building's architectural features, aesthetics, and materials.
  - (b) All lettering on the sign shall be proportional to the sign size and compatible with the design chosen.
  - (c) All sign colors shall be compatible with the building and surrounding properties.
  - (d) The chosen colors shall be consistent with the architectural style and period of the building.
  - (e) In multiple tenant buildings, signage plans shall conform to a common design theme for the general size, placement, and style of signs recognizing that the design of individual business signs may vary. Collective sign boards that group all business signs into a single area with a common design and color scheme are encouraged. Individual signs' content shall be consistent with overall approved theme of the signage plan.
- (3) Temporary banners and sales fliers (for more than 10 days). Banners announcing a drive, event or large gathering may be displayed by any civic, philanthropic, educational, or religious organization subject to the approval of the Design Review Board. In reviewing requests for banners and sales fliers, the Design Review Board shall approve requests if it finds that the location will not have a negative impact on the visual character of the district and will not unreasonably obstruct public or private signs.
- ~~(4) Temporary banners. Banners announcing a drive, event or large gathering may be displayed by any civic, philanthropic, educational, or religious organization subject to the approval of the Design Review Board. In reviewing requests for banners, the Design Review Board shall approve requests if it finds that the location will not have a negative impact on the visual character of the district and will not unreasonably obstruct public or private signs.~~
- ~~(5) Portable signs.~~
- ~~(a) By their nature, portable signs are not intended to be fixed and should not be left out after business hours; however, they are usually placed in the same location each business day. Portable signs shall be hung or placed on a stand. Placing portable signs directly on the ground is inappropriate.~~
  - ~~(b) The following is a list of appropriate portable sign material and the businesses that might use them. Initial approval by the Design Review Board will be good as long as the sign remains unchanged and is placed in the same location each day.~~
    - ~~[1] Taxi or tour stand sign.~~
    - ~~[2] Activity/program signboard: chalkboard or grease board or wood panel.~~



- (6) ~~Sandwich signs or boards. Sandwich signs or boards that are intended for the express purpose of advertising by being carried or driven through the Town are inappropriate in the district.~~

~~FE.~~ Standards for historic buildings.

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***Explanation:** This amendment updates the existing signage standards and expands the Design Review Board Jurisdiction to include areas outside of Downtown Bar Harbor.*

***Recommendations:***

*The five member Planning Board recommends adoption by a vote of 5 to 0.*

*The 22 member Warrant Committee recommends adoption by a vote of 16 to 1.*

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**Article 3 – LAND USE ORDINANCE AMENDMENT - Vacation Rentals** – Shall an Ordinance dated February 10, 2009 and entitled “An amendment to the Bar Harbor Code, Chapter 125, Land Use Ordinance Section 125-54, and Section 125-109, to clarify non-conforming protections for vacation rentals and distinguish between the definition of a lot and a condominium be enacted?

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**Vacation Rentals**

**An Amendment to clarify non-conforming protections for vacation rentals and distinguish between the definition of a lot and a condominium**

*The Town of Bar Harbor hereby ordains that Chapter 125 of the Town Code is amended as follows:*

[Please Note: Old language is ~~stricken~~. New language is underlined.]

**Chapter 125, LAND USE ORDINANCE**

**Section 125-54(G). Nonconforming vacation rentals.** Notwithstanding other requirements in this section, nonconforming vacation rentals shall comply with the following: [Added 6-13-2006]

- (1) Vacation rentals in dwelling units for non-homestead-exemption properties in neighborhood districts which do not allow the use shall continue to exist only if there has been a lawful, registered continuation of the use of the dwelling unit for this purpose after November 15, 2006. Continuation of the use means that the unit was rented at least 14 days during each twelve-month period after November 15, 2006, with registration for all years as required by Chapter 190 of the Town Code.
- (2) Vacation rentals in dwelling units in Multifamily Dwelling I or on lots containing three or four dwelling units in neighborhood districts which do not allow the vacation rental use shall continue to exist if evidence of continuation of the use of the dwelling unit is shown with registration as required in Chapter 190 of the Town Code. Evidence of continuation of the use shall be verification that the unit was rented at least 14 days during the previous twelve-month period. For new nonconforming vacation rentals, proof must be provided that the unit was rented at least 14 days between November 15, 2005, and November 15, 2006, and at least 14 days each year thereafter. [Amended 11-4-2008]
- (3) Vacation rentals in dwelling units in a multifamily dwelling II, or on a lot or contiguous parcel or area of land containing five or more dwelling units, in neighborhood districts which do not allow the vacation rental use shall not continue to exist after November 15, 2009.
- (4) Nonconforming vacation rentals may be enlarged, extended and occupy a greater area of land, except no additional dwellings intended or constructed for additional vacation rentals shall be allowed.

### **Relevant Definitions**

**LOT** – A contiguous area of land undivided by any street or private road, in one ownership or leasehold, with ascertainable boundaries established by deed or some other instrument of record. An area of land undivided by any street or private road and which is owned in common by members of a condominium shall be considered one lot notwithstanding the fact that each member may be entitled under the declaration to an exclusive area of occupation. A dwelling unit within a condominium development shall not be deemed a lot unless individual members of the condominium shall individually own in fee an area of the land that meets the minimum lot size requirements of this Ordinance.. [Amended 5-6-1996] **DWELLING, MULTIFAMILY II** -- A building or portion thereof, or multiple buildings, located on a lot or on a contiguous parcel or area of land, used for residential occupancy for five or more families living independently of each other and doing their own cooking in the building in each of five or more separate and independent dwelling units. [Amended 11-7-2006]

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***Explanation:***

*This amendment clarifies the ability to continue vacation rentals that do not meet the Ordinance as well as clarifying the intent that lots are not the same as condominiums.*

***Recommendations:***

*The five member Planning Board recommends adoption by a vote of 5 to 0.*

*The 22 member Warrant Committee recommends adoption by a vote of 17 to 1.*

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**Article 4 – CITIZENS’ INITIATIVE: Moratorium Ordinance** - Shall an ordinance entitled “Town Hill Village Development Moratorium Ordinance” be enacted?

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**Town Hill Village  
Development Moratorium Ordinance**

**WHEREAS**, the Town of Bar Harbor’s recently updated Comprehensive Plan identifies the following policies specifically in regard to development in the Town Hill Village:

**Policy 1A** “To protect the quality and manage the quantity of fresh water resources in Bar Harbor, including groundwater, lakes like Eagle Lake...streams, and the watersheds of Kebo Stream, Eddy Brook, and Northeast Creek and its tributaries.”

**Policy 1E** “To protect Bar Harbor’s natural resources including, without limitations, wetlands, vernal pools, wildlife and fisheries habitat, and unique natural areas.”

**Policy 1H** “To preserve scenic approaches to Bar Harbor and designated villages, specifically along Routes 3, 102, and 198.”

**Policy 1I** “To require all development outside designated villages and institutional campus areas to be as inconspicuous as possible by using setbacks, landscaping, siting, and design techniques for buildings and parking lots.”

**Policy 1J** “To preserve Bar Harbor’s historic and archaeological resources.”

**Policy 1O** “To minimize noise outside of designated villages for both residents and visitors.”

**Policy 2D** “To revise the standards and broaden the scope of design review beyond the downtown business district to address historic and archaeological, scenic byway, and other concerns in the rest of the community.”

**Policy 2E** “To continue allowing planned unit development (PUD), and in some cases requiring it, to:

- preserve agricultural and natural resources
- provide buffers to the Park, other protected spaces, scenic byways, scenic vistas, and places identified on the Favorite Places map
- define boundaries of designated villages by providing visual breaks with natural and/or landscaped buffers... protecting open space and maintaining rural character.”

**Policy 2G** “To direct anticipated growth in population, commerce, and industry to suitable areas of Bar Harbor in ways that are compatible with its traditional character and that impose less expense on municipal services, and, in the process, simplify the Town’s zoning strategy.”

**Policy 2H** “To plan for safe sewage disposal and other public investments in designated villages.”

**Policy 3F** “To continue to focus most of the Town’s commerce and employment in Downtown and/or near major arterials while allowing for a reasonable, but limited, number of small-scale retail and services to meet the daily needs of local residents in smaller mixed use, village, and Downtown residential neighborhoods.”

**WHEREAS**, each of those policies contains a strategy of updating and revising the Land Use Ordinance (LUO) to protect the identified resources in Town Hill; and,

**WHEREAS**, the existing Land Use Ordinance does not adequately consider the implications of large commercial developments in Town Hill with respect to the above referenced policies of the Comprehensive Plan; and,

**WHEREAS**, no part of Town Hill is served by municipal water or sewer; and,

**WHEREAS**, the Town’s current Land Use Ordinance and other regulations are inadequate to prevent serious public harm from large commercial developments in Town Hill Village, specifically:

1. increased traffic volumes especially given the long-standing traffic problems with the three-way intersection of Route 102/198, Crooked and Knox Roads,
2. increased demand for potable water and disposal of wastewater and storm runoff,
3. the Land Use Ordinance’s lack of design review standards and bulk, height, spacing and setback requirements necessary to protect the safety, scale and character of Town Hill Village, and
4. the Land Use Ordinance’s failure to adequately address surface water quality as may be compromised by large commercial activities.

**WHEREAS**, the Town has engaged professional assistance and is in the process of completing the Town Hill “Mini Plan” in anticipation of preparing revisions for the Land Use Ordinance for the fall of 2009 to address the concerns identified above; and,

**WHEREAS**, the Town needs a reasonable amount of time to study the land use implications of the planning work in progress, and to develop appropriate Land Use Ordinance amendments and other regulations to govern the location, development and operation of large commercial activities within the Town Hill “Mini Plan” area; and,

**WHEREAS**, State Law in 30-A MRSA § 4356 authorizes enactment of moratoria ordinances when the application of existing comprehensive plans, land use ordinances or regulations is inadequate to prevent serious public harm; and,

**WHEREAS**, State Law requires a moratorium to be of a definite term of not more than 180 days, with the possibility of further extensions by the municipal officers; and,

**NOW, THEREFORE**, the Town of Bar Harbor, pursuant to 30-A MRSA §§ 3001 and 4356 and based on the foregoing legislative findings, hereby enacts the following development moratorium ordinance for the Town Hill Village “Mini Plan” area:

**Section 1:** Affected Area

This ordinance shall apply to the Town Hill Village “Mini Plan” area, defined as follows:

All lots and other properties located in whole or part within 6,000 feet, measured in a straight line in all directions in radial fashion, from the centerline of the intersections of Maine Route 102 and Crooked Road.

## **Section 2:** Permit Restrictions

1. **Acceptance, processing and acting upon applications prohibited.** During the time this ordinance is in effect (including any extensions), no officer, official, employee, office, board or agency of the Town of Bar Harbor shall accept, process, approve, deny, or in any other way act upon any site plan application or building permit application for a new commercial structure with a floor area of more than 10,000 square feet, except as otherwise stated in Section 4 below.

2. **Applicability.** Notwithstanding anything to the contrary in 1 M.R.S.A. § 302, this ordinance applies retroactively to all proceedings, applications and/or petitions (including any site plan application or building permit application) pending on or commenced after March 18, 2009, for any new commercial development that includes a structure with a floor area of more than 10,000 square feet, except as otherwise stated in Section 4 below.

3. **Effective date and duration.** Notwithstanding retroactive applicability provisions stated above, this Ordinance shall take effect 30 days after adoption and shall remain in effect through September 13, 2009, unless extended, amended or repealed by the Bar Harbor Town Council.

4. **Exceptions.** This Ordinance shall not apply to:

- a. any site plan application for a new commercial development over 10,000 square feet of floor area pending before the Planning Board that was found complete by the Planning Board prior to March 18, 2009;
- b. the issuance of building permits for the construction of commercial development over 10,000 square feet of floor area that have received site plan approval by the Planning Board prior to March 18, 2009;
- c. site plan or building permit applications for modification or expansion of existing commercial development originally permitted and constructed prior to March 18, 2009; and
- d. site plan or building permit applications for projects located outside of the Town Hill Village "Mini Plan" area, as defined above.

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### ***Explanation:***

*By petition, a group of Bar Harbor citizens have proposed a moratorium ordinance. In brief, the proposed moratorium would prohibit construction of or approval of a building permit for any new commercial structure with a floor area of more than 10,000 square feet within 6,000 feet of the center of the Town Hill village area through September 30 this year. If adopted, such a moratorium could be extended by the Town Council as provided by State Law.*

### ***Recommendations:***

*The seven member Town Council recommends not to approve, by a vote of 2 to 1, with 3 recused and 1 absent.*

*The 22 member Warrant Committee recommends approval, by a vote of 12 to 6.*

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## **School Budget Validation Referendum Ballot**

**Pursuant to 20-A MRSA §§1486 AND 2307**

*You must know what voters decided on June 2<sup>nd</sup> to know what you are voting. If you are unable to attend the open town meeting, you may obtain the results by viewing the website [www.barharbormaine.gov](http://www.barharbormaine.gov); or check the posting of the approved school funding at the polls. Note: School Validation absentee ballots will be rejected if voted and returned prior to the approved budget on June 2<sup>nd</sup>.*

**Article 5** - Do you favor approving the Town of Bar Harbor school budget for the upcoming school year that was adopted at the latest Town meeting?

***Explanation:** Pursuant to 20-A MRSA §§1486 and 2307 a School Budget Validation Referendum Ballot is now required. Following the open town meeting vote on the approved school budget, voters are asked to ratify the budget by a secret ballot on election day.*

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The polls will be open from 8:00 a.m. until 8:00 p.m. on Tuesday, June 9, 2009 for election of Town officers and referendum articles. Absentee ballots will be processed every hour on the hour beginning at 9:00 a.m. until 8:00 p.m.

The Registrar of Voters of the Town of Bar Harbor hereby gives notice that she or her designee will be at the Municipal Offices on Monday through Friday from 8:30 a.m. to 5:00 p.m., except holidays, until Election Day for the registration of persons desiring to register for this election.

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